

Would you please note that a Group Meeting will be held at 5.00 p.m. in the Civic Building.

COUNCIL

AGENDA

Notice is given that a Meeting of the Council is to be held
as follows:

VENUE: Council Chamber, Civic Office, Waterdale, Doncaster

DATE: Thursday, 21st September, 2017

TIME: 6.00 pm



Jo Miller
Chief Executive

BROADCASTING NOTICE

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Issued on: Wednesday, 13 September 2017

Senior Governance Officer
for this meeting:

David Taylor
01302 736712

ITEMS

1. Apologies for Absence.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Interest, if any.
4. Minutes of the Council Meeting held on 13th July, 2017. 1 - 14
5. To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service.

6. Questions from the public in accordance with Council Procedure Rule 13:-

- (a) Question from Ms. Louise Harrison, 101 Elmfield Road, Hyde Park, Doncaster, DN1 2AZ, to the Mayor of Doncaster, Ros Jones:-

“South Yorkshire Women’s Aid is a vital service. Many of Doncaster Council’s own agencies refer clients to it. Nevertheless, DMBC has still stated that it has no money to fund the service after December. However, in DMBC’s statement of accounts 2016/17, it states that it has £97 million in ‘usable’ reserves, £20 million being ‘unallocated’. The Department of Education also awarded DMBC £3.1 million for DV services, of which SYWA received none. You also have a pot of around £1 million of grant under spends for the stronger families programme. Therefore, will DMBC use these monetary resources to fund SYWA?”

- (b) Question from Mr. Steve Merriman, 10 Cedric Avenue, Conisbrough, Doncaster DN12 3PB, to the Mayor of Doncaster, Ros Jones:-

“NHS – Accountable Care Systems

John Major and particularly Tony Blair, used PFI to boost private sector profitability and saddle the public sector with unsustainable debt. Complicated contracts and narratives designed to allay public opinion were used to disguise profit extraction for the private sector.

STPs and Accountable Care Systems are being similarly engineered. It is not difficult to conclude, that the man leading their introduction, Simon Stevens, Head of NHS England, has one ambition - to hand over a newly packaged NHS to his former colleagues in the USA Health Insurance Industry.

By default, DMBC is colluding in this; why?”

- (c) Question from Mr. Doug Wright, on behalf of 'Keep Our NHS Public Doncaster and Bassetlaw' 15 Chantry Close, Cantley, Doncaster, DN4 6RX, to the Mayor of Doncaster, Ros Jones:-

"South Yorkshire and Bassetlaw (SYB) Accountable Care System

The current plans for the South Yorkshire and Bassetlaw (SYB) Accountable Care System ensures that control of the Council's Better Care Fund is taken away from the Council and given to a myriad of unelected SYB Regional Officers/Committees.

We believe that paragraphs 6 and 7 of the current Memorandum of Understanding, shows how the SYB are illegally taking decisions away from the Council without their authorisation and consultation with the general public.

Following our consultations with the public, will the Mayor agree to oppose both the South Yorkshire and Bassetlaw (SYB) Accountable Care System and Memorandum of Understanding, and consider taking legal advice to protect the future health of our Doncaster people?"

A. Items where the Public and Press may not be excluded.

For Decision

- | | | |
|-----|---|-----------|
| 7. | New Business Rates Relief Schemes. | 15 - 36 |
| 8. | State of the Borough Assessment. | 37 - 66 |
| 9. | Doncaster Growing Together - The 4 Year Borough Strategy. | 67 - 102 |
| 10. | Independent Remuneration Panel Appointments. | 103 - 106 |
| 11. | To consider the following Motion, written notice of which has been given by Councillor John Gilliver and Seconded by Councillor John McHale, in accordance with Council Procedure Rule 16.1:- | |

"This Council calls upon the Minister of State for Policing and the Fire Service, Nick Hurd MP, to re-introduce Fire Safety Inspections following the tragic fire at Grenfell Towers and to look into a better funding settlement for South Yorkshire Fire and Rescue Service in the light of increased fire calls and fire deaths over the last 7 years.

The effects on South Yorkshire Fire & Rescue Service have been disproportionate due to a combination of the inadequacy of the fire formula and the 'blanket' approach to fire sector cuts. Since 2010, the County of South Yorkshire has lost five Fire Appliances and two Aerial Appliances. This has meant that during a recent fire call to a high rise block, in Doncaster, another Aerial Ladder Appliance had to be sent for from Sheffield which was over 20 minutes away.

This Council calls upon South Yorkshire Fire Authority, in light of Grenfell and other high rise incidents, to reconsider with immediate effect the position of the Doncaster Aerial Ladder Platform to reinstate a full time dedicated crew.”

12. Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3:-

(i) Questions on Notice to the Executive:-

None received for this meeting.

(ii) Questions without Notice to the Executive and the Chairs of the Audit Committee, Elections and Democratic Structures Committee, Health and Wellbeing Board and Overview and Scrutiny Management Committee.

For Information

13. To receive the Minutes of the following Joint Authorities:-

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- A. Sheffield City Region Combined Authority held on 12th June and 17th July, 2017.
- B. Sheffield City Region Combined Authority Transport Committee held on 8th May, 2017.
- C. Sheffield City Region Local Enterprise Partnership Board held on 12th June and 17th July, 2017.
- D. South Yorkshire Fire and Rescue Authority held on 26th June (Annual), 26th June (Ordinary) and 24th July, 2017 and Section 41 Briefing Note for September, 2017.
- E. Sheffield City Region Combined Authority/South Yorkshire Pensions Authority Joint Local Pensions Board held on 20th July, 2017.
- F. South Yorkshire Pensions Authority held on 15th June (Annual) and 15th June (Ordinary), 2017.
- G. South Yorkshire Police and Crime Panel held on 2nd June and 7th July, 2017.

DONCASTER METROPOLITAN BOROUGH COUNCIL

COUNCIL

THURSDAY, 13TH JULY, 2017

A MEETING of the COUNCIL was held in the COUNCIL CHAMBER, CIVIC OFFICE on THURSDAY, 13TH JULY, 2017, at 6.00 pm.

PRESENT:

Chair - Councillor George Derx
Vice-Chair - Councillor Majid Khan
Mayor – Ros Jones
Deputy Mayor – Councillor Glyn Jones

Councillors Nick Allen, Duncan Anderson, Lani-Mae Ball, Nigel Ball, Iris Beech, Rachael Blake, Nigel Cannings, Phil Cole, Tony Corden, Jane Cox, Steve Cox, Linda Curran, Nuala Fennelly, Neil Gethin, John Gilliver, Martin Greenhalgh, Pat Haith, John Healy, Rachel Hodson, Charlie Hogarth, Mark Houlbrook, David Hughes, Richard A Jones, Kenneth Keegan, Jane Kidd, Chris McGuinness, Sue McGuinness, John McHale, Bill Mordue, David Nevett, Jane Nightingale, Ian Pearson, Andy Pickering, Cynthia Ransome, Tina Reid, Andrea Robinson, Kevin Rodgers, Derek Smith, Austen White and Sue Wilkinson.

APOLOGIES:

Apologies for absence were received from Councillors Joe Blackham, Bev Chapman, John Cooke, Mick Cooper, Susan Durant, Sean Gibbons, Eva Hughes, Nikki McDonald, John Mounsey, Dave Shaw, Jonathan Wood and Paul Wray.

21 Declarations of Interest, if any

There were no declarations of interest made at the meeting.

22 Minutes of the Annual Council Meeting held on 19th May, 2017

RESOLVED that the minutes of the Annual Council Meeting held on Friday, 19th May, 2017, a copy of which had been circulated to each Member, be approved as a correct record and signed by the Chair.

23 To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service

The Mayor of Doncaster, Ros Jones, made the following announcements:-

“I have two announcements. Colleagues, I would not normally comment on rumours of a Government announcement but, like me, many of you will have seen or heard the BBC reports on HS2 this morning.

The reports indicate that a decision on the route for HS2 in South Yorkshire will be made on Monday, and that it is likely to agree the new M18 route, which we are all so opposed to.

Residents will no doubt be up in arms to hear these rumours through the media. They are entitled to be and I am not happy about it either. It is deeply disrespectful to them.

We will wait to learn what that announcement says, if indeed it is made.

However, if it is true that the Government intends to proceed with the M18 route, and as reported this morning, the vast weight of the consultation responses opposed this route, then my view is that it would be little short of outrageous.

To go against such strong public opinion and the available evidence, would simply demonstrate that this is a Government for the few, not the many.

We will wait until Monday to hear full details of the announcement, if it is made, and I will say more about it at that point.

I will of course also endeavour to keep Councillors informed once the announcement is made.

Colleagues will be aware that last month, Bassetlaw and Chesterfield Councils made the decision not to proceed with their plans to become full constituent members of the Sheffield City Region.

Clearly this has a number of implications for devolution proposals in the region.

On Monday, there will be a meeting of the Combined Authority which will consider these implications and at the end of this month, Yorkshire Leaders will also be meeting to discuss Devolution within our county.

I will be attending both of these meetings to represent Doncaster and listen to the views of colleagues. I do not intend to form my own recommendations on the current situation until I have heard from all regional colleagues.

This afternoon, I sent a more detailed update to you all, as we have previously discussed Devolution in detail.

I will of course endeavour to keep you informed and I will update this Chamber again, once those meetings have taken place.”

The Deputy Mayor, Councillor Glyn Jones, made the following announcement:-

“All our thoughts will be with the victims, families and community in Kensington and Chelsea following the awful fire at Grenfell Tower.

This tragic event has also brought into sharp focus the need for all Local Authorities and landlords, to look carefully at their own buildings, to ensure that residents are safe in their homes.

I want to take this opportunity to update Council on the current situation in Doncaster.

We have nine high rise properties in Doncaster, and none of those buildings have the same cladding as found at Grenfell Tower.

However, the safety and security of our tenants remains our number one priority at all times. We are therefore taking steps over and above what is required of us by Government.

And I can confirm to colleagues that next week, Cabinet will be considering the introduction of sprinklers in all our high rise properties.

We have already undertaken extensive checks on all our high rise buildings; so far the vast majority of materials assessed have had no problems.

Some changes have been identified as being required at one property, 'Silverwood House', in order to ensure that all of the building's cladding and capping meets the highest safety standards.

We are working promptly to implement these changes and further testing will be undertaken on all of these buildings, by both ourselves and independent experts.

Throughout this process, we are listening to our tenants, keeping them informed and reassuring them about any improvements we are planning to make to their buildings.

It is of course vitally important that residents are safe, feel secure, and are the first to learn of any changes that may be required to their building.

Members have already received some information about this issue and we will of course continue to keep all Councillors informed."

24 Questions from the public in accordance with Council Procedure Rule 13:-

There were no questions from the public received for this meeting.

25 Youth Justice Plan 2017/18

The Council considered the new statutory, strategic Youth Offending Service Plan for 2017/18 for the Youth Offending Service in Doncaster. The Youth Justice Plan had to be reviewed and considered by Council each year under the Crime and Disorder Act 1998, in order to identify how Youth Justice Services would be provided and funded.

In presenting the report, Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools, stated that the Plan outlined the key strategic and operational priorities for the Youth Offending Service in Doncaster for 2017/18.

Councillor Fennelly was delighted to report that the Youth Offending Service was currently the fourth best Youth Offending Service in England and Wales overall, in terms of it preventing re-offending, adding that its performance this year was the best ever performance for Doncaster.

Members were informed that official data indicated a re-offending rate of 28.1% for Doncaster, compared to a regional figure of 39.6% and England 37.7%. The EPIC Project had been very successful in reducing First Time Entrants. This year they had reached the target set for the next 2 years.

Furthermore, the Council was informed that the custody rate had been a national outlier for a number of years, which showed that Doncaster was still performing better

than the region and England. In past years, young people in Doncaster had been in accommodation that was less than suitable, but now 100% of them had acceptable accommodation.

Councillor Fennelly stated that the Young People's Plan had been highlighted as a national example of good practice and was shared on the Youth Justice Board's best practice website. Performance had improved across all indicators, but the challenge now would be to maintain this high level of performance. As First Time Entrants decreased, the young people still in the system would be those harder to reach with more complex difficulties, which made it harder to prevent offending or re-offending.

Members were informed that the Trust was confident that they would be able to continue the good work and show progression overall in their future work.

Following consideration of the report, Councillors were afforded the opportunity to speak.

RESOLVED that the Youth Justice Plan 2017/18, be approved.

26 2017/18 Budget Updates

The Mayor, Ros Jones presented a report which provided an update on the 2017/18 budget, which was agreed by Council on 2nd March, 2017.

Members were informed that the budget changes were predominately the additional £7.0m Improved Better Care Fund, that was announced in the 2017 Spring Budget and as a result, could not be included in the original budget setting process.

The Mayor advised that unfortunately, the additional funding was a one-off and therefore, it did not change the on-going budget requirements. The Council still faced significant cuts by the Conservative Government to the Council's budget. However, she commented that the additional funding would help towards immediate budget pressures and support one-off key activities including:-

- Emerging pressures, such as sleep-in nights and delayed transfers of care (DTC)
- Growing Futures Project which involved a multi-agency strategy for domestic abuse; and
- The Pause Project working with the most vulnerable adult women to achieve better outcomes.

In addition, over £200,000 of extra funding this year was being used to tackle homelessness and rough sleeping, in particular in our Town Centres, with more to come next year.

Overall, the Mayor believed that this was a prudent approach and was in line with the Council's long term plan, which she felt that the Council must follow, and which was in the best interests of the people and businesses of Doncaster.

Following the update on the 2017/18 budget changes, Members were afforded the opportunity to comment on the report.

In accordance with Council Procedure Rule 21.4, a recorded vote was taken on the recommendations contained within the report, which was declared as follows:-

For – 41

The Vice-Chair of Council, Councillor Majid Khan, the Mayor of Doncaster, Ros Jones, the Deputy Mayor, Councillor Glyn Jones and Councillors Nick Allen, Duncan Anderson, Lani-Mae Ball, Nigel Ball, Iris Beech, Rachael Blake, Nigel Cannings, Phil Cole, Tony Corden, Jane Cox, Steve Cox, Linda Curran, Nuala Fennelly, Neil Gethin, John Gilliver, Pat Haith, John Healy, Rachel Hodson, Charlie Hogarth, Mark Houlbrook, David Hughes, R. Allan Jones, Kenneth Keegan, Jane Kidd, Chris McGuinness, Sue McGuinness, John McHale, Bill Mordue, David Nevett, Jane Nightingale, Ian Pearson, Andy Pickering, Cynthia Ransome, Tina Reid, Andrea Robinson, Kevin Rodgers, Derek Smith and Austen White.

Against – 1

The Chair of Council, Councillor George Derx.

Abstain – 0

On being put to the meeting, the budget allocations detailed in the report for the £7.0m additional Improved Better Care Fund, were declared CARRIED.

RESOLVED the budget allocations, as detailed in the report, for the £7.0m additional Improved Better Care Fund, be approved.

27 Proposed new Supporting Small Businesses Rates Relief Scheme

The Mayor, Ros Jones, presented a report which sought approval of a new scheme of discretionary relief to support local businesses that had lost some or all of their Small Business Rate Relief or Rural Rate Relief, as a result of the 2017 revaluation. Details of the proposed scheme for supporting small businesses in Doncaster were attached to the report at Appendix 1.

The Mayor stated that the proposed scheme would run for 5 years from 2017/18 to 2021/22 and had been designed in line with Government guidance and eligibility criteria, which would ensure that the Council was fully reimbursed by Government for the relief awarded.

Members noted that 28 local businesses would qualify for relief under the scheme, with a total of £45,000 being awarded in 2017/18.

Members were informed that the scheme would ensure that these businesses paid no more than £600 extra per year for the life of the scheme.

In conclusion, the Mayor believed this was the right approach to take to this issue, and therefore recommended the report to Council.

Following the Mayor's presentation of the new scheme of discretionary relief to support local businesses, Members were afforded the opportunity to comment on the report.

RESOLVED that

- (1) the Supporting Small Businesses Rates Relief Scheme, as detailed at Appendix 1 of the report, for supporting small businesses in Doncaster, be adopted; this Policy being in line with the guidance issued by Department of Communities and Local Government, which was attached at Appendix 2 of the report; and
- (2) the award of relief to qualifying local businesses through this scheme for the 5 years 2017/18 through to 2021/22, be approved.

28 Overview and Scrutiny Annual Report 2016/17

The Council considered the Overview and Scrutiny Annual Report presented by Councillor Kevin Rodgers, Chair of the Overview and Scrutiny Management Committee (OSMC), which highlighted the progress of Doncaster Council's Overview and Scrutiny function during 2016/17. The report also provided a summary of the work undertaken by OSMC and its four Standing Panels during 2016/17, and also highlighted some of the key achievements and the impacts that Overview and Scrutiny had made over the past year, and identified priorities for 2017/18.

Prior to consideration of the report, Councillor Rodgers, drew Members' attention to a drafting error in relation to the membership of the Children and Young People Overview and Scrutiny Panel, as set out on page 5 of the Overview and Scrutiny Annual Report 2016/17, stating that the names of the Chair and Vice-Chair of the Panel as outlined, were incorrect and should be amended to read as 'Chair - Councillor Neil Gethin' and 'Vice-Chair - Councillor Nigel Ball'.

The Chair also highlighted a typographical error in relation to the penultimate paragraph 'Doncaster Exam and Assessment Results 2016', on page 21 of the Overview and Scrutiny Annual Report 2016/17, which should read as '2016' and not as '2018'.

In presenting the report, Councillor Rodgers took the opportunity to thank the former Chair and Vice-Chair of OSMC, Councillors John Mounsey and Charlie Hogarth, for ensuring that this work had been undertaken and also placed on record his appreciation to Members, the Executive, Officers, Partners, Stakeholders and the public, who had attended meetings and contributed to the Overview and Scrutiny process.

Councillor Rodgers hoped that this report reflected the value that an effective Overview and Scrutiny function could bring to the organisation. He stated that Overview and Scrutiny Members would continue to identify ways to positively contribute to improving the delivery of services such as health and adult social care, environmental, children's issues, regeneration and housing, whilst the Council continued to efficiently and effectively manage its resources.

Councillor Rodgers drew Members attention to the key impacts and achievements which had arisen from the work of Overview and Scrutiny, which included all aspects of the Overview and Scrutiny process, policy review and development, reviewing performance, the work of partners, and providing a critical friend role and appropriate challenge.

It was reported that last year, the Panels focused on reviewing topics in-depth to provide suggestions for improvement on such areas as Homelessness and Domestic Abuse. Scrutiny was able to respond flexibly to important issues of local and public concern that had arisen during the year. An example of this included when OSMC considered Commission, Care and Support. In addition, Scrutiny monitored arrangements and safeguarding services for both Children's and Adults through holding partners to account each year.

Councillor Rodgers concluded his presentation of the report by stating that he hoped to continue to build on Overview and Scrutiny's successes in the future.

Following the presentation of the report, the Chair of Council invited Members to comment on the report.

RESOLVED that the Overview and Scrutiny Annual Report 2016/17, be noted, subject to:-

- (i) the membership of the Children and Young People Overview and Scrutiny Panel, be amended to read as Chair, Councillor Neil Gethin and Vice-Chair, Councillor Nigel Ball, as set out on page 5 of the Overview and Scrutiny Annual Report 2016; and
- (ii) the penultimate paragraph 'Doncaster Exam and Assessment Results 2016', on page 21 of the Overview and Scrutiny Annual Report 2016/17, be amended to read as '2016' and not '2018'.

29 Revisions to the Terms of Reference of the Health and Wellbeing Board, Appointment of Chair of the Health and Wellbeing Board and Planning Committee and Replacement Labour Group Nomination for Planning Committee.

The Council considered a report which sought approval to amend the Terms of Reference of the Health and Wellbeing Board to enable the Cabinet Member whose portfolio included Adult Social Care, to Chair meetings of the Board, in addition to the portfolio holder with responsibility for Public Health.

At its meeting on 29th June, 2017, the Health and Wellbeing Board considered a report which sought the endorsement for the proposed amendment to the Terms of Reference and subsequent appointment of Councillor Rachael Blake as Chair of the Board.

In presenting the report, the Deputy Mayor advised that approval was sought to amend the Health and Wellbeing Boards Terms of Reference and that the Council's Constitution would be updated to reflect the revisions. He stated that as Members were aware, Adults and Social Care were coming closer together and in some areas in the country, Councils had realigned Social Care to be co-terminus with Health. Therefore, it was felt that it was more appropriate for the Portfolio Holder for Adult Social Care to Chair the Health and Wellbeing Board.

Councillor R. Allan Jones sought clarification as to whether there would be a conflict of interest in relation to a Cabinet Member presiding as Chair on the Health and Wellbeing Board and felt that it was more appropriate for a member to work outside of the Executive when chairing the Board.

In response, the Deputy Mayor stated that it was more appropriate to have the Cabinet Member for Adult Social Care to Chair the Board and with elements of health included within that particular role. This would offer greater flexibility in terms of future chairing arrangements.

The Monitoring Officer, Scott Fawcus, clarified the provisions in the legislation regarding Health and Wellbeing Boards and indicated that the Council was following Government guidance; this model being adopted on a national basis.

In addition, Council was also requested to seek a nomination for a replacement Labour Group Member to serve on the Planning Committee and appoint a new Chair for the remainder of the 2017/18 Municipal Year, following the resignation of Councillor John McHale as both the Chair and serving Member of the Committee.

Subsequently, it was MOVED by the Deputy Mayor, Councillor Glyn Jones and SECONDED by Councillor Joe Blackham, that Councillor Eva Hughes be appointed Chair of the Planning Committee for the remainder of the 2017/18 Municipal Year.

On being put to the meeting, the Motion to appoint Councillor Eva Hughes as the Chair of the Planning Committee was declared CARRIED.

RESOLVED that

- (1) paragraph 4.2 of the Health and Wellbeing Board's Terms of Reference, be revised, as set out in Appendix A to this report, to enable the Cabinet Member whose portfolio included Adult Social Care, to Chair meetings of the Board, in addition to the Portfolio Holder with responsibility for Public Health;
- (2) it be noted that the Council's Constitution will be updated to reflect the revision to the Health and Wellbeing Board's Terms of Reference;
- (3) Councillor Rachael Blake, in her capacity as Cabinet Member for Adult Social Care, be appointed as Chair of the Health and Wellbeing Board;
- (4) Councillor Dave Shaw be appointed as the Labour Group nomination to serve on the Planning Committee as a replacement, following the resignation of Councillor John McHale; and
- (5) Councillor Eva Hughes be appointed as the Chair of the Planning Committee for the remainder of the 2017/18 Municipal Year.

30 To consider the following Motion, written notice of which has been given by Councillor Neil Gethin and Seconded by Councillor Lani-Mae Ball, in accordance with Council Procedure Rule 16.1:-

In accordance with Council Procedure Rule 16.1, a Motion was submitted by Councillor Neil Gethin and Seconded by Councillor Lani-Mae Ball:-

“This Council:-

- registers its opposition to the Arriva North franchise requirement for driver only trains, and the Government’s plans to make driver only trains mandatory;
- supports the RMT (National Union of Rail, Maritime and Transport Workers’) campaign to protect on-board conductors on the (Arriva North) routes and hundreds of essential rail jobs;
- believes that, if implemented, the plan would result in cuts to funding, fare rises, service and timetable cuts and the loss of hundreds of essential rail jobs;
- also believes that in addition to the loss of skilled jobs, passenger service and passenger safety will be worsened by this plan to remove guards and conductors from services and introduce Driver-Only-Operation;
- notes that these proposals come on top of rail fare hikes and the pre-existing understaffing of many stations and the closure of ticket offices, making guards and on-board conductors even more essential to passenger safety;
- believes that protecting and increasing staffing levels are the most effective way of improving security and passenger safety;
- notes that the driver is responsible for safe operation of the train and the on-board conductor for the protection of passengers;
- notes that currently, guards and on-board conductors are fully trained in operational safety, route knowledge, including safely securing doors, protecting the train and acting in emergencies such as driver incapacity;
- believes that these types of cuts to rail services particularly have an impact on disabled, older and women passengers, and go against the wishes of passengers who value proper staffing of trains and stations; and
- urges the Government and Rail North to protect passengers and the communities who rely on these rail services by withdrawing these proposals and instead hold meaningful consultations to deliver properly funded, properly staffed and affordable railways in the North.”

The Chair afforded all Members in the Chamber, the opportunity to speak on the Motion.

A vote was taken on the Motion proposed by Councillor Neil Gethin, which was declared as follows:-

For - 44

Against - 0

Abstain - 0

On being put to the meeting, the Motion was declared CARRIED.

RESOLVED that this Council:-

- (1) registers its opposition to the Arriva North franchise requirement for driver only trains, and the Government's plans to make driver only trains mandatory;
- (2) supports the RMT (National Union of Rail, Maritime and Transport Workers') campaign to protect on-board conductors on the (Arriva North) routes and hundreds of essential rail jobs;
- (3) believes that, if implemented, the plan would result in cuts to funding, fare rises, service and timetable cuts and the loss of hundreds of essential rail jobs;
- (4) also believes that in addition to the loss of skilled jobs, passenger service and passenger safety will be worsened by this plan to remove guards and conductors from services and introduce Driver-Only-Operation;
- (5) notes that these proposals come on top of rail fare hikes and the pre-existing understaffing of many stations and the closure of ticket offices, making guards and on-board conductors even more essential to passenger safety;
- (6) believes that protecting and increasing staffing levels are the most effective way of improving security and passenger safety;
- (7) notes that the driver is responsible for safe operation of the train and the on-board conductor for the protection of passengers;
- (8) notes that currently, guards and on-board conductors are fully trained in operational safety, route knowledge, including safely securing doors, protecting the train and acting in emergencies such as driver incapacity;
- (9) believes that these types of cuts to rail services particularly have an impact on disabled, older and women passengers, and go against the wishes of passengers who value proper staffing of trains and stations; and
- (10) urges the Government and Rail North to protect passengers and the communities who rely on these rail services by withdrawing these proposals and instead hold meaningful consultations to deliver properly funded, properly staffed and affordable railways in the North.

Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3:-

A. Questions on Notice

No questions on notice had been received for this meeting.

B. Questions Without Notice

In accordance with Council Procedure Rule 15.2, the Chair of Council sought questions from Elected Members during Question Time:-

A. Questions to Ros Jones, Mayor of Doncaster

There were no questions put to Ros Jones, Mayor of Doncaster.

B. Questions to the Deputy Mayor, Councillor Glyn Jones, Cabinet Member for Housing and Equalities

There were no questions put to the Deputy Mayor, Councillor Glyn Jones, Cabinet Member for Housing and Equalities.

C. Questions to Councillor Nigel Ball, Cabinet Member for Public Health, Leisure and Culture

There were no questions put to Councillor Nigel Ball, Cabinet Member for Public Health, Leisure and Culture.

D. Questions to Councillor Joe Blackham, Cabinet Member for Highways, Street Scene and Trading Services

In the absence of Councillor Joe Blackham, Cabinet Member for Highways, Street Scene and Trading Services, the Chair of Council informed Members that any questions for Councillor Joe Blackham should be submitted in writing to the Executive Office after the meeting and a response would be provided.

E. Questions to Councillor Rachael Blake, Cabinet Member for Adult Social Care

There were no questions put to Councillor Rachael Blake, Cabinet Member for Adult Social Care.

F. Questions to Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools

There were no questions put to Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools.

G. Questions to Councillor Chris McGuinness, Cabinet Member for Communities, Voluntary Sector and the Environment

There were no questions put to Councillor Chris McGuinness, Cabinet Member for Communities, Voluntary Sector and the Environment.

H. Questions to Councillor Bill Mordue, Cabinet Member for Business, Skills and Economic Development

There were no questions put to Councillor Bill Mordue, Cabinet Member for Business, Skills and Economic Development.

I. Questions to Councillor Jane Nightingale, Cabinet Member for Customer and Corporate Services

There were no questions put to Councillor Jane Nightingale, Cabinet Member for Customer and Corporate Services.

J. Questions to Councillor Austen White, Chair of the Audit Committee

There were no questions put to Councillor Austen White, Chair of the Audit Committee.

K. Questions to Councillor Phil Cole, Chair of the Elections and Democratic Structures Committee

There were no questions put to Councillor Phil Cole, Chair of the Elections and Democratic Structures Committee.

L. Questions to Councillor Rachael Blake, Chair of the Health and Wellbeing Board

There were no questions put to Councillor Rachael Blake, Chair of the Health and Wellbeing Board.

M. Questions to Councillor Kevin Rodgers, Chair of the Overview and Scrutiny Management Committee

There were no questions put to Councillor Kevin Rodgers, Chair of the Overview and Scrutiny Management Committee.

32 To receive the Minutes of the following Joint Authorities:-

RESOLVED that the Minutes and Briefing Notes of the following Joint Authorities, be noted:-

- A. South Yorkshire Police and Crime Panel held on 16th December, 2016, 7th and 24th February and 28th April, 2017;
- B. Sheffield City Region Combined Authority held on 22nd March and 24th April, 2017;

- C. South Yorkshire Fire and Rescue Authority held on 13th February, 3rd April and 15th May, 2017 and Section 41 Briefing Notes for March, April, May, June and July, 2017; and
- D. South Yorkshire Pensions Authority held on 16th February and 16th March, 2017.

CHAIR:_____

DATE:_____

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To the Chair and Members of Full Council

New Business Rates Relief Schemes

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Mayor Ros Jones	All	Yes

EXECUTIVE SUMMARY

1. At the Spring Budget on 8 March 2017, the Government announced three new relief schemes aimed at supporting those businesses facing increases in their Business Rates bills as a result of the 2017 revaluation.
 - a. Supporting Small Business Relief (SSBR) is aimed at supporting those businesses that have lost Small Business Rates Relief or Rural Rate Relief. Doncaster Council's SSBR scheme was approved by Council on the 13th July 2017. **28** local businesses have benefitted from this relief.
 - b. Pubs relief is aimed at traditional public houses that have a rateable value of less than £100k and meet other eligibility criteria set by the Government. The relief will provide £1,000 reduction for eligible pubs on their 2017/18 bill. This report proposes a scheme of relief to support up to **115** local pubs that meet the Government's eligibility criteria.
 - c. Local discretionary relief is aimed at supporting those businesses facing the steepest increases in their bills as a result of the revaluation. It is for local authorities to design this scheme as they see fit. This report proposes a further scheme of relief for 2017/18 to limit the increase in Business Rates payable for eligible businesses to **7.5%**. Up to **312** local businesses would be eligible for relief under this proposal.
2. The Government will fully reimburse local authorities for relief awarded to Pubs via a grant under section 31 of the Local Government Act 2003. To receive the funding, the Pubs Relief Scheme must be designed in line with the Government guidance and eligibility criteria. The local authority has no discretion in this.
3. To finance the new Local Discretionary Relief, the Government has established a national fund of £300m over four years from 2017-18. Doncaster Council's share of this fund over the next four years is £463k; £225k; £93k; and £13k. These amounts reflect the total maximum relief that can be awarded to local businesses. The Authority has received confirmation of the actual maximum grant funding for the scheme for 2017/18 which is **£231,569** (i.e. 49% of the scheme costs).

4. The Government has confirmed that billing authorities are expected to deliver these relief schemes through the use of their discretionary relief powers under Section 47 of the Local Government Finance Act 1988, as amended by the Localism Act 2011.

EXEMPT REPORT

5. The report is not exempt.

RECOMMENDATIONS

6. That Doncaster Council:
 - Approve the proposed Pubs Relief Scheme at **Appendix 1**. The proposed scheme is designed in line with the Government guidance and eligibility criteria to ensure that the Council is fully reimbursed for the relief awarded;
 - Approve the proposed Local Discretionary Relief Scheme at **Appendix 2**. The proposed scheme would limit the increase in the amount of Business Rates payable in 2017/18 to **7.5%** for qualifying businesses. Up to **312** local businesses would receive relief under this option. The proposed scheme criteria is in line with the Government's intentions in providing funding for the relief; the proposed scheme is also based on representations from the Federation of Small Businesses and criteria in other published local authority discretionary schemes;
 - Approve the proposal to set the Local Discretionary Relief Scheme for 2017/18 only and for further proposals for each of the following three years to be presented to future Council meetings.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

7. Analysis of Business Rates records has identified up to **115** local pubs that are eligible for relief under the Pubs Relief Scheme; and up to **312** businesses that are potentially eligible for relief under the Local Discretionary Relief Scheme based on the application of a **7.5%** cap on the increase in Business Rates payable in 2017/18. Both schemes of relief will support those businesses facing an increase in their Business Rates bill following the revaluation.
8. In addition to the qualifying ratepayers, the citizens of Doncaster generally will benefit from the scheme as the relief supports these businesses and, in turn, the economy to thrive.

BACKGROUND

9. The Valuation Office Agency has undertaken a national revaluation of all Non Domestic properties and the new rateable values, based on rental values at 1 April 2015, are effective from 1 April 2017. The revaluation will affect the amount of Business Rates many businesses across Doncaster will

have to pay. In terms of the local impact of the revaluation, of the 9,299 properties in the current Non Domestic rating list for Doncaster, 4,148 had an increase in their rateable value (RV); 1,907 had a decrease; and 3,244 had no change. Of the 4,148 properties that had an increase in RV, around half of these had no extra Business Rates to pay due to being entitled to 100% Small Business Rates Relief.

10. The Government's Transitional Relief Scheme limits how much a ratepayer's bill can change each year as a result of revaluation. This means changes to bills are phased in gradually. The limits are based on the property's RV and whether the bill is increasing or decreasing as a result of revaluation. For bills that are increasing, the limits for 2017/18:
 - a. 5% for properties with a RV under £20k;
 - b. 12.5% for properties with a RV between £20k and £100k;
 - c. 42% for properties with a RV over £100k.

For bills that are decreasing, the limits for 2017/18 are 20%; 10% and 4.1% respectively in line with the RV thresholds for increases. Transitional Relief ends when the bill reaches the full amount set by a revaluation.

11. In the Spring Budget 2017, the Government announced a £1,000 Business Rates relief for public houses with a RV of up to £100k for one year from 1 April 2017. The Government has since issued eligibility criteria for this relief stating that the policy intention is that eligible pubs should:
 - a. be open to the general public;
 - b. allow free entry other than when occasional entertainment is provided;
 - c. allow drinking without requiring food to be consumed; and
 - d. permit drinks to be purchased at a bar.

The Government has also published a list of establishments that are excluded from the Pubs Relief Scheme which includes restaurants, nightclubs and hotels.

12. The relief for pubs announced in the Spring Budget was part of a wider £435m package to support businesses facing significant increases in rate bills following the Business Rates revaluation. This also included £110m of support for small businesses losing Small Business Rates Relief (SBRR) or Rural Rate Relief (RR) and providing local authorities with funding to support £300 million of local discretionary relief.
13. The £300m Government funding for local discretionary relief is based on an estimate of properties in the LA area that have a RV under £200k who have also seen a rate rise of greater than 12.5% in their 2017-18 Business Rates bill compared to their 2016-17 bill **before reliefs**. Doncaster Council's allocation of the funding for local discretionary relief is £794k spread across the next four years. This comprises £463k for 2017/18; £225k for 2018/19; £93k for 2019/20; and £13k for 2020/21. The Government have confirmed that any unspent monies for each year must be returned to Government.

14. Following the announcement in the Spring Budget, the Government consulted local authorities on the design and funding arrangements for the new Local Discretionary Relief Scheme. The consultation stated that local authorities should only provide support to those businesses facing an increase in their bills following revaluation, and that discretionary relief should be applied **after** all other relevant reliefs have been deducted.
15. Analysis of Business Rates records has identified that solely replicating the Government funding criteria (RV less than £200k and facing an increase greater than 12.5%) but taking account of other reliefs, exemptions and excluded properties, would mean awarding relief well short of the £463k funding available. Doncaster Council proposes to revise the cap increase level so we can provide more support and use the grant available.
16. It is possible to clearly identify those business facing an increase of more than a specified percentage in their Business Rates bills. However, it is not possible to identify with certainty the businesses that will **not** be eligible for relief due to not meeting State Aid conditions. State Aid law is the means by which the European Union regulates state funded support to businesses.
17. Before awarding the local discretionary relief, businesses will be required to declare that they have not breached the State Aid limit of £173,000. This will also be a requirement for the pubs relief where the pub is part of a chain and therefore may be receiving other state funded support.
18. Given the uncertainty around the businesses that will be excluded under State Aid law and the reduced level of funding for 2018/19, it is recommended that the Local Discretionary Relief Scheme for Doncaster Council is initially set for 2017/18 only. The scheme criteria will be reviewed based on actual spend in year 1 and further proposals for each of the following three years will be presented to future Council meetings.
19. It will be necessary to allow some contingency within the budget for the Local Discretionary Relief Scheme to allow for changes in relief. For example, RV changes on appeal which reduce the Business Rates payable in 2016/17 and have potential to therefore increase the level of local discretionary relief awarded in 2017/18. The proposed scheme at Appendix 2 provides the estimated required level of contingency.

OPTIONS CONSIDERED FOR THE PUBS RELIEF SCHEME

20. Option 1: Do Nothing

The Government has not legislated for the Pubs Relief Scheme but has, instead, advised that local authorities can use their discretionary relief powers under Section 47 of the Local Government Finance Act 1988, as amended, to grant relief. However, as Central Government are providing funding for the scheme, it is for the benefit of local business and will contribute towards the Council's priorities of assisting businesses to thrive, and to develop our local economy, this option is not recommended.

Option 2: Award relief under different criteria to the Government guidance and eligibility criteria

Using section 47 discretionary relief powers, the Council could decide on different criteria to award relief to pubs other than that specified in the Government guidance. However, this option is not recommended as the relief would not then be funded via Section 31 Central Government grant and the cost of the relief would have to be met by the Council.

Option 3: Award relief in line with the Government guidance and eligibility criteria

The Government guidance recognises the important role that pubs play in urban and rural communities across the country. The Government has committed to reimbursing billing authorities for the actual cost to them of awarding relief that is in line with the guidance and eligibility criteria. **This is the recommended option for the Pubs Relief Scheme.**

REASONS FOR RECOMMENDED OPTION

21. For the reasons outlined above, **Option 3** is the recommended option as the relief will support local pubs that meet the Government criteria and ensure that the Council is fully reimbursed by Central Government for the cost of awarding the relief.

OPTIONS CONSIDERED FOR THE LOCAL DISCRETIONARY RELIEF SCHEME

22. Option 1: Do Nothing

The Government has not legislated for this scheme but has, instead, advised that local authorities can use their discretionary relief powers under Section 47 of the Local Government Finance Act 1988, as amended, to grant relief. However, as Central Government are providing funding for the scheme, it is for the benefit of local business and will contribute towards the Council's priorities of assisting businesses to thrive, and to develop our local economy, this option is not recommended.

Option 2: Apply a fixed cap on any increase that qualifying businesses have had in their Business Rates following the 2017 revaluation and award relief on any increase above the cap.

Three fixed cap level increases have been modelled for this option as follows:

2A. Fixed Cap of 7.5% - This option would support up to **312** local businesses and ensure maximum use of the available funding with potential maximum relief totalling **£437k** in 2017/18. **This is the recommended option.**

2B. Fixed Cap of 10% - This option would support up to **263** local businesses with maximum relief totalling **£318k** in 2017/18. As the total value of potential relief falls well short of the available Government funding, this cap level is not recommended.

2C. Fixed Cap of 12.5% - This option would support up to **142** local businesses with maximum relief totalling **£222k** in 2017/18. Although this cap level follows the Government funding methodology, the total value of potential relief falls well short of the available funding. This cap level is not therefore recommended.

Option 3: Apply a variable cap based on RV on any increase that businesses have had in their charges following the 2017 revaluation and award relief on any increases above the cap.

In this option, the level of the cap would depend on the rateable value of the property in line with the 2017 Transitional Relief arrangements as set out in the body of this report. Whilst this option would potentially support more businesses than Option 1, the average level of relief awarded would be lower. This option would also require significant manual administration, increasing costs in this area, and be harder for businesses to understand. The Government has only provided £12,000 administration funding for all three new relief schemes which would fall far short of the costs of administering a variable cap model. For these reasons, this option is not recommended.

REASONS FOR RECOMMENDED OPTION

23. **Option 2A** is the recommended option. A 7.5% cap would support the maximum number of businesses within a 'fixed cap' model and ensure maximum use of the Government funding available. This option would be relatively simple to administer ensuring relief was distributed as quickly as possible, and would be easy for businesses to understand. Ease of administration is a major consideration for the scheme design given the limited administration funding provided by the Government. With every local authority devising their own scheme, it is highly unlikely that software providers will be able to automate the awarding and review of relief (for example, following a change in Rateable Value on appeal), and local discretionary schemes will require manual administration.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

	Outcomes	Implications
	<p>All people in Doncaster benefit from a thriving and resilient economy.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Be a strong voice for our veterans</i> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	<p>Awarding relief for those qualifying businesses will help to assist businesses to thrive and to assist in the development of Doncaster's economy.</p>

	<p>People live safe, healthy, active and independent lives.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
	<p>People in Doncaster benefit from a high quality built and natural environment.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
	<p>All families thrive.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	
	<p>Council services are modern and value for money.</p>	<p>It is proposed that relief is awarded to pubs in line with the Government criteria to ensure the relief is funded via Section 31 grant at no cost to the Authority. It is further proposed to maximise use of the Government funding for local discretionary relief whilst ensuring relief is not awarded in excess of the funding, again to ensure there is no cost to the Authority.</p>
	<p>Working with our partners we will provide strong leadership and governance.</p>	

RISKS AND ASSUMPTIONS

24. There is a risk of failure to identify qualifying businesses and award the reliefs accordingly. This risk will be managed by thorough checking of Business Rates records to ensure all qualifying businesses are identified, and publicity of the schemes on the Council's website. We will write to all businesses we believe are eligible for local discretionary relief to invite an application.
25. There is a further risk of awarding relief in excess of the Government funding which would then have to be funded by Doncaster Council. This risk will be managed by close monitoring of relief awarded throughout the year and quality control checking of awards.

LEGAL IMPLICATIONS

26. Local authorities can grant discretionary rate relief as described in this report using its powers under section 47 of the Local Government Finance Act 1988, as amended by the Localism Act 2011.
27. The legislation states that the local authority may only grant relief if it would be reasonable to do so having regard to the interests of Council Tax payers in its area. Given that the Government has provided funding for the schemes, it is deemed to be in the interests of the Authority's Council Tax payers to award the relief. The legislation also requires a local authority to have regard to any relevant guidance issued by the Secretary of State when deciding whether to grant relief.
28. As identified in the body of the report, such rate relief may amount to State Aid and therefore rate relief can only be given if it complies with the De Minimis levels as described in the report.

FINANCIAL IMPLICATIONS

29. Central Government will reimburse billing authorities and those major precepting authorities, i.e. South Yorkshire Fire and Rescue for Doncaster, for the local share of the discretionary reliefs via a grant under section 31 of the Local Government Act 2003.
30. For the pubs relief, local authorities will be asked to provide an estimate of their likely total cost for providing the relief in a one off estimate for 2017/18. The Government will then provide payments to local authorities for their share (under the rates retention scheme) of the cost of the estimated relief for 2017/18. The final cost to local authorities will be calculated and reconciled as part of year-end processes.
31. The allocations for the local discretionary relief are set out in the body of the report, with £463k allocated for 2017/18.
32. Under the terms of the grant determinations, all the compensation is being paid to billing authorities, in the first instance. However, the intention is that the sum is to be shared between billing and major precepting authorities (i.e. South Yorkshire Fire and Rescue) in the normal way. Government will arrange for this automatically at NNDR3 stage (completed at the financial year end) and the amount of grant due to each of the billing and major precepting authorities will be automatically calculated from data provided in the form. We will reconcile these calculations against the amounts paid under the grant determinations and make/receive reconciliation payments to/from major precepting and billing authorities.
33. DCLG has recognised that implementing the new relief schemes places additional burdens on billing authorities. They have confirmed that local authorities will be paid a flat rate of £12,000 New Burdens funding for additional administration and IT related costs of administering the three new relief schemes announced in the Spring Budget. In addition, local authorities will be paid 50p for each bill reissued as a result of awarding these reliefs.

HUMAN RESOURCES IMPLICATIONS

33. Based on a fixed cap approach for the Local Discretionary Relief Scheme which would be relatively straight forward to administer, there are no HR implications associated with the implementation of these schemes. It is anticipated that the administration of the schemes will be managed within existing resources.
34. Should a scheme option be chosen for the local discretionary relief that requires significant manual intervention, additional resources may be required to administer this scheme.

TECHNOLOGY IMPLICATIONS

34. The Northgate Business Rates system has the functionality to award the pubs relief. Based on a fixed cap approach for the local discretionary relief, the system also has the functionality to award relief although manual intervention will be required to calculate the relief for each qualifying business. It is not anticipated that any software upgrades will be provided to administer the local discretionary relief due to each local authority potentially having different scheme criteria. In the unlikely event that software upgrades are provided, ICT resources will be required to apply any software upgrades needed to support the proposed relief scheme, together with any required changes to the Business Rate bills. In this event, early consultation with ICT is needed to ensure the required work and timescales are fully understood and included in the forward work plan.

EQUALITY IMPLICATIONS

35. There are no equality implications associated with this report.

CONSULTATION

36. The grant funding for the local discretionary relief is subject to the condition that billing authorities consult their major precepting authorities before adopting any scheme. South Yorkshire Fire and Rescue Service have been consulted on Doncaster Council's proposed Local Discretionary Relief Scheme and have confirmed that they support the proposals. The Federation of Small Businesses and Doncaster Chamber have also been consulted on the proposed Local Discretionary Relief Scheme and neither organization have raised any issues or concerns.
37. South Yorkshire local authorities have also been consulted with regard to their plans for the local discretionary relief. Rotherham Council and Sheffield Council are still in planning stages with no firm proposals as yet. Barnsley Council are proposing to award relief to qualifying businesses with a RV under £200k that have had an increase in their RV of more than 12.5%. Barnsley Council are further proposing to limit the relief to 30% of the increase in the Business Rates bill up to a maximum of £5,000 per qualifying business.

BACKGROUND PAPERS

38. There are no background papers for this report

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DONCASTER METROPOLITAN BOROUGH COUNCIL

PUBS RELIEF SCHEME 2017/18

Background

1. National Non-Domestic Rates (NNDR), also known as Business Rates is a tax on non-domestic properties. The level of the charge for Business Rates is based on the rateable value of the property multiplied by the Government multiplier, and the amount payable may then be subject to a number of reliefs and exemptions.
2. Local Authorities have the power to grant Discretionary Rate Relief to Ratepayers that meet certain criteria. The amount of relief granted is used to reduce the amount the Ratepayer owes in Business Rates.
3. At the Spring Budget, the Government announced a new relief scheme for occupied pubs that have a rateable value of below £100,000. Under the scheme, eligible pubs will receive a £1000 discount on their bill. The relief will have effect for 2017/18.
4. The Government is not intending to change the legislation. Instead it has provided eligibility criteria and guidance from the Department of Communities and Local Government (DCLG) on 20th June 2017.

Legislation

5. S47 of the Local Government Finance Act 1988, as amended by the Localism Act 2011, states the Authority may only grant relief if it would be reasonable to do so having regard to the interests of Council Tax payers in its area. It also requires a local authority to have regard to any relevant guidance issued by the Secretary of State when deciding whether to grant relief.
6. Providing discretionary relief to ratepayers is likely to amount to State Aid. However Pubs Relief will be State Aid compliant where it is provided in accordance with the De Minimis Regulations (1407/2013).
7. The De Minimis Regulations allow an undertaking to receive up to €200,000, around £173,000, of De Minimis aid in a three year period (consisting of the current financial year and the two previous financial years).
8. To administer De Minimis aid it is necessary for the local authority to establish that the award of aid will not result in the undertaking having received more than €200,000, around £173,000 of De Minimis aid. Exchange rates will be calculated using the currency converter shown on the link below.

http://ec.europa.eu/budget/contracts_grants/info_contracts/infoeuro/infoeuro_en.cfm

Who pays for the relief granted?

9. Central Government will fully reimburse local authorities for the local share of the Pubs Relief (using a grant under section 31 of the Local Government Act 2003). As the relief will be fully funded it is the interests of local taxpayers due to potential job retention and the wider local economic benefits.

Purpose

10. The purpose of this scheme is to specify how the Council will operate its discretionary powers and to indicate the factors we will consider when deciding if this relief can be awarded.
11. The Council will consider awarding relief to all ratepayers who meet the qualifying criteria. We will share information with other public bodies and grant funders to prevent and detect fraud and duplication of assistance in respect of Business Rates.

Consultation

12. This scheme has been approved by Council Members. No other consultation has taken place on the proposed scheme as it is in line with the Government guidance and eligibility criteria and therefore fully funded by Central Government.

How we will decide whether to award Pubs Relief

13. The scheme will be available to eligible occupied properties with a rateable value of less than £100,000. The majority of pubs are independently owned or managed and will not be part of chains. Where pubs are part of a chain, relief will be available for each eligible property in the chain, subject to meeting State Aid requirements.
14. There is no definitive description of a traditional pub or public house in law which could be readily used by local authorities to determine eligibility. The objective has been to adopt an approach that makes the design and eligibility of the scheme easy to implement by local authorities in a clear and consistent way, is widely accepted by the industry and which is consistent with the Government's policy intention as set out in this section.
15. The Government's policy intention is that eligible pubs should:
 - be open to the general public
 - allow free entry other than when occasional entertainment is provided
 - allow drinking without requiring food to be consumed
 - permit drinks to be purchased at a bar.

For these purposes, it should exclude:

- restaurants
- cafes
- nightclubs
- hotels
- snack bars
- guesthouses
- boarding houses

- sporting venues
- music venues
- festival sites
- theatres
- museums
- exhibition halls
- cinemas
- concert halls
- casinos

The list is not intended to be exhaustive, if a use is broadly similar to those above, it will not be considered eligible for relief.

Claiming Pubs Relief

16. The Council will identify all eligible ratepayers and award relief automatically where it is clear that State Aid requirements are met. Where pubs are part of a chain, relief will be available for each eligible property in the chain, subject to meeting State Aid requirements and this will need to be clarified before any relief is awarded.

17. We may request any reasonable evidence to determine eligibility.

Period of Award

18. The start date of the relief will be the 1st April 2017.

19. For applications where the qualifying criteria are not met until after this date, the start date of the relief will be the date that the qualifying conditions are met up to and including 31st March 2018 (which is the last date that relief will be awarded based on the current information from Government).

20. The minimum period of relief that can be awarded is one day.

21. Entitlement to relief will cease on the 31st March 2018, or from such date that one or all of the qualifying criteria are no longer met if sooner.

How much will we award?

22. The total amount of Government-funded relief available for 2017/18 under this scheme is up to £1,000 for each eligible property. There is no relief available under this scheme for properties with a rateable value of £100,000 or more. Eligibility for the relief and the relief itself will be assessed and calculated on a daily basis.

23. Pubs Relief will be awarded after taking into consideration other reliefs, including relief awarded under the Supporting Small Businesses Relief Scheme and excluding relief awarded under the Local Discretionary Relief Scheme. The amount awarded will be no more than the net rate liability if this is less than £1,000.

24. Ratepayers that occupy more than one property will be entitled to Pubs Relief on each of their eligible properties subject to EU State Aid De Minimis limits.

25. A new hereditament created because of a split or merger during the financial year or a change of use will be considered afresh for the relief from that date.

How payments will be made

26. All relief awarded will be credited to the ratepayer's Business Rates account.

Notifications

27. Where the application is successful, the ratepayer will be notified and the notification will include the following information:-

- The period of the award.
- The amount of relief to be awarded for the period.

Overpayments

28. The Council will recover all overpayments of Pubs Relief through the ratepayer's Business Rates account.

Right of Appeal

29. As this is a discretionary scheme there is no formal right of appeal, however, if a ratepayer is aggrieved by a decision made under this scheme, they must write and tell us why they think the decision is wrong, e.g. whether the published criteria has been properly applied.

30. The case will then be considered by someone who has not been involved in the original determination.

31. They will thoroughly check all the information held about the property along with the details in the relief application and any further information provided by the ratepayer. They will decide whether or not the criteria have been properly applied. They could then: -

- Decide not to change the decision;
- Change the decision and award Pubs Relief.

32. They will write to tell the ratepayer what has happened, normally within 21 days of reconsidering the decision.

Fraud

33. The Council is committed to the fight against fraud in all its forms. A ratepayer who tries to fraudulently apply for Pubs Relief by falsely declaring their circumstances or providing a false statement or evidence in support of their application, may have committed an offence under the Theft Act 1968. Where we suspect that such a fraud may have occurred, the matter will be investigated in line with the Council's Anti-Fraud Strategy. This may lead to criminal proceedings being instigated.

Publicity and Information

34. The Council will include information about Pubs Relief in the Business Rates Section of the Council's website and other appropriate places.

DONCASTER METROPOLITAN BOROUGH COUNCIL

LOCAL DISCRETIONARY BUSINESS RATES RELIEF SCHEME 2017/18

Background

1. The Valuation Office Agency carries out revaluations of Non-Domestic Rates property, usually every 5 years. The most recent revaluation of rateable values, based on rental values at 1 April 2015, is effective from 1 April 2017. The revaluation affected the amount of Business Rates many ratepayers across Doncaster have to pay. In terms of the local impact of the revaluation, of the 9,299 properties in the current Non Domestic rating list for Doncaster, 4,148 had an increase in their rateable value (RV); 1,907 had a decrease; and 3,244 had no change. Of the 4,148 properties that had an increase in RV, around half of these had no extra Business Rates to pay due to being entitled to 100% Small Business Rates Relief. Only around 22% of properties have seen an increase in their bills and across the borough there has been an overall decrease of 1.1% in total rateable value. This compares with the national picture of an increase in Business Rates of 9.1%.
2. Local Authorities have the power to grant Discretionary Rate Relief to Ratepayers that meet certain criteria. The amount of relief granted is used to reduce the amount the Ratepayer owes in Business Rates.
3. In the Spring Budget 2017 the Chancellor announced a discretionary fund of £300m over a four year period from 2017/18 would be made available to support those businesses that faced the steepest increases in their Business Rates bills as a result of the 2017 Revaluation.
4. Each billing authority in England will be provided with a share of £300 million to support their local businesses and are expected to use their share of funding to develop their own discretionary relief scheme to deliver targeted support to the most hard-pressed ratepayers.
5. Doncaster Council's allocation of this funding for discretionary relief is £794k spread across the next four years. This comprises £463k for 2017/18; £225k for 2018/19; £93k for 2019/20; and £13k for 2020/21. These amounts reflect the maximum level of relief that can be awarded to local businesses. Central Government will fully reimburse local authorities for the local share of the discretionary relief (using a grant under section 31 of the Local Government Act 2003), and the Council has received confirmation of the actual maximum grant funding for the local share of the scheme for 2017/18 of £231,569.
6. The Government expects local authorities to develop a local scheme to grant relief to qualifying ratepayers and the Council would like to support qualifying ratepayers by utilising its discretionary powers through the application of this local scheme.

Legislation

7. S47 of the Local Government Finance Act 1988, as amended by the Localism Act 2011, states the Authority may only grant relief if it would be reasonable to

do so having regard to the interests of Council Tax payers in its area. It also requires a local authority to have regard to any relevant guidance issued by the Secretary of State when deciding whether to grant relief.

8. Local Discretionary Business Rates Relief will be State Aid compliant where it is provided in accordance with the De Minimis Regulations (1407/2013).
9. The De Minimis Regulations allow an undertaking to receive up to €200,000, (around £173,000), of De Minimis aid in a three year period (consisting of the current financial year and the two previous financial years).
10. To administer De Minimis aid it is necessary for the local authority to establish that the award of aid will not result in the undertaking having received more than €200,000, (around £173,000), of De Minimis aid. Exchange rates will be calculated using the currency converter shown on the link below.

http://ec.europa.eu/budget/contracts_grants/info_contracts/infoeuro/infoeuro_en.cfm

Who pays for the relief granted?

11. Central Government will fully reimburse local authorities for the local share of the Local Discretionary Business Rates Relief (using a grant under section 31 of the Local Government Act 2003). As the relief will be fully funded it is in the interests of local taxpayers due to potential job retention and the wider local economic benefits.

Purpose

12. The purpose of this scheme is to specify how the Council will operate its discretionary powers and to indicate the factors we will consider when deciding if this relief can be awarded.
13. The Council will consider awarding relief to all ratepayers who meet the qualifying criteria. We will deal with each application on its merits and treat all organisations that apply for this relief equally and fairly. We will share information with other public bodies and grant funders to prevent and detect fraud and duplication of assistance in respect of Business Rates.

Consultation

14. The grant funding is subject to the condition that billing authorities consult their major precepting authorities before adopting any scheme. South Yorkshire Fire and Rescue Service have been consulted on this scheme. The Federation of Small Businesses and Doncaster Chamber have also been consulted.
15. Other Councils have also been consulted about their plans for their own local discretionary schemes and differences exist between different authorities' schemes.

How we will decide whether to award Local Discretionary Business Rates Relief

16. The Local Discretionary Business Rates Relief will help those ratepayers who as a result of the 2017 Revaluation have had an increase in their bills of more than 7.5% between 2016/17 and 2017/18 after all other reliefs have been

deducted, where the rateable value of the property on the 1st April 2017 is below £200,000.

17. Other specific criteria are set out below:-

- a. The property must have been occupied by the same ratepayer on 31st March 2017 and 1st April 2017. New businesses moving in after the 1st April 2017 will not be entitled to relief.
- b. Where a property was empty on the 1st April 2017, no relief will be awarded; and where a property becomes empty after that date any award will end on the date the property becomes empty.
- c. The total awards of relief will not exceed the amount of the 2017/18 Doncaster Council funding allocation, i.e. £463k.
- d. Local Discretionary Relief will be awarded after all relevant reliefs and exemptions have been deducted.
- e. Under section 47 of the Local Government Finance Act, no discretionary award can be made where the ratepayer is the Council or any precepting body.
- f. Where the ratepayer qualifies for Supporting Small Businesses Relief, no award of Local Discretionary Business Rates Relief will be awarded.

Claiming Local Discretionary Business Rates Relief

18. The Council will identify all eligible ratepayers and invite them to make an application for relief.

19. In order to receive relief the Council has to be satisfied that the qualifying criteria are met. For each award a State Aid declaration must be submitted by the ratepayer to declare any other aid received and to confirm they do not exceed the De Minimis threshold.

20. We will award relief in circumstances where we consider a ratepayer may be entitled to relief and will provide a form/ declaration to assist in identifying those ratepayers entitled to relief. The form/declaration must be completed by the ratepayer or a person authorised to sign on behalf of the ratepayer.

21. We may request any reasonable evidence in support of the application.

Period of award

22. The start date of the relief will be the 1st April 2017.

23. The minimum period of relief that can be awarded is one day.

24. Entitlement to relief will cease on the 31st March 2018, or from such date that one or all of the qualifying criteria are no longer met, if sooner.

25. A new scheme of relief will exist for future years, the qualifying criteria for which will be determined after this award of relief ends.

26. No relief will be awarded for a period prior to 1st April 2017.

How much will we award?

27. Qualifying ratepayers will receive relief equivalent to 100% of the increase in their net Business Rates bill above the 7.5% cap.
28. Where a qualifying ratepayer's 2017/18 and/or 2016/17 rates bill is adjusted for any of the following reasons, the amount of their relief will be adjusted or removed accordingly:
- a. a change in rateable value in the 2010 and/or 2017 rating lists;
 - b. the provision of a certificated value for the 2010 rating list or historical change;
 - c. the application or increase of any other relief or exemption;
 - d. vacation and re-occupation of the property.
29. Annex 1, at the end of this document, shows some examples of how relief will be calculated.

How payments will be made

30. All relief awarded will be credited to the ratepayer's Business Rates account.

Notifications

31. The Council will inform the ratepayer in writing of the outcome of their application for Local Discretionary Business Rates Relief.
32. Where the application is not successful, the notification will provide reasons why we have decided not to award Local Discretionary Business Rates Relief and the applicant's right to ask us to look at the decision again.
33. Where the application is successful, the notification will include the following information:-
- a. The period of the award.
 - b. The amount of relief to be awarded for the period.

Overpayments

34. The Council will recover all overpayments of Local Discretionary Business Rates Relief through the ratepayer's Business Rates account.

Right of Appeal

35. As this is a discretionary scheme there is no formal right of appeal, however, if a ratepayer is aggrieved by a decision made under this scheme, they must write and tell us why they think the decision is wrong, e.g. whether the published criteria has been properly applied.
36. The case will then be considered by someone who has not been involved in the original determination.
37. They will thoroughly check all the information held about the property along with the details in the relief application and any further information provided by the ratepayer. They will decide whether or not the criteria have been properly applied. They could then: -

- a. Decide not to change the decision;
- b. Change the decision and award Local Discretionary Business Rates Relief.

38. They will write to tell the ratepayer what has happened, normally within 21 days of reconsidering the appeal.

Fraud

39. The Council is committed to the fight against fraud in all its forms. A ratepayer who tries to fraudulently apply for Local Discretionary Business Rates Relief by falsely declaring their circumstances or providing a false statement or evidence in support of their application, may have committed an offence under the Theft Act 1968. Where we suspect that such a fraud may have occurred, the matter will be investigated in line with the Council's Anti-Fraud Strategy. This may lead to criminal proceedings being instigated.

Publicity and Information

40. The Council will include information about Local Discretionary Business Rates Relief in the Business Rates Section of the Council's website and other appropriate places.

Review

41. The scheme will be reviewed at the end of the 2017/18 financial year, taking into account any changes in legislation or guidance from Central Government regarding the funding of this relief.

Examples of Local Discretionary Business Rates Relief Award Calculations

Example 1 – Award and Vacated Premises

Annual charge

Rateable Value 2016/2017	£25,000.00
Rateable Value 2017/2018	£55,500.00

Increase 122%

Net Bill 2016/2017	
£25,000.00 x 0.497*	= £12,425.00

Capped increase at 7.5%	£13,356.88
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Net Bill 2017/2018	
£55,500.00 x 0.479*	= £26,584.50
Less Transitional Relief	<u>£11,978.25</u>
	£14,606.25

£14,606.25 - £13,356.88	= <u>£ 1,249.37</u> Relief Award
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(*Including Supplement)

This ratepayer will vacate the premises on 1 October 2017 and is no longer liable for business rates from this date.

The relief needs to be apportioned for the number of days occupied.

01.04.2017 to 30.09.2017	= 182 days
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£1,249.37/365 days x 182 days	= <u>£622.97</u> Adjusted Relief Award
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Example 2 – Not eligible

Rateable Value 2016/2017	£7,800.00
Rateable Value 2017/2018	£9,500.00

Increase 21.79%

Net Bill 2016/2017		
£7,800.00 x 0.484	=	£3,775.20
Less Small Business Rate Relief	-	<u>£2,642.53</u>
		£1,132.67

Capped increase at 7.5%	£1,217.62
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Net Bill 2017/2018		
£9,500.00 x 0.466	=	£4,427.00
Less Transitional Relief		£ 383.76
Less Small Business Rate Relief		<u>£4,043.24</u>
		£ 0.00

As the charge for 2017/18 is less than the 2016/17 capped increase no relief is awarded.

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Date: 21 September 2017

To the Chair and Members of Council

State of the Borough Assessment

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Ros Jones, Mayor of Doncaster	All	No

EXECUTIVE SUMMARY

1. The first Team Doncaster State of the Borough (SOTB) assessment is attached as Annex 1. It provides an overview of quality of life in Doncaster, how it is changing and how it compares to other places. It has four themes which are consistent with 'Doncaster Growing Together' (DGT) along with some underpinning population/demographic information:
 - Population Information
 - Doncaster Learning
 - Doncaster Working
 - Doncaster Living
 - Doncaster Caring
2. The overall purpose of the SOTB is to enhance Team Doncaster's ability to define and deliver priorities based on an understanding of residents' needs. The SOTB can be used to understand the context and formation of Doncaster Growing Together. A notable cross-cutting theme running throughout the document is Team Doncaster's focus on inclusive growth – where the benefits of a thriving economy are shared by all.
3. The SOTB assessment allows for an understanding of positive progress in improving quality of life, as well as the identification of areas of challenge. In addition to data, the SOTB provides case studies which highlight some of the improvements already being delivered, for example by services working in partnership to unlock and capitalise on community capabilities and capacities.

EXEMPT REPORT

4. This report is not exempt.

RECOMMENDATIONS

5. It is recommended that Council:
 - a) Review and discuss the State of the Borough assessment.
 - b) Use the assessment to inform priorities to improve quality of life in Doncaster (accept the State of the Borough Assessment, in line with its constitutional role to inform the policy and budget setting process).

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

6. The State of the Borough assessment is part of the annual 'define & deliver' cycle which is focused on defining and delivering improved outcomes for residents.

BACKGROUND

7. On the 15 September 2016 Full Council agreed a core **annual 'define & deliver' cycle** which links together the following annual processes:

Annual Process	Main Objective	Commissioning Cycle Stage
State of the Borough assessment	A single 'picture' of how the Borough is changing and the needs of residents	ANALYSE
Policy & Budget Setting & Strategic Risks Review	Agreeing and funding priorities for the next year as the basis for service planning, informed by an update of the Strategic Risk Register	PLAN
Service Planning & PDRs	Translating the Council's priorities into action and accountability	DO
Corporate Performance Monitoring	Reviewing whether residents are better off as a result of the Council's work	REVIEW

8. The processes link together to produce a continuous cycle of effective, evidence based action and improvement.



STATE OF THE BOROUGH ASSESSMENT

9. This year's SOTB mainly captures data already in the public domain and draws upon many existing needs assessments. It is based on a range of quality of life key indicators which measure overall outcomes at a 'whole population/whole borough level'. The outcomes, objectives and indicators in the SOTB are taken from the DGT outcomes framework. The purpose of the SOTB is to not describe all things across the Borough in detail and it is recognised that it may prompt questions and discussions beyond the remit and scope of the document itself. For each of the indicators included there will of course be contributing factors and measures that will lie beneath them (e.g. the impact of higher than average smoking and obesity rates on healthy life expectancy or mortality).
10. The inclusion of case studies is from the wealth of community stories already held by

Team Doncaster. They provide insights into the lived experiences of residents and communities. The case studies identify where and how impacts can be made through working in partnership between agencies and organisations, but also crucially when community strengths are being developed and capitalised upon.

11. The assessment allows for both the recognition of the successes and positives across the Borough as well as recognising the challenges and areas of ongoing focus.
12. Producing the first SOTB assessment is a learning process and the quality of it will improve year on year by providing new insights into the lived experiences of residents and communities.
13. The collective efforts of Team Doncaster partners are required to impact on the DGT outcomes – through on-going service delivery and cross-partner intervention Programmes which are accompanied by delivery-level performance measures and individual organisational accountabilities.
14. All Members and the public are encouraged to examine and debate the material within the 2017 SOTB. There are notable points of focus which the assessment draws attention to:

Learning: More Doncaster 5 year olds are experiencing a good level of development as a foundation for a fulfilling life, however further progress is needed with GCSE attainment to close the gap with comparators and persistent absence in secondary schools is relatively high.

Working: Over the past year Doncaster's employment rate has hit an 11 year high and Doncaster is in the UK top 10 for growth in private sector jobs. However, wage rates have only increased marginally and remain significantly lower than the national average.

Living: Life expectancy is increasing but remains lower than comparators. Good progress has been made in increasing the houses available in the Borough but reducing the number of homeless people in priority need remains a challenge.

Caring: The rate of permanent admissions to residential care has reduced and the number still at home 91 days following a period of reablement has increased. The number of Delayed Transfers of Care from hospital are relatively low and reducing. The number of Children in Need has reduced since a peak in 2012, bringing Doncaster in line with comparators.

15. Looking ahead, Overview and Scrutiny have recognised that there is a significant opportunity to contribute to the SOTB for 2018 and subsequent years by providing new insights into the lived experiences of residents. This could involve fieldwork and direct engagement with residents to produce case studies to supplement the data and analysis in the assessment.

OPTIONS CONSIDERED

16. The other main option is for the SOTB to only combine existing data and analysis – i.e. not seek to provide new insights.

REASONS FOR RECOMMENDED OPTION

17. A SOTB assessment which provides new insights into the lived experiences of residents will enhance Team Doncaster's ability to determine priorities based on an understanding of residents' needs.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

18.

Outcomes	Implications
<p>All people in Doncaster benefit from a thriving & resilient economy.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Be a strong voice for our veterans</i> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	<p>The State of the Borough assessment will improve the Council's focus on delivering its priority outcomes.</p>
<p>People live safe, healthy, active & independent lives.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
<p>People in Doncaster benefit from a high quality built and natural environment.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
<p>All families thrive.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	
<p>Council services are modern and value for money</p>	
<p>Working with our partners we will provide strong leadership and governance.</p>	

RISKS AND ASSUMPTIONS

19. There key risk associated with the Assessment is that it:

- Fails to provide a broadly agreed, objective and accurate 'picture' of how the Borough is changing and the quality of life of residents – as the basis for developing effective policy and interventions to improve quality of life.

20. This risk will be mitigated by:

- Engaging with Team Doncaster partners in the development of the assessment
- Ensuring the indicators in the assessment are consistent with those chosen as the basis for the Team Doncaster outcomes framework
- Ensuring the Council's Data Quality Strategy is followed during the development of the assessment
- Providing Full Council and the Team Doncaster Partnership Board with a dedicated opportunity to consider each year's assessment.

21. A key assumption is that all Council Directorates and Team Doncaster partners contribute data, analysis and new insights to ensure the assessment is a quality, informative document.

LEGAL IMPLICATIONS

22. Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do. Section 111 of the Local Government Act 1972 gives the Council the power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions. The Council's Constitution enables a meeting of Full Council to hold an annual State of the Borough debate if it chooses to.

FINANCIAL IMPLICATIONS

23. The State of the Borough Assessment will help to inform the Doncaster Growing Together Plan. This in turn informs the Council budget plan for 2018/19 to 2020/21, which will be approved by Council in March 2018.

HUMAN RESOURCES IMPLICATIONS

24. There are no apparent HR implications as far as this report is concerned.

TECHNOLOGY IMPLICATIONS

25. The Council's on-going progress towards becoming a modern digital authority as detailed in the ICT Strategy, Digital and Customer Service Strategies provide essential enablers in contributing to the success of the core annual cycle. These deliverables include:
- Enabling business intelligence to be more effectively captured and disseminated to allow more effective decision making in supporting those individuals and families that need the most help.
 - Providing a Single Customer Record and joined up service delivery enabling the Council to have an informed picture of need and become more proactive in providing services.
 - Improving the Council's ability to direct, performance manage and track all services.
26. It is the responsibility of the whole organisation to deliver transformation, utilising technology as the enabler; service functions must drive the delivery through effective identification and gathering of business requirements.
27. It is anticipated that the deliverables in this report will be closely linked with the Business Intelligence, Open Data and GIS Projects. The effective gathering of business requirements to define the technology requirements will allow business intelligence to be utilised as an effective tool to support the deliverables detailed in this report.

EQUALITY IMPLICATIONS

28. By more effectively linking together the assessment of need to service delivery, an improved core annual 'define & deliver' cycle will support the Council in embedding equality considerations into its day to day work. Improvements to the individual processes that form part of the cycle may require a due regard statement to be completed and reported as and when appropriate.

CONSULTATION

29. Engagement on the scope and format of the assessment has been undertaken with:
- Directors: 30 May and 7 August 2017
 - Executive Board: 22 August 2017
 - Team Doncaster: 13 June and 1 August 2017
 - OSMC and O&S Panels: June 2017
 - OSMC: 1 September 2017

BACKGROUND PAPERS

30. None.

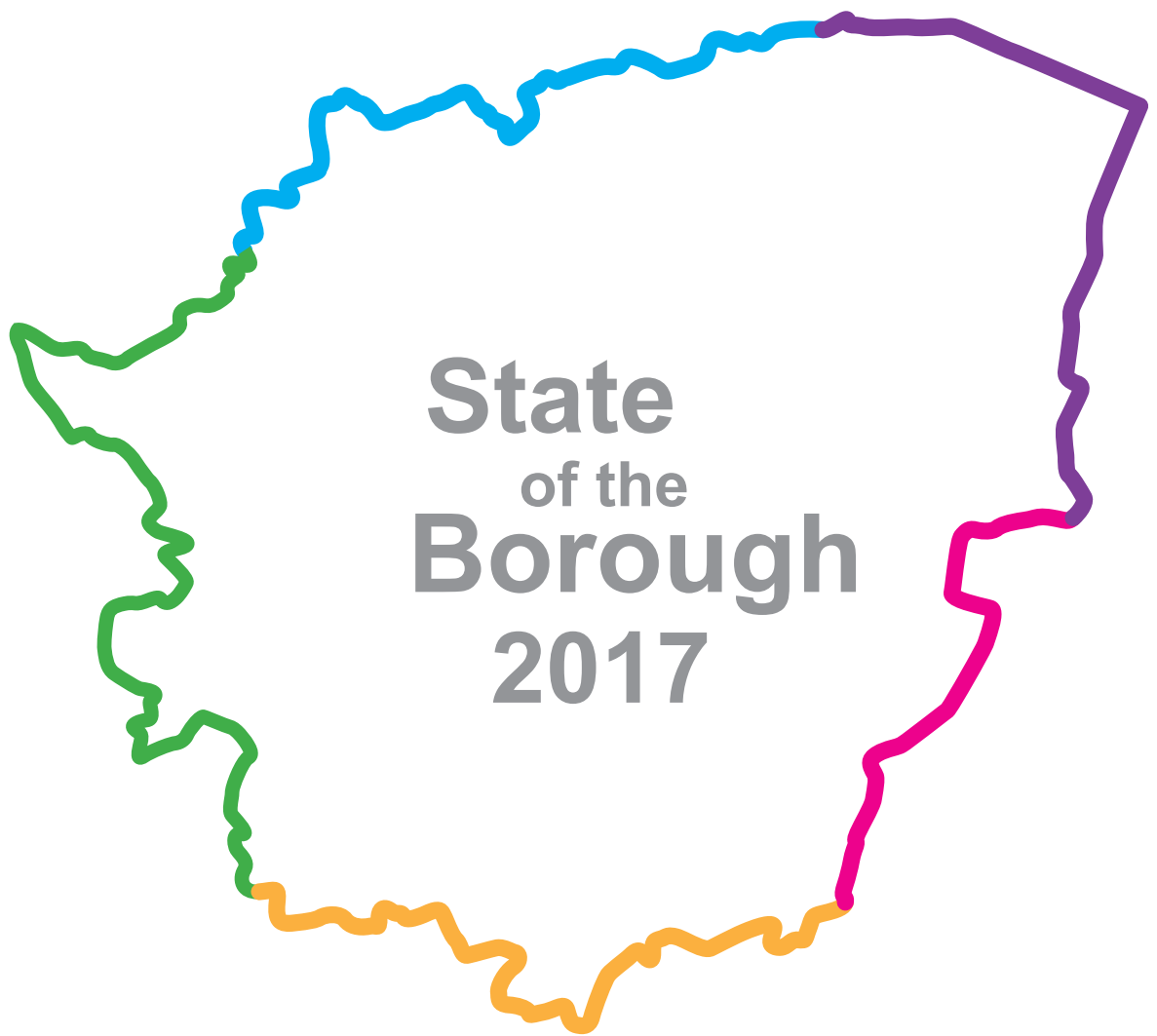
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Foreword from Mayor Ros Jones



Welcome to Doncaster's State of the Borough Assessment which improves the ability of the Team Doncaster Strategic Partnership to focus on the improvements that will make the most difference to quality of life in Doncaster. This is the first time that Team Doncaster has produced an overall assessment of quality of life in this way to prompt discussion and debate.

Ros Jones

Doncaster Growing Together (DGT) includes a set of concrete plans for now, and big ideas for the future, that are intended to bring out the best in all of us. To be successful, our collective efforts must be grounded in hard data and clear-sighted assessment of the substantial challenges we face and the opportunities that we must grasp.

The State of the Borough Assessment provides an overview of the quality of life in Doncaster now, how it is changing and how it compares to other similar places. It provides a solid platform upon which Team Doncaster can agree priorities, make the very best of available resources, and assess the difference we are making over time.

It is intended to stimulate debate and action from anyone who has a stake in Doncaster's future.

A key feature of the Assessment is that it goes beyond presenting the data, to providing case studies of the lived experiences of residents and businesses. It is therefore also an invitation – for everyone who cares about Doncaster's future, to add to our knowledge of the borough and its residents. I reiterate the request in the DGT Prospectus 2017 for local filmmakers, storytellers, artists, photographers or anyone to create the story of Doncaster. This will enable the State of the Borough to improve year on year to become the flagship document of a growing and essential resource for everyone who wants to understand and improve Doncaster as a place to live, learn, care and work.

We hope you find the State of the Borough 2017 an interesting and informative document and can contribute to turning the knowledge and understanding within it into positive action.

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Doncaster's first annual State of the Borough Assessment (SOTB) provides an overall 'picture' of quality of life in the borough across four themes:

Learning Working Living Caring

The overall objective of the SOTB is to provide an evidence base for the council and its Team Doncaster partners to develop effective, funded interventions to improve quality of life in the borough.

A key cross-cutting theme which runs throughout this document is Team Doncaster's focus on inclusive growth – which means developing a strong and productive economy which benefits all residents. The indicators included in this document reflect that achieving inclusive growth requires both an economic and social perspective. For example, interventions to support residents to access job opportunities must also consider the interrelationship between work and health and the extent to which local transport arrangements make it easy and affordable to travel to work.

Economic growth that improves living standards for only the few undermines current and future human potential, depresses local spending power and reduces Doncaster's overall competitiveness and potential for growth.

Most of the indicators are presented at a 'whole borough/whole population' level, and therefore do not show the detail of variances across the borough. The purpose of the SOTB is not to describe all things across the borough in great detail – but to prompt discussion, and where necessary, further research and analysis into Doncaster's key challenges and opportunities.

Statistics can of course never provide a faultless assessment of quality of life and every measure contains the caution that it can never be guaranteed to be perfectly accurate depending on the source and method of collection and analysis. For this assessment the most up to date sources of information are used.

The real life case studies in this SOTB provide insights into the experiences of residents and communities.

The SOTB draws upon existing analysis in separate thematic assessments and reports, for example the Joint Strategic Needs Assessment and the Joint Strategic Intelligence Assessment. The key added value of the SOTB is bringing the key points from these assessments together in one document with an accompanying narrative.

The SOTB includes assessments of the gap between Doncaster and other areas, for example how many more residents need to be in work for Doncaster's employment rate to be the same as the Yorkshire & Humberside average.

Similar Authorities benchmarked against in this document are the nearest statistical neighbours calculated by The Chartered Institute of Public Finance and Accountancy. For Doncaster these are Rotherham, Barnsley, Wakefield, St Helens, Wigan, Stoke-on-Trent, Stockton-on-Tees, Durham, Tameside, Calderdale, Kirklees, Dudley, Darlington, Bolton and Walsall.

Improving quality of life in Doncaster requires the collective efforts of all Team Doncaster partners – across the public, private, voluntary and community sectors. Team Doncaster's quality of life interventions are being brought together in transformation programmes within a four-year plan linked to clear governance arrangements. These programmes will include additional measures of success which are relevant to the specific activities within them.

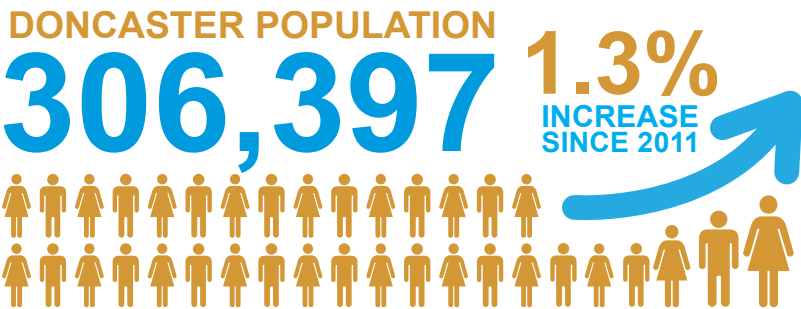
The first SOTB will be a learning process for Team Doncaster – we will improve it year on year to create an annual report that is the 'go to' document for an overview of quality of life in the borough.

Where there are gaps in data or knowledge, we will work together to develop new insights, guided by Team Doncaster's engagement.

Understanding the population better

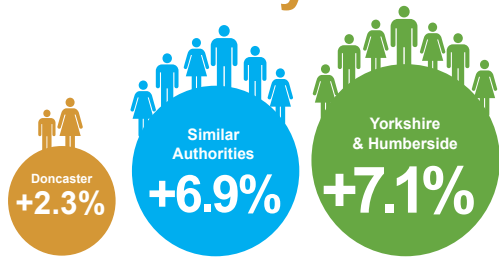
The indicators below provide an insight into the size and profile of Doncaster's population and how it is changing. This matters to Team Doncaster across all the policy themes in this assessment as it plans ahead, for example to ensure it can meet the demand for healthcare, school places, housing and a workforce, to enable local businesses to thrive.

1. Overall Population
Doncaster has a growing population, but projected growth is lower than comparators.



Data Source: Office for National Statistics, Population estimates 2016

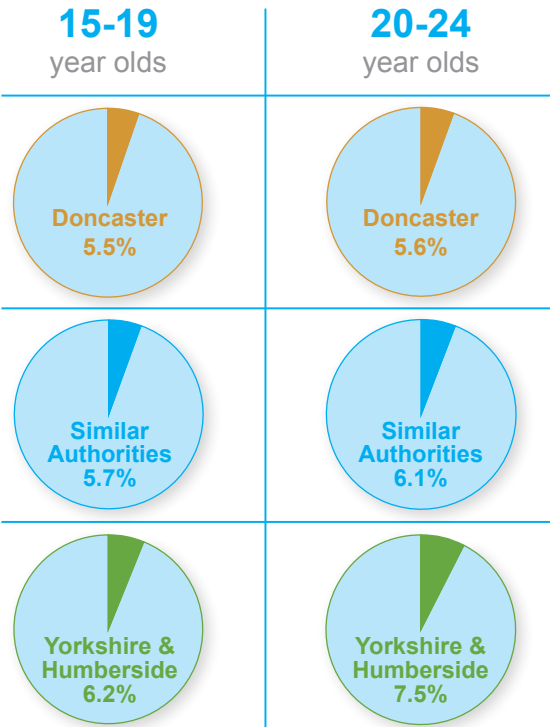
2. Population Projections
Projected Population Increases by 2039



Data Source: Office for National Statistics, Population projections 2014-2039

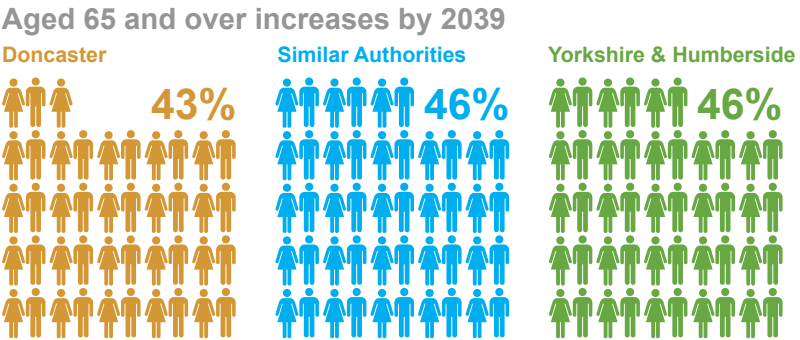
3. Age Proportion
Doncaster has a broadly similar age profile to other areas, apart from a lower percentage of the population being in the 15 to 19 and 20 to 24 age groups.

This has implications for Doncaster's economic activity rates to support economic growth.



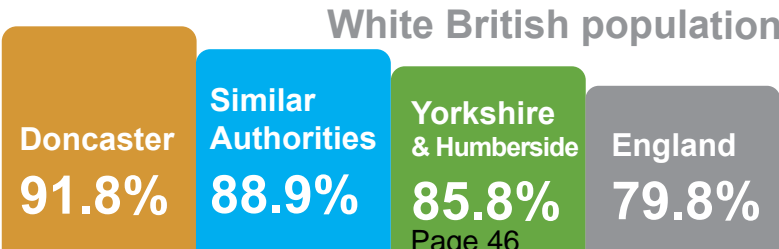
Data Source: Census 2011, Nomis

4. Older Population
The number of people aged 65 and over within Doncaster is due to increase by about 24,500 (43%) from 2016 to 2039. This has implications for a wide range of local services, particularly health and social care services.



Data Source: Office for National Statistics, Population projections 2014-2039

5. Ethnic Group
Understanding the extent of ethnic diversity is important for both shaping policy and service delivery to best meet the needs of a diverse population. 91.8% of Doncaster residents are White British which is higher than comparators. The other two largest groups in Doncaster after this are Other White (3.4%) and Asian (2.5%).



Data Source: Census 2011, Nomis

6. Housing Numbers

Doncaster housing numbers have been growing steadily since 2004. In 2016 there were estimated to be 134,200 dwellings, an increase of 10%.

Data Source: 2016 dwelling stock estimates by local authority district: 2001 to 2016, DCLG



7. Housing Affordability Ratio

Housing affordability (which combines house prices into a ratio where 10 is the least affordable) is relatively less of an issue for Doncaster. However there are variations across the borough.

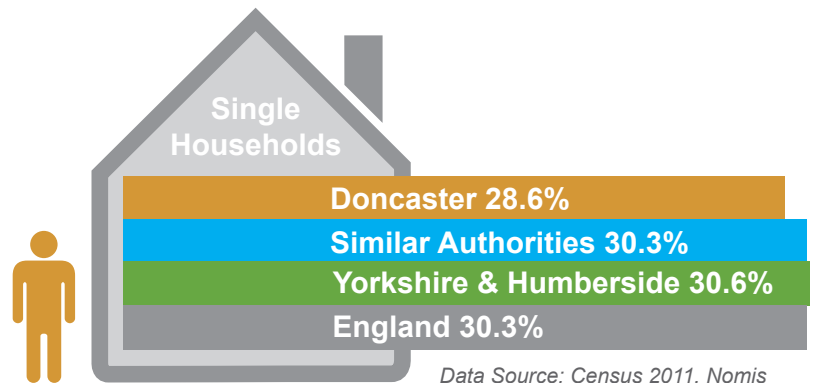
Doncaster 5.87
National Average 9.82

Data Source: Housing Affordability Ratio 2011-2016, Centre for Cities

8. Household Composition

Over a quarter of Doncaster residents live in single households

This suggests a need for more smaller housing units and/or more shared housing options.



9. Personal Well-being

Doncaster has the highest happiness rating (7.45 from scale of 0-10) and the lowest anxiety rating (2.76) within South Yorkshire.



Data Source: Personal Well-being dataset, Annual Population Survey 2014-15



10.

Commuter Inflow

Commuter inflow has increased by an average of 555 people from each of the nearby Local Authority Areas.

As of 2011 Doncaster has strong inward and outward commuter ties with places across Yorkshire & Humberside and Lincolnshire. Most of these ties have strengthened since 2001.

Data Source: Location of usual residence and place of work by method of travel to work, Census 2001 and 2011, Nomis

Commuter Outflow

Commuter outflow has increased by an average of 266 people from each of the nearby Local Authority Areas.

11. Social Mobility

Doncaster has low levels of social mobility ranking 301 out of 324 local authorities.

Data Source: English Indices of Deprivation 2015, Department of Communities and Local Government

Levels of deprivation vary significantly across the borough and it has relatively low levels of social mobility.

Residents have the knowledge and skills for life, creativity and employment

Team Doncaster's vision is for learning that prepares all children, young people and adults for a life that is fulfilling – by studying and exploring the things they are passionate about, in school and beyond, and doing work that is both enjoyable and productive. A key challenge is to support residents of all ages to develop the knowledge and skills needed by local employers, now and in the future as the world of work continues to change due to advances in technology and continued globalisation. This requires a blend of both academic and vocational skills.

Objectives

- More young people achieve a level 3 qualification by the age of 19
- More young people are ready for school
- More young people do well in their GCSEs
- More people are learning throughout their lives and have the skills to access work

1.

% of 5 Year Olds with Good Level of Development

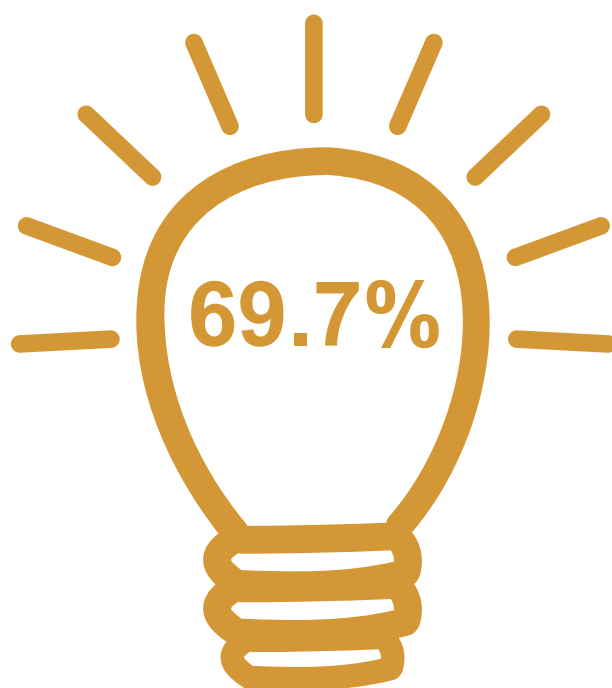
More Doncaster 5 year olds are experiencing a good level of development as a foundation for a fulfilling life. The number of 5 year olds with a good level of development has improved from 50.3% in 2013 to 69.7% in 2016 which is an increase of 1,087 children.

66.3% Similar Authorities

67.4% Yorkshire & Humberside

69.3% England

Over 69% of 5 year olds in Doncaster have a good level of development



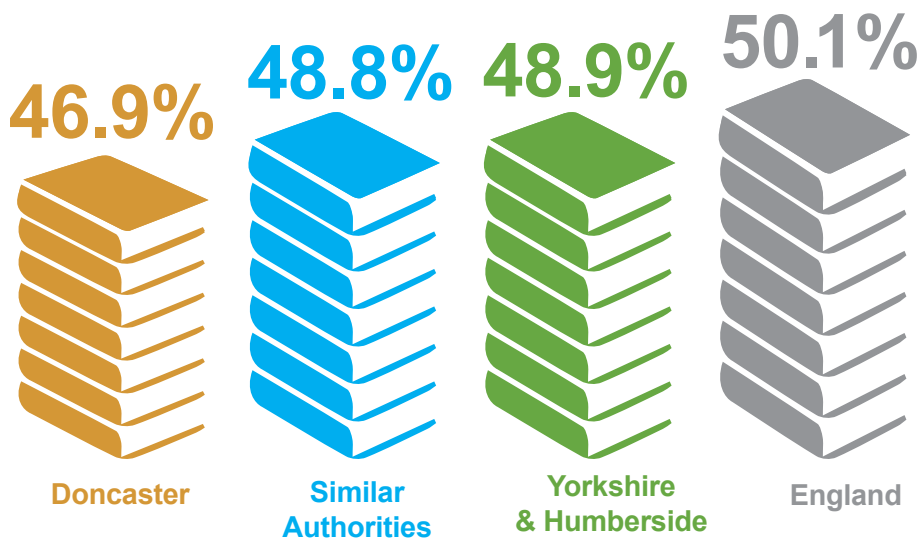
Data Source: 2016: Early years foundation stage profile attainment by pupil characteristics 2015/16, Department for Education

2.

% of Children Achieving 8 good GCSEs

Further progress is needed with GCSE attainment to close the gap with comparators.

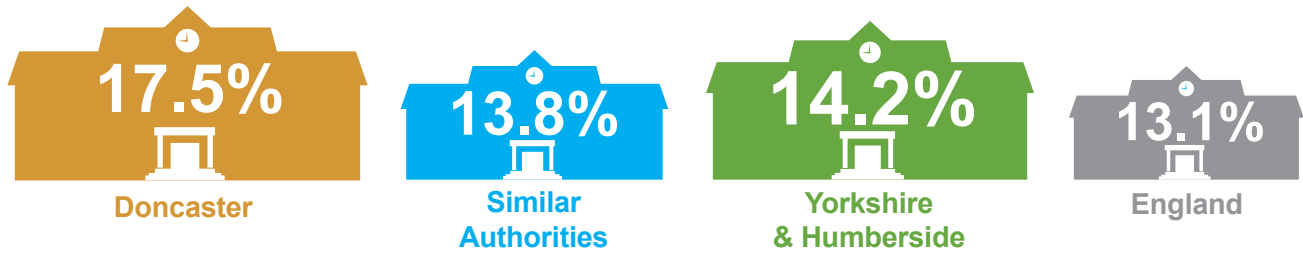
Attainment 8 measures the achievement of pupils across 8 qualifications and Doncaster's score is less than comparators and the national average. This marks the baseline year of a new accountability system for schools.



Data Source: 2016: GCSE and equivalent attainment by pupil characteristics 2015/16, Department for Education

3.

Persistent Absence in Secondary Schools (% Full Year)



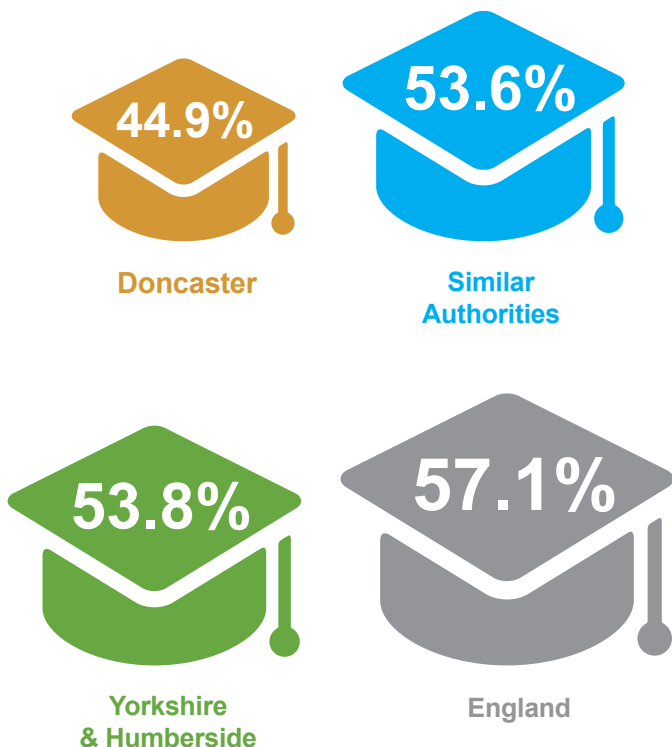
Persistent absence in secondary schools is relatively high. The threshold for persistent absence has been altered from around 15% or more of sessions missed down to 10% for 2015/16 academic year. So, this has resulted in a sharp upturn in the rate up to 17.5%. This trend is reflected across all comparator areas including regional and national benchmark figures, however, Doncaster still has a higher figure.

Data Source: 2016: Pupil Absence in Schools in England 2015/16, Department for Education

4.

% of 19 Year Olds who Achieve a Level 3 Qualification

The number of 19 year olds who have achieved a level 3 qualification in Doncaster has reduced from 48% in 2012/13 to 44.9% in 2015/16.



Data Source: 2016: Level 2 and 3 attainment by young people aged 19 2015/16, Department for Education

5



% of People who are Qualified to Level 3 or Above (16 – 64)

The proportion of the working age population with a level 3 qualification or above is lower than regional and national comparators. The number of people who are qualified to level 3 or above in Doncaster has improved from 43% (81,900 people) in 2013 up to 47.2% in 2016 (88,000 people).

47.7% Similar Authorities

52.3% Yorkshire & Humberside

56.7% England

Data Source: 2016: Annual Population Survey 2016, Nomis

Case Studies

These case studies provide an insight into community based learning in Doncaster and the work to raise the aspirations of young people and their employability skills.

‘Expect Youth’– Raising Young People’s Aspirations

The Doncaster Youth Alliance, now known as Expect Youth, brings together many existing organisations to provide an exciting new coordinated approach to improving the youth offer across the borough, making Doncaster a safer and better place to live.

The partner organisations already involved include: Club Doncaster Foundation, Doncaster Culture and Leisure Trust, Flying Futures, Active Fusion, Doncaster Council, DARTS, Doncaster Children’s Services Trust – EPIC programme and

Doncaster Chamber. Their mission as a team is to work together to make sustainable improvements to the aspiration, achievement and life skills of young people across Doncaster by making a positive impact on their lives.

Charlotte, a student with the Club Doncaster Foundation is amazed at how her ambitions are finally being realised and after tough times during her A levels she now finds herself looking forward to going to Hull University:

“All the positive influences around me pushed me to want to achieve more.”

www.expectyouth.co.uk

Accessing Learning Within Communities

The Adult Family & Community Learning Service engages with a wide range of Doncaster residents who have benefitted from accessing learning within their community. An inclusive space has been created through partnership work with the family hubs and local schools for local residents to use to learn.

Being able to offer qualifications such as basic English and Mathematics has assisted residents in gaining employment and the confidence gained

by achieving a recognised qualification has enabled learners to aspire to better things.

“I’m where I am now because of Adult Learning. Getting my English qualification made me believe in myself. I started volunteering and now I’ve got a job.”

(Doncaster resident)

Community-led Learning – Austerfield Study Centre

The hard work of Doncaster Council has made it possible for the total transfer of the educational study centre at Austerfield to a local community/volunteer group, who have formed a not-for-profit company to run the service for at least 10 years with no ongoing cost to the council.

This project is a first for Doncaster and without the support of the volunteers this service would have had to close.

In addition to gaining over £50,000 of funding, the group has actively built and renovated the site, constructing new play areas, painting existing buildings to make the site more family friendly and welcoming, as well as building a bird viewing hide on the reserve. They also have their sights set on the provision of another new classroom in the grounds and new log cabin style accommodation, along with provision of new camping facilities on land jointly managed with the Mosaic Trust.

Enhancing Future Work Prospects – Doncaster Skills Academy

The Doncaster Skills Academy is a support package available to local schools to help their students develop the right skills and competencies for their future careers.

It includes support from local businesses through initiatives such as mentoring, business visits and internships and consists of a variety of modules covering four key topics:

- **Awareness and aspirations**
- **Employability and work readiness**
- **Enterprise and commerciality**
- **Financial awareness**

The Skills Academy recently held a Careers Fair at Mexborough Academy in support of a Year 6 Transition Day. Pupils from primary schools across the catchment area were able to take part in interactive activities with local businesses and started to gain an early understanding of the modern world of work.

“The Doncaster Skills Academy is a superb way of developing young peoples’ enthusiasm about the opportunities within the area and developing the ‘work ready’ skills which are attractive to local employers.”

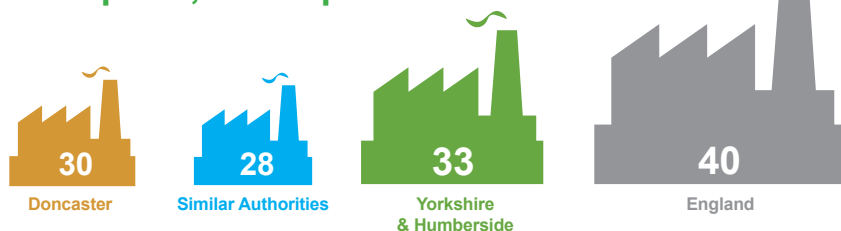
Tony Sykes, Business Development Director, INATIV

Doncaster | Working

Residents benefit from a thriving and resilient economy

Team Doncaster's ambition is for an even stronger and more productive economy with more thriving businesses and increases in both the number and quality of jobs available to residents.

1. Total Enterprises per 1,000 Population



Data Source: 2016: UK Business Counts 2016, Nomis

Doncaster has made good progress in increasing the number of local businesses and jobs, but more are still required to match the density rates of Yorkshire & Humberside and England.

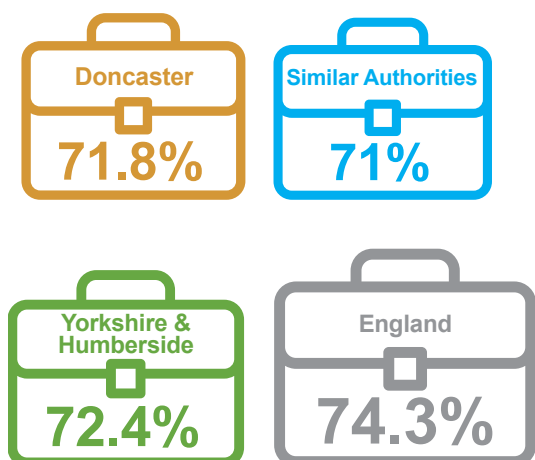
2. Number of Jobs in Doncaster

Doncaster has seen a higher growth rate than the average for similar authorities since 2014. However Doncaster has relatively fewer jobs for the size of its working age population.



Data Source: 2015: Business Register and Employment Survey 2015, Nomis

3. % of Working Age Population Employed



Doncaster employment rate has recently hit an 11 year high – a positive indicator of inclusive growth.

Data Source: 2016: Annual Population Survey 2016, Nomis

4. Exports Per Job

Exports per job for Doncaster are lower than other comparator cities and much lower than the national average. National analysis suggests that firms that export are more likely to experience revenue growth and add employees than firms that don't.



Objectives

- The number of businesses in Doncaster increase and more of them export
- More people are in sustained work
- More jobs are created in the local economy
- More people in Doncaster are completing good quality apprenticeships
- Fewer people are claiming out of work benefits
- More people are employed in good quality jobs
- Wages increase for Doncaster residents
- Doncaster's economy is more productive

5. % of Working Age Population Claiming Out of Work Benefits

The number of people claiming out of work benefits in Doncaster has reduced from 15.3% in 2010 to 11.1% in 2016. This equates to 8,450 fewer claimants.

11.1% Doncaster
10.9% Similar Authorities
9.5% Yorkshire & Humberside
8.1% England



Data Source: 2016: DWP Benefits 2016, Nomis

6. % of People Employed in Directors and Managerial/Professional and Technical Occupations

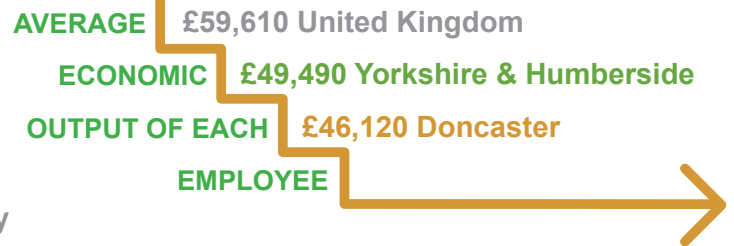


This is 13.4% below the national figure, 8.1% below the regional figure and 5.3% below similar authorities.

Data Source: 2016: Annual Population Survey 2016, Nomis

7. Gross Value Added per Worker

This GVA measure of productivity mirrors the regional and national picture, however, productivity in Doncaster is lower than Yorkshire & Humberside and considerably lower than the National figure (by £13,500). This matters because sustained increases in productivity are necessary to support rising wages and incomes.



Data Source: 2014: West Yorkshire Combined Authority/Experian, Yorkshire & Humber Regional Econometric Model 2014

8. Median Wage Rate (£/Week)



Data Source: 2016: Annual Survey of Hours and Earnings 2016, Nomis

Doncaster wage rates have only increased marginally over the past 8 years, in part reflecting the low proportion of residents employed in highly skilled, higher paid professions.

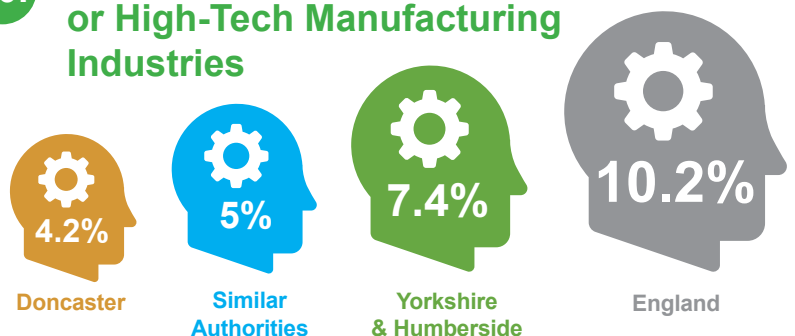
9. Apprenticeships Starts per 1,000 Population



7.0 Doncaster
7.4 Similar Authorities
6.3 Yorkshire & Humberside
5.4 England

Data Source: 2016: Apprenticeship Starts and Achievements Department for Education 2016

10. % Job Knowledge Intensive Services or High-Tech Manufacturing Industries



There is a strong correlation between the presence of knowledge jobs and levels of prosperity in the local population. Ranking of UK cities for knowledge intensive jobs:

Doncaster ranked 57th out of 63

Increasing the quality of jobs available remains a key challenge, which includes increasing the proportion of knowledge intensive/high-tech jobs in our economy.

Page 53

Data Source: 2015: Business Register and Employment Survey 2015, Nomis

Case Studies

These case studies provide an insight into the support for local enterprise and work to connect local people to new job opportunities.

Launchpad Scheme Supporting New Businesses

– Alistair Nightingale

Alistair Nightingale is a Balby-based entrepreneur hoping to navigate his way to a new career running a transport business after securing support from the Launchpad. Run in conjunction with the Doncaster Chamber of Commerce, this new programme provides free support, help and advice to anyone who is thinking of starting their own business or has started trading within the past two years.

Having never run a company before, Alistair contacted Launchpad to take advantage of

the free advice available. He was allocated a business advisor and attended a number of events where he was able to access help to produce a business plan, allowing him to secure finance to purchase his first vehicle.

After securing an exclusive contract covering the Doncaster area he has been able to add a second, larger vehicle to his fleet, he plans to recruit new drivers and is setting his sights on opening a new depot to help grow the business further.

Alistair Nightingale, founder of ANDS Ltd said:

“Although I’ve worked in the industry since leaving the army ten years ago, I never really considered running my own business, but the support I’ve received from Launchpad has helped to give me confidence in my idea and although it’s still relatively early days for me, I’m already looking for new drivers to join the business.”

Extending its Supply Chain Through ‘Meet the Buyer’

– Derek Lewis

Derek Lewis, specialists in road surfacing and civil engineering have been in Doncaster for more than four decades. Founded in 1973 under the name ‘Derek Lewis Plant Hire’, they established themselves as a supplier of operated plant machinery. In 2009 the business rebranded to become Derek Lewis Ltd and invested hugely in the latest technology with a stronger emphasis on civil engineering but still maintaining their reputation in surfacing works.

With this new emphasis, the business took advantage of ‘Meet the Buyer’ events, hosted by Business Doncaster to provide local businesses the opportunity to gain an understanding of proposed projects in the region. Attending these events has meant Derek Lewis Ltd have been able to place themselves in front of major

contractors and other buyers looking to award significant contracts to local businesses.

Raising their profile and gaining acceptance onto approved supply chain lists with local councils has enabled them to work with large contractors on projects including:

- Doncaster iPort
- High Speed Rail Maintenance Depot
- HS2 Rail College
- Defence Estates
- Hull City of Culture
- IKEA Sheffield

Ian Guy, Business Engagement Officer for Business Doncaster said:

“The ‘Meet the Buyer’ events allow local businesses to establish valuable connections within the region and better position their business to win future government contracts. We want to ensure these events drive local employment creation, they’re a great way for businesses to make connections with contractors.”

Connecting Residents to Jobs – iPort Academy

Logistics is a key growth sector for Doncaster and at over 335 acres in size, the new £500m iPort at Rossington is the UK’s biggest intermodal development.

The iPort presents a great opportunity for local residents to benefit from a significant number of new jobs being created and the accompanying iPort Academy has been introduced to provide Doncaster residents with support in applying for the new jobs.

Doncaster resident, Mark, contacted the iPort Academy for more information about the upcoming developments at the iPort site. The team were able to support him by assessing his CV and help him gain a job at the Amazon Fulfilment Centre at the iPort.

“Great service! I have been down and had a chat and received some quality feedback and help.”

Doncaster | Living

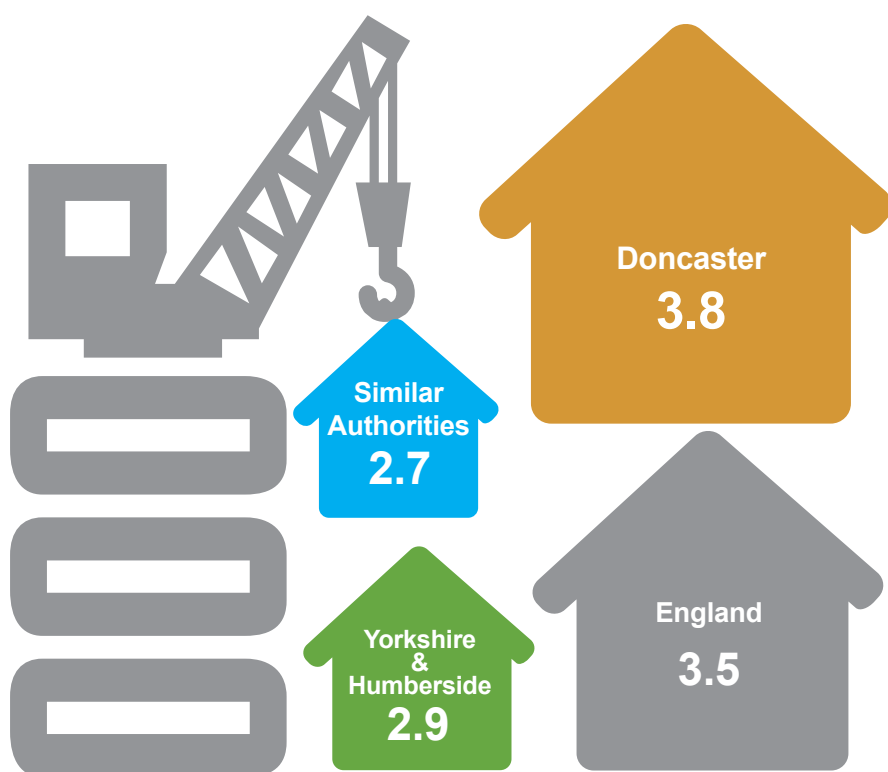
Doncaster is a modern, thriving and safe place to live, work and visit

Team Doncaster's vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time.

Objectives

- There are more homes built and fewer people are homeless or in unsuitable accommodation
- More people are physically active
- More people feel safe in their community
- Healthy life expectancy in Doncaster improves
- People's quality of life is good
- Doncaster's population grows
- Our natural environment is enhanced and protected
- Fewer children in poverty

1. Number of Net Additional Homes Built (Per 1,000 Population)



The number of net additional homes built in Doncaster in 2016 was 1,160 which is 3.8 per 1,000 population. This has greatly increased since 2013 and is now higher than the national rate (3.5 per 1,000 population).

Good progress has been made in increasing the houses available in the borough. This is the highest number of homes built in Doncaster in the last 15 years.

Data Source: 2016: Live tables on dwelling stock (including vacants) 2016, Department for Communities and Local Government

2. Number of Homeless in Priority Need

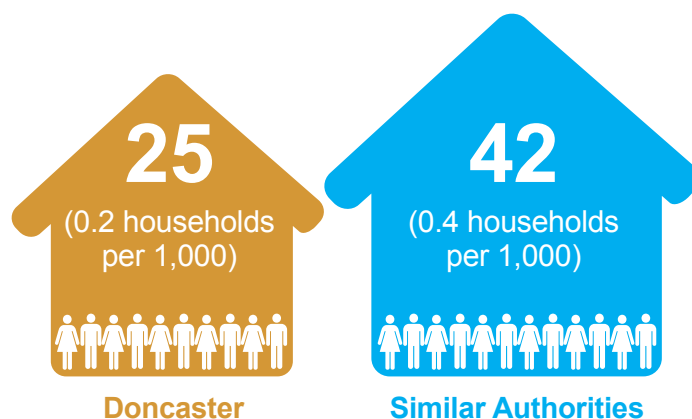
Reducing the number of homeless people in priority need remains a challenge.

During 2016/17 the Doncaster average was greater than similar authorities. There were 276 people (2.1 per 1,000 people) accepted as being homeless. However this is less than the national rate by the equivalent of 54 people.

276
people
homeless in
2016/17

Data Source: 2017: Statutory Homelessness Statistical Releases (Quarterly) 2016/17, Department for Communities and Local Government

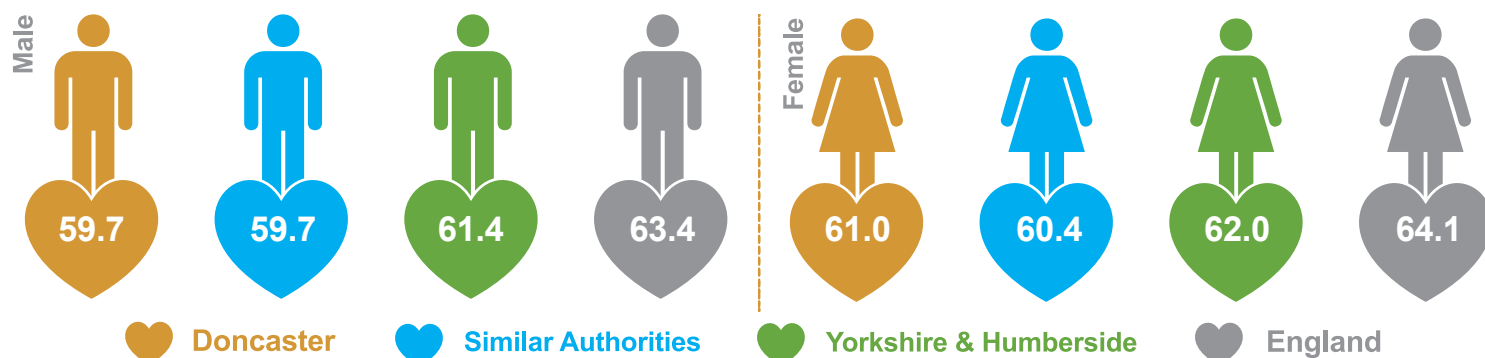
3. Number of Households/People in Temporary Accommodation



Data Source: 2017: Statutory Homelessness Statistical Releases (Quarterly) 2016/17, Department for Communities and Local Government

4. Healthy Life Expectancy at Birth

Life Expectancy for both males and females is increasing but remains relatively low.



Healthy life expectancy rates have improved for the 2013 – 2015 period. This trend is forecast to continue.

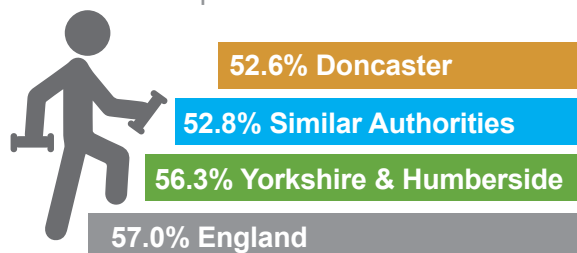
Male Life Expectancy is expected to surpass national average by the 2024 – 2026 period.

Female Life Expectancy is expected to surpass national average by the 2019 – 2021 period.

Data Source: 2015: Public Health Outcomes Framework 2013-2015, Public Health England

5. % of Population who Achieve 150 Minutes of Physical Activity per Week

Doncaster's rate has fluctuated over the past few years but is an improvement from 50.9% in 2014.



Data Source: 2015: Public Health Outcomes Framework 2015, Public Health England

6. Children Living in Workless Households

The number of children in workless households has reduced significantly, but remains a challenge.



Data Source: 2016: Annual Population Survey 2016, Nomis

Doncaster is now in-line with both comparator authorities and Yorkshire & Humberside. However Doncaster, like many other parts of the UK, is experiencing a squeeze of real incomes – as indicated by the wage rate indicator in the working section.

7. Child Poverty

Proportions of children living in low income households remains a challenge.

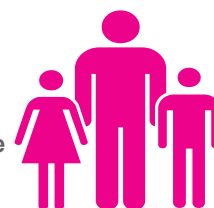
Children in low-income families has increased to 24.1% (16,035 children)

Data Source: 2014: Children in Low-Income Families Local Measure 2014, HM Revenue & Customs

Comparator benchmarks have also seen an increase.

23.5% Similar Authorities
22.2% Yorkshire & Humberside
19.9% England

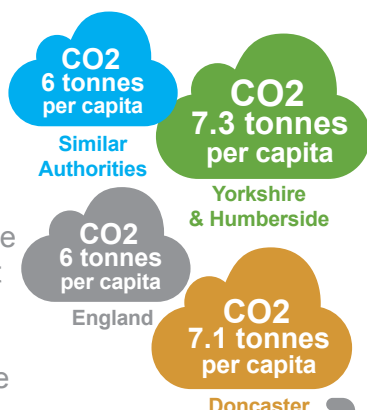
Children in Low-Income Families Local Measure
Source: HM Revenue & Customs



8. CO2 Emissions per Capita (Tonnes)

CO2 emissions are falling, but Doncaster still contributes more than the England average.

Actions to achieve inclusive economic growth aspirations need to also consider the impact on the local and global environment – for example the potential impact of economic growth on the number of cars and lorries using Doncaster's roads and the subsequent CO2 emissions.



Data Source: 2014: Local Authority Carbon Dioxide figures 2014, Department of Energy and Climate Change

Doncaster has reduced CO2 emissions from 9.4 tonnes per capita in 2005 to 7.1 tonnes in 2014

Case Studies

These case studies provide an insight into community based activity to improve Doncaster as a place to live.

Darling Buds of Denaby

After attending a vintage tea party run by social enterprise Aspring2 in their community, a small group of women enjoyed it so much they decided they wanted to do something themselves to help reduce social isolation in their neighbourhood. With the support of St Leger Homes and Aspring2, Darling Buds of Denaby was constituted in May 2016 and meets every week. They provide music, games, lunch and friendship to an average of 25 people each week.

The group instituted a saving scheme and members used the funds to take a trip to the seaside. They have linked with Edlington

Community Organisation (ECO) and hosted two slipper swaps, where over 100 pairs of free slippers were given away to help people stay safe at home and reduce the risk of falls. South Yorkshire Fire and Rescue have talked to people about being safe at home and how residents can access free home fire safety checks.

Darling Buds of Denaby may appear like a simple group that meets and plays bingo but in fact it is two really driven women who saw a need in their community and were supported to help those around them connect with their community and stay safe.

Friends of Sandall Park (FOSP)

Friends of Sandall Park is a group of like-minded people dedicated to the improvement of the park for the benefit of its human visitors, birds and resident wildlife.

The group was initially formed by the Communities Service and a small group of four volunteers following complaints about criminal activity and anti-social behaviour in the park. They recognised that things needed to change and put a plan into action to improve the park. FOSP now has over 50 members and to date the group has raised in excess of £500,000 in external funding. This has been used to fund projects such

as the crime reducing golf course, lake edging, woodland adventure, an adventure play area and outdoor classroom and gym. They also undertake essential maintenance to sustain and enhance the park.

Volunteering is at the heart of everything FOSP does. In one year volunteering hours totaled up at 6,555 hours. They have received numerous awards, including Doncaster in Bloom and the Queen's Award for Voluntary Service.

Hexthorpe Community Group – Families Outdoor Camping Initiative

Over the last year the Communities Service has supported local volunteers to develop a new initiative designed to give more disadvantaged families and young people at the cusp of anti-social behaviour (ASB) the chance to spend quality, productive and fun family time in an outdoor setting.

The group is in its infancy but is already a social enterprise which has gained a small pot of external funding, enabling them to help families that have been referred to them via the Stronger Families early intervention and prevention work tackling ASB and criminal damage.

The families taking part are encouraged to work together as a family unit, problem solve, undertake basic household type routines, recognise the need to discuss issues, eat well and nurture positive behaviour.

The group is now looking at ways in which it can expand on the project and are actively looking for more volunteers to ensure sustainability.

www.familiesoutdoors.co.uk

Supporting Communities to do More for Themselves

The council's communities service area team model is structured into geographical areas and aims to help people help themselves. This means developing stronger, more resilient and cohesive communities that are informed about tackling crime, criminal damage and anti-social behaviour; supporting vulnerable victims; helping people to be active both physically and socially; developing community groups and networks; creating a cleaner and better environment; community engagement; community consultation; area

based planning; supporting independence and improving health and well-being; and supporting the Stronger Families programme.

The service aims to bring communities together to do more for themselves and provides a function that focuses on early help and prevention across a number of work streams to help prevent issues from escalating, often requiring costly service interventions.

Residents live safe, healthy, active and independent lives

Team Doncaster's vision is for a borough that cares together for its most vulnerable, building upon people's existing support networks and the resources that are available in communities.

Objectives

- Fewer people are delayed from leaving hospital attributable to the NHS and Social Care services
- Fewer people require health and social care services and vulnerable people are safe
- More people remain healthy and independent for longer with fewer people that are socially isolated
- The number of avoidable deaths will reduce

1. Average Number of Delayed Transfers of Care From Hospital on a Particular Day Taken Over The Year per 100,000 Population

Delayed transfers of care from hospital are relatively low and reducing.

Doncaster has fallen from 11.7 patients per 100,000 in 2011/12 to 5.1 in 2015/16. This is a stark contrast to comparator areas which have all been steadily rising over this period.



5.1	Doncaster
9.8	Similar Authorities
10.2	Yorkshire & Humberside
12.1	England

Data Source: 2016: Adult Social Care Outcomes Framework 2015/16, England, Health and Social Care Information Centre

2. Proportion of Children in Need per 10,000 Population

The number of children in need has reduced significantly, bringing the Doncaster rate in line with comparators. This is a measure of all children who are referred to Children's Social Services even if no further action is taken.

Doncaster had reduced from 654.8 in 2012 down to 345.9 in 2014

However, this has now gradually risen up to 381.7 in 2015/16 (this equates to 2,490 children).

381.7	Doncaster
388.6	Similar Authorities
332.8	Yorkshire & Humberside
337.7	England



Data Source: 2016: Characteristics of Children in Need in England 2016, Department for Education

3. Rate of Permanent Admissions to Residential Care per 100,000 (65+)

Doncaster's figure has reduced from 1,084.6 adults age 65+ per 100,000 in 2014/15 to 890.1 in 2015/16 which equates to 101 fewer people in care aged 65 and over.

890.1	Doncaster
729.6	Similar Authorities
699.5	Yorkshire & Humberside
628.2	England



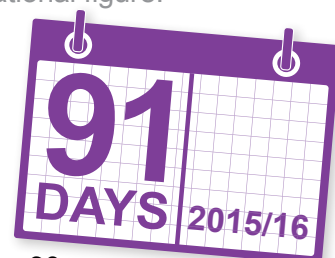
Data Source: 2016: Adult Social Care Outcomes Framework 2015/16, England, Health and Social Care Information Centre

4. The Proportion of People Still at Home 91 Days Following Period of Reablement

The rate of permanent admissions to residential care has reduced and the number still at home 91 days following a period of reablement has increased, reflecting positive progress in enabling residents to live independently in their own homes.

Doncaster has experienced significant upturn from 51.4% in 2010/11 up to 81.9% in 2015/16. This is now in line with comparators and the national figure.

81.9%	Doncaster
83.2%	Similar Authorities
82.9%	Yorkshire & Humberside
82.7%	England



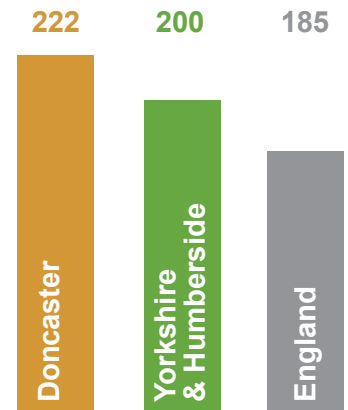
Data Source: 2016: Adult Social Care Outcomes Framework 2015/16, England, Health and Social Care Information Centre

5. Avoidable Deaths in Local Population (Mortality Rate Per 100,000)

The rate of avoidable deaths has steadily reduced. These are deaths that could have potentially been avoided using preventative public health interventions. This figure will be influenced by public health issues such as Doncaster having higher than average rates of smoking and obesity.

Rates have steadily reduced from 249.0 in 2006-08 to 222.3 in 2013-15

This figure has reduced at a similar rate to the national average.



Data Source: 2015: Public Health Outcomes Framework 2013-2015, Public Health England

6. % of Adult Social Care Users who have as Much Social Contact as They Would Like

Doncaster's rate has fluctuated over the last few years from 47.1% in 2010/11 and now stands at 45.7% in 2015/16. This is in line with comparators and the national figure.

45.7% Doncaster

45.7% Similar Authorities

46.0% Yorkshire & Humber

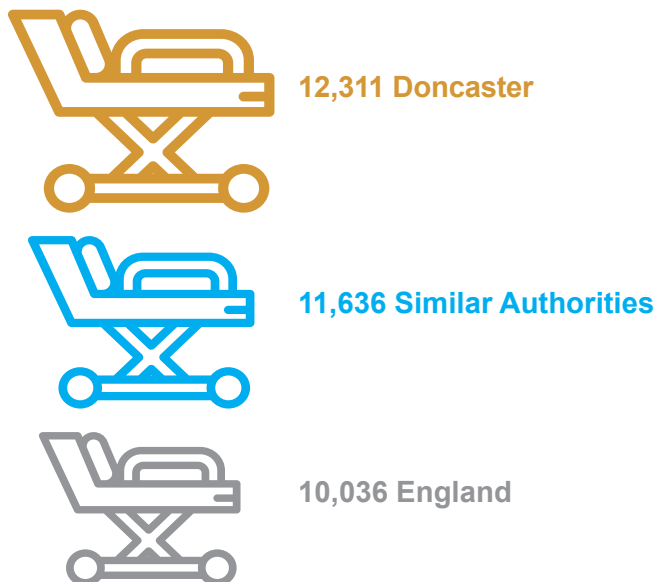
45.4% England



Data Source: 2016: Adult Social Care Outcomes Framework 2015/16, England, Health and Social Care Information Centre

7. Emergency Admissions to Hospital per 100,000 Population

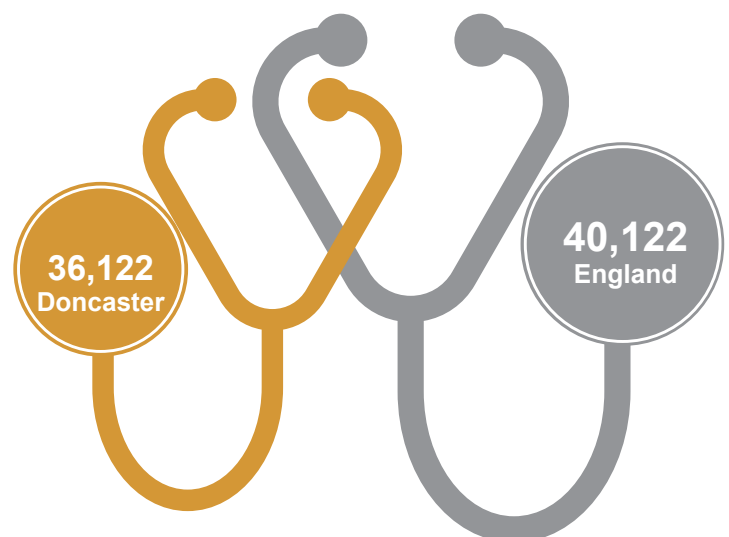
Doncaster's figure remains higher than similar authorities and the national rate despite a drop in 2015/16.



Data Source: 2017: A&E Attendances and Emergency Admissions collection 2016/17, NHS England

8. A&E Attendances per 100,000 Population

After a reduction between 2014/15 and 2015/16, Doncaster has experienced a rise in the rate of A&E attendances during 2016/17. However Doncaster's rate remains below the England average.



Data Source: 2017: A&E Attendances and Emergency Admissions collection 2016/17, NHS England

Case Studies

These case studies provide an insight into the work to support vulnerable adults and families to have a better quality of life.

Helping Hand to a Better Family Life

The Stronger Families (SF) programme has helped a single dad turn his life around by working with him to find a home, provide financial advice and support and a better outlook on life – which led to him finding a full-time job. The family was having a tough time living in a soon-to-be evicted from home situation, with the dad out of work and in debt with two children to take care of who were missing school. The council's Central Area Team in Adults, Health and Well-being was referred to help via the referral hub.

Through the SF programme and working with the support of the family, the team helped to put the dad on the right track through a referral to the World of Work Programme run by St Leger Homes, boost the children's school attendance to over 90% and work with St Leger Homes to find a new home. The family were helped to get advice with debt issues and an innovation grant helped them carpet their new home and get some leisure passes to get out and about and enjoy family time together. Their fortunes as a family are on the up, so much so the dad has thanked the team for their work saying:

“They supported me to totally turn my life around.”

Having a Cuppa to Help Live With Dementia

Doncaster has a couple of dementia cafes where people living with the condition and their families can get together to chat over a cuppa and support each other. The two volunteer-run cafes in Wheatley and Bessacarr are a first for the borough and came into being after residents, partners and Central Area Teams spotted the need. The two sites are in areas where there is a high number of people living with the condition, they help people remain independent and healthy

for longer and support the large amount of carers within the community.

As well as being great places to meet, the dementia cafes have created an excellent referral pathway for more general well-being support, reducing social isolation alongside early intervention and prevention work linking in with vulnerable victims of anti-social behaviour and also through the Stronger Families agenda.

Complex Lives Project – Assertive Outreach Team

A new innovative way of working is being developed to support vulnerable adults with complex lives and dependencies.

Although the project is in its infancy, Team Doncaster is looking to put in place one integrated front line team, focused on proactive outreach and engagement with initial support for people to settle in stable accommodation to ensure both financial and social inclusion.

There will be one joint triage, assessment, referral and case management process quickly gathering cross partner information to enable informed judgements about case management, and providing a single system to support case coordination.

They are looking to design the system whereby one empowered key worker with authority to coordinate services and support is allocated to individuals.

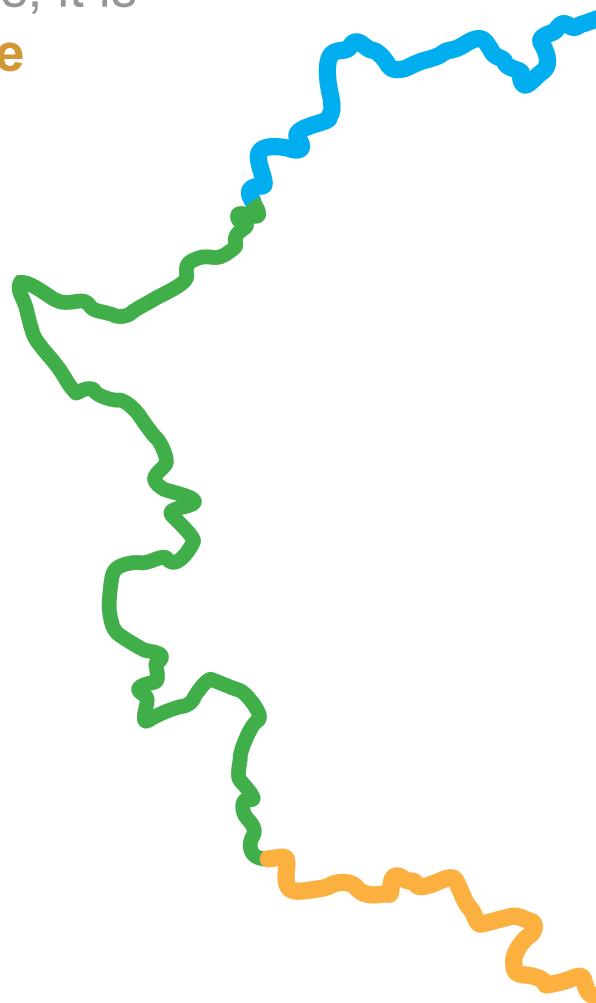
The team will ensure stable, appropriate accommodation offered alongside a range of effective evidence based interventions to support stabilisation and recovery – provided on an assertive Housing First basis.

The team is currently being developed and resources identified, however the council along with partners from South Yorkshire Police, St Leger Homes, Aspire and Riverside are working closely to support and coordinate a small but growing cohort of adults with complex lives and dependencies.

This **State of the Borough Assessment** is a first for Doncaster. Through looking at a simple and concise suite of statistics and stories, it is possible to see **a story of people, place and community.**

The 'state' of a place cannot and should not be told through numbers alone. **What defines Doncaster** is more than metrics – it is the intertwining of communities, histories and futures which **creates a sense of place** and the stories that can be told about this.

What is identified through this report are a number of **amazing successes** at all levels – individual, communities and the whole borough. What shines out of examples and case studies is the **power of resilience within communities** and the strengths forged when public and community services work well together in partnerships.



Learning Living

However, what is clearly also identified through this assessment are a number of socio-economic challenges. **The task is not to shirk away from these challenges** or not include them in this assessment, but it is to understand them, grip them and **tackle them head on**. It is of course not the first time that these issues have been identified nor are they simple socio-economic issues that can be changed overnight. The **‘Doncaster Growing Together’** approach that Team Doncaster is establishing provides a coordinated portfolio of action to address these issues, with a focus on **bringing out the best in all of us**.

What is also clear from the stories within this assessment is that the way to do this is to **embrace and build on community strengths** and for services to work well together in partnership.

Doncaster improves when Doncaster grows and that is why there should be a focus on inclusive growth for the borough. In many ways, an assessment like this prompts more questions than it answers. It can only be a positive thing to prompt and drive an ever increasingly deep and **informed understanding of the opportunities and challenges the people of Doncaster face**.



Working Caring



Team Doncaster,
Floor 1, Civic Office,
Waterdale, Doncaster,
South Yorkshire, DN1 3BU

www.teamdoncaster.org.uk

To the Chair and Members of Council

DONCASTER GROWING TOGETHER – THE 4 YEAR BOROUGH STRATEGY

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Mayor Ros Jones	All	Yes

EXECUTIVE SUMMARY

1. This report seeks Council approval for the Borough Strategy and delivery programme for the next four years to 2021. This is the next chapter in our improvement journey, confirming our recovery and setting out a **confident, bold ambition** for Doncaster's future.

The strategy is titled 'Doncaster Growing Together'. This reflects its central aim which is to continue to **grow the local economy and place and to develop public services in a way that ensures all of Doncaster's people and communities benefit – inclusive growth**.

It is a **partnership strategy**, requiring inputs and collaboration from across the whole of the Council and from a wide range of public services, voluntary and community organisations and the business community. It is designed to **target partner's attention and resources on the issues that matter most** to Doncaster's present and its future.

It proposes **new ways of working** that respond to local needs and opportunities, including public services working together to manage through continued public service budget reductions. For the Council, the approach is adding further value by strengthening organisational change capacity, and contributing to delivery of the Corporate Plan through work on the Connected Council theme.

The **policy priorities and specific proposals** are set out in four key areas:-

Doncaster Learning – ensuring we prepare our young people for fulfilling lives, with bold reforms that will broaden their horizons and ambitions, bringing our education system and business community together to give our young people more exposure and opportunities to flourish;

Doncaster Working – developing the economy through continued inward investment, targeting higher skilled jobs and more emphasis on supporting existing businesses to grow. Ensuring local people can connect to opportunities is a key aim here.

Doncaster Caring – supporting our most vulnerable residents, whether children, adults, disabled people, families, older people. The emphasis here is on joining up social and health care and support and on shifting our focus to prevention and support that enables people to enjoy life with their families and communities.

Doncaster Living – developing Doncaster as an attractive and secure place to live, including meeting housing needs, including for vulnerable people, developing town centres and the arts culture and leisure offer, and using physical activity, including cycling to improve population health and well - being.

In all four policy areas, the strategy and programme emphasise the need for **contribution from Doncaster citizens**, who need to play a key role in the next stage of journey.

Arrangements are now being finalised to ensure effective delivery of the strategy and programme across partners. This includes **programme governance and accountability/progress reporting** to commence in October. Through this Members of the Executive Board will be regularly updated on progress and will be involved more directly in relevant programme Boards.

Work is also under way to **align partner's budgets and resources** to the programme priorities including the Council's budget, which is the council's contribution to Doncaster Growing Together, as well as playing the key facilitation role.

A **draft public facing narrative** in the form of a fully designed prospectus has been developed which turns technical language into an accessible format. This document will be presented for approval at full council on 21st September. This will be supported by a cross partner communication and media strategy.

The report recommends that members of Council confirm support for the strategy, programme and the public facing prospectus as outlined here.

EXEMPT REPORT

2. Not applicable

RECOMMENDATIONS

3. It is recommended that Council approve the Doncaster Growing Together strategy and programme, and the draft prospectus document.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. The principal aim of Doncaster Growing Together is to ensure that economic growth benefits all of Doncaster's citizens and communities. Citizen engagement and contribution in the programme will be a key feature of the way the objectives are met. Ultimately, the success of the programme will be defined by its impact on citizens who should be able to enjoy prosperous and fulfilling lives in Doncaster.

BACKGROUND

5. **Why are we setting out a Four Year Borough Strategy now?**

The next few years present a massive opportunity and challenge for Doncaster, its people, families and businesses. A growing economy, with exciting new developments and over 12,000 more new jobs on the way, alongside improving public services, have delivered stability and confidence.

However we are not complacent - the journey of recovery for the economy, families and public services is a long term one.

The next four years (this electoral term) is the next stage of the journey, where we must maintain momentum with even less public service resources and in an uncertain economic environment. This will demand a relentless focus on the things that matter most for Doncaster and its people. Meeting this challenge will need new ways of working, with a focus on growth that works for people, prevention, integration and, crucially, contribution from citizens and communities.

The Strategy and programme provides the bold and confident approach that is needed to secure the focus on the key issues, and to plot the improvement and reform journey for the next four years. It provides a sense of shared direction bringing clarity and purpose to councillors, staff, partners and our communities, about the direction of the Borough. Its title 'Doncaster Growing Together' reflects the emphasis on economic and social growth and the partnership focus needed.

Setting out Doncaster Growing Together now enables us to align our policy and budgetary planning cycle to the electoral term with our partners in Team Doncaster. Council and Partner agreement of the strategy in Autumn 2017 allows the focus to be on delivery for the rest of the electoral term.

6. **How has it been developed?**

Doncaster Growing Together has been developed through an extensive engagement process involving partners from across the Team Doncaster family. It was initially introduced at the Partnership summit in December 2016 and then worked on through various policy and partnership processes since then (for example the implementation of the 'One Doncaster' report of the Education & Skills Commission and the development of the Doncaster Place Plan).

7. **What are we trying to achieve with Doncaster Growing Together?**

The overarching goals of the programme are to grow Doncaster's economy and place in a way that delivers benefits for all of our citizens and communities – inclusive growth. An outcomes framework has been developed which focuses on inclusive growth as the ultimate aim.

The strategy and outcomes framework also sets a focus on a number of key policy areas:-

- Doncaster Learning
- Doncaster Working
- Doncaster Living
- Doncaster Caring

In each policy theme, new collaborative ways of working are proposed, which aim to harness the collective resources of Team Doncaster partners and communities. Each policy theme contains transformation programmes and reforms which have been defined using evidence and best practice from a local and national level.

A draft public facing narrative in the form of a fully designed prospectus has been developed which turns technical language into an accessible format, a copy of which is attached as an Appendix to this report. A summary what we are trying to achieve for each policy theme is set out below.

8. **Doncaster Learning – What is our Vision?**

The young people of Doncaster are our future. Doncaster Growing Together aims to prepare every one of them for a fulfilled life, by infusing their education with powerful experiences of life beyond school. It will use the workplace and the assets in our community as platforms and fuel for learning.

- Deep, sustainable partnerships, especially with employers, will close the gap between education and life in the real world. Enriched and enhanced learning experiences will help improve outcomes for all children.
- Developments underway include the new National College of High Speed Rail, and the work to get Government approval for a University Technical College and Institute of Technology in Doncaster.
- We will develop ‘100 things to do before you’re 11’: a major programme delivering a guaranteed set of development experiences for children. These activities will broaden the horizons of our most disadvantaged children, increase their ambition for the future and grow their confidence in their ability to succeed.
- Routes to work will be improved with a range of partners, including the Doncaster Skills Academy, businesses, schools and the Careers and Enterprise Company, working together to give young people real exposure to the world of work. This will increase knowledge about the range of opportunities that are available in Doncaster and help young people gain the employability skills they need to succeed.
- We will build on Doncaster and Bassetlaw Hospitals achievement of achieving University Teaching Hospital status, the University Centre at Doncaster College and the new National College for High Speed Rail as a basis to develop our aspirations for a University presence.
- By increasing the higher education opportunities in the borough, we will encourage our residents to study locally and move into the higher skilled jobs that are being created.

9. **Doncaster Working – What is our Vision?**

Good work that provides purpose and meaning, allowing people to pursue their ambitions and contribute to the societies in which they live. Doncaster Growing Together will support inclusive growth that provides all our people with the opportunity to engage in good work.

- Major developments and targeted support for local businesses to grow, will create higher skilled, better paid jobs for local people.
- Developments underway include: FARRRS Phase 2 which is improving access to Doncaster Sheffield Airport and Business Park; and redevelopment of Doncaster Rail Station Forecourt.
- By using Doncaster's economic strengths, challenges and opportunities we will target the inward investment that we need to develop more and better quality jobs for local people. We will help local people access these jobs, including advising on active and sustainable methods of transport.
- We will roll out the Council's 'Buy Local' initiative to our partners and larger companies in Doncaster. By using local supply chains and businesses, we will keep Doncaster money in the local economy, for Doncaster people.
- An employment and advancement service with a 'whole person, whole life' approach will be created. People will receive advice and support on gaining the right employability skills, getting a new or better job, how to become self-employed or set up their own business.

10. **Doncaster Living – What is our Vision?**

Living in a place that is vibrant and full of opportunity, where people enjoy spending time. Doncaster Growing Together will help people to feel good about where they live and to be able to make the most of the opportunities it provides.

- Homes will be built that meet the needs of different people and communities. Around 4000 new homes will be built in the next four years across the private and public sector, including around 400 affordable homes from the Council and partner Housing Association build programmes. Our work will include housing development to help young people leaving care to have a settled and planned transition into independence, and to enable older people to stay independent for as long as possible.
- We will encourage local artists, creatives, sporting types and heritage enthusiasts to work together with business and the public sector to make the most of Doncaster's amazing assets.
- This means releasing the creativity and ingenuity of Doncaster people in order to bring communities together in different ways, helping people get active, and bringing life and energy to our markets and town centres.
- A new Doncaster Town Centre team has been created, with the Council, partner organisations and local groups working together. It is improving the appearance of the town centre, supporting vulnerable people, organising and supporting exciting events, and attracting visitors and investment into the town centre. The approach will be rolled out to other town centres across the borough.

- Building on the success of the Tour de Yorkshire, we are supporting more exciting cycling events. This is an ideal opportunity to market the borough, support the local economy and encourage people to cycle or take part in other sporting activities.
- We are investing in a new Central Library, Museum & Art Gallery which will deliver the latest cultural facilities and services. Cutting edge facilities, technology, services and resources will provide opportunities for young people, entrepreneurs, businesses and residents to develop skills that help build a successful career.

11. **Doncaster Caring – What is our Vision?**

It is our collective responsibility to care for the most vulnerable in our communities.

- We will transform the way we support vulnerable children, families, adults and older people, those with disabilities, veterans, those who are homeless and others faced with disadvantage.
- The Council's social care services are working with health partners to transform the way services are delivered in Doncaster. The Doncaster Place Plan focuses on the key areas that can deliver better services with reduced cost. This is being supported by the Adults Transformation Programme within the Council.
- A new way of providing intermediate care services will provide the support that people need to help them regain their independence after a period of ill health, so that they can return to their own homes.
- Community led support is being developed, with Community Hubs across the borough providing themed sessions and drop-ins. These help people get support and information on local activities and services to help them stay active and independent for longer.
- The commissioning of services from external organisations, by the Council and health partners, will be brought together. As we move towards the full integration of health and social care services in the future.

12. **Citizen contribution**

Citizen contribution is crucial to the delivery of the whole programme. This will come in different forms dependent on the context – but in every policy area citizens will be actively engaged in delivery and shaping our future approach to delivery. This will be central to the success and sustainability of the programme, and will be supported by a Community Engagement Policy, Strategy and Toolkit. This will cover a ladder of citizen engagement from information giving, consultation, co-creation of delivery and outcomes, and supporting citizen empowerment.

13. **How will we deliver Doncaster Growing Together?**

There will be a strong focus on managing the delivery of Doncaster Growing Together, with a programme management approach being taken across Team Doncaster.

Specifics will vary according to the requirements of the policy theme but will share core features. This will include dynamic, well supported and focused delivery partnerships, effective governance and pro-active programme and performance management.

The Team Doncaster Outcomes Framework referred to earlier will provide the high level measures of quality of life across Doncaster. The Performance Management Framework will assess and report progress. Governance and accountability will be clearly structured, with defined roles and responsibilities. This will include Assurance Boards for each policy theme and a Connected Council Assurance Board for internal Council transformation programmes that don't align to the four policy themes.

14. **What's next?**

A timeline of key milestones is shown below.

Following the launch of Doncaster Growing Together, further refinement and wider engagement will take place to develop the full detail of the later stages of the four year plan. A Communication and Engagement Plan includes a series of staff workshops to increase awareness and involvement.

21.09.17	Full Council
Sept. '17 to Nov. '17	Staff workshops
Oct '17	Team Doncaster Summit & launch events
Oct '17 to Feb '18	Engagement & further refinement of programmes
05.03.17	Full Council – Budget & DGT refresh

In addition to this, the revised Performance Management Framework and Governance model will be implemented to support the delivery of the changes and reforms that make up Doncaster Growing Together.

OPTIONS CONSIDERED

15. The options that were considered were:

- I. Do not develop a specific strategy and programme for the next four years (not recommended)
- II. Develop a DMBC only four year strategy and programme aligned to budgets (not recommended)
- III. Develop a Team Doncaster four year strategy and programme, aligned to budgets (**recommended option**)

REASONS FOR RECOMMENDED OPTION

16. The issues that need to be addressed to successfully chart the next stage of the Borough's journey can only be addressed in Partnership. This will require a bold and confident approach that identifies key issues and aligns plans and resources behind this.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

17. Doncaster Growing Together will provide the primary delivery mechanism for delivering the Council and Team Doncaster's key outcomes. Summaries of the implications on each are detailed below.

Outcomes	Implications
<p>All people in Doncaster benefit from a thriving and resilient economy.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Be a strong voice for our veterans</i> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	<p>The central aim of the strategy and programme is to grow the economy in a way that secures improves opportunities and quality of life for Doncaster residents.</p>
<p>People live safe, healthy, active and independent lives.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	<p>The Caring policy area of the strategy is focused directly on supporting Doncaster's most vulnerable people. The Working policy area will focus directly on improving incomes and living standards.</p>
<p>People in Doncaster benefit from a high quality built and natural environment.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	<p>The Living policy area will directly focus on improving Doncaster's offer as a place to live, including the quality of the environment.</p>
<p>All families thrive.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	<p>The whole programme is focused on improving the quality of life and opportunities for families. The caring area is directly focused on supporting vulnerable families and individuals.</p>
<p>Council services are modern and value for money.</p>	<p>The programme will drive the development of new ways of working to ensure best use of council and partners resources. This includes new collaborative ways of working will combine the resources of Team Doncaster partners, communities and others.</p>
<p>Working with our partners we will provide strong leadership and governance.</p>	<p>The strategy and programme will be underpinned by strong partnership programme management and governance.</p>

RISKS AND ASSUMPTIONS

18. Due to the scope, and large number, of reforms and programmes in Doncaster Growing Together, there is a risk that there are insufficient key staff available to support and drive them. This would delay detailed definition and subsequent delivery. The initial and subsequent resource requirements

of each programme is being assessed and monitored.

The role of 'Business Change Manager' within services is essential for the successful delivery of programmes and the achievement of the intended outcomes.

LEGAL IMPLICATIONS

19. There are no specific legal implications in relation to approving the draft narrative document. Further legal advice and assistance will be required as the programme of change for the next four years is developed.

FINANCIAL IMPLICATIONS

20. It is expected that the Doncaster Growing Together transformation will lead to efficiencies both within the organisation and across the partnership. There is currently £3m savings proposed in the MTFF estimated to come from the DGT portfolio (£0.5m in 2019/20 and £2.5m in 2020/21). Savings will be allocated to individual programmes during the detailed definition phase when the programme benefits and resultant savings have been established. A report to Directors has set out the resources required for the management of the DGT portfolio and Corporate programmes, this will be the basis of a bid for funding from the Service Transformation Fund.

HUMAN RESOURCES IMPLICATIONS

21. There are no immediate Human Resources implications arising from the recommendations. Doncaster Growing Together will however require Human Resources engagement at the appropriate time, so that there is sufficient focus on Human Resources issues, particularly in terms of resource deployment, workforce and organisational development, and building the principles of the Plan into roles.

TECHNOLOGY IMPLICATIONS

22. The specific technology requirements and implications relating to the delivery of Doncaster Growing Together cannot be fully defined at this stage. However, Digital & ICT resources should be fully involved from the outset to ensure the right processes and business requirements are identified to inform the procurement and implementation of the right technology to support the proposed programmes and reforms, where applicable.

The Council's on-going progress towards becoming a modern digital authority as detailed in the ICT Strategy, Digital and Customer Service Strategies will provide essential enablers to support the delivery of Doncaster Growing Together.

Robust and effective ICT governance arrangements will continue to be needed to ensure the delivery of the key priorities in line with the Doncaster Growing Together Four Year Plan. As soon as any technology work is identified, a submission to the ICT Governance Board should be developed to ensure it is considered and prioritised against all other deliverables to meet the Council's key objectives, and ensure capacity in the very challenging ICT and Digital work plan.

EQUALITY IMPLICATIONS

23. Decision makers must consider the Council's duties under the Public Sector Equality Duty at s149 of the Equality Act 2010. The duty requires the Council, when exercising its functions, to have 'due regard' to the need to eliminate discrimination, harassment and victimisation and other conduct prohibited under the act, and to advance equality of opportunity and foster good relations between those who share a 'protected characteristic' and those who do not share that protected characteristic.

As an over-arching key strategic approach the Doncaster Growing Together Programme isn't subject to a 'due regard' statement. However, all the key programmes and projects that will deliver the DGT programme will require a comprehensive due regard statement to evidence how equality, diversity and inclusion continues to underpin everything we do.

COMMUNICATIONS IMPLICATIONS

24. An integrated communications plan has been prepared to communicate the key elements of Doncaster Growing Together, as well as to engage with internal and external audiences. The plan focuses on elements that will promote Doncaster Growing Together in creative and innovative ways, encouraging participation and buy in from these audiences. It is aligned to communications being planned for the budget and State of the Borough reports which are being considered within the same timeframe.

A brand for Doncaster Growing Together has been developed which will be used to signal communications around the plan and be available for use by Team Doncaster partners in their associated communications.

CONSULTATION

25. Consultation that has taken place on the development of specific reforms and programmes includes
- One Doncaster - Independent Commission on Education and Skills
 - Town Centre Masterplan
 - Doncaster's Place Plan
 - Town Centre stakeholder workshops
 - Complex Lives Alliance

Consultation and engagement on the direction and content of the full Doncaster Growing Together portfolio includes

- Team Doncaster
- Discussions at Executive Board and Cabinet
- Directors
- Labour Group
- Members Engagement Sessions
- Members Seminar
- Overview and Scrutiny Management Committee

There will be the opportunity for additional engagement and further refinement of the DGT programmes, from October 2017 to end of February 2018. Members will be engaged in programme Boards and will have opportunities to enhance and influence the programme in the lead up to the March 2018 budget setting process.

BACKGROUND PAPERS

26. The background papers to this report are:

Doncaster Growing Together – the 4 Year Borough Strategy, Cabinet 5th September 2017

<https://doncasterintranet.moderngov.co.uk/ieListDocuments.aspx?CId=131&MId=2627>

Doncaster Growing Together – the 4 Year Borough Strategy, Overview & Scrutiny Management Committee, 1st September 2017

<https://doncasterintranet.moderngov.co.uk/ieListDocuments.aspx?CId=136&MId=2711>

Community Engagement Framework: Policy, Cabinet 18th July 2017

<http://doncaster.moderngov.co.uk/ieListDocuments.aspx?CId=131&MId=2625>

One Doncaster - Independent Commission on Education and Skills

<http://www.teamdoncaster.org.uk/one-doncaster>

Town Centre Masterplan

<http://www.doncaster.gov.uk/services/planning/doncaster-town-centre-masterplan>

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DONCASTER GROWING TOGETHER

Prospectus 2017

Our moment to shine



FOREWORD FROM MAYOR ROS JONES



WHAT IS DONCASTER GROWING TOGETHER?

A vision for everyone

Doncaster Growing Together is written for everyone who has a stake in Doncaster's future - everyone who wants our borough to be a thriving place to live, learn, care and work. It sets out a bold vision that people, community groups and organisations of all kinds can get behind, help shape and then take hold of over the coming months.

It makes clear the work we have done over the past few years to 'get the basics' right. It also describes how we will use those strong foundations to achieve more for the people of Doncaster.

I am absolutely committed, with Doncaster Council and Team Doncaster, the partnership of local public, private, voluntary and community sectors, to continue to work hard on behalf of the borough and make the very best of the resources at our disposal, but I also need to be honest about the stark reality of the financial challenges we face. We've faced up to tough challenges before and we continue to do so as the tough climate is going to be with us for a while. However we've achieved a lot to date and that drive to do more burns bright.

A decision we all need to make

This document is not a public sector strategy or a programme. It is a set of concrete plans for now and big ideas for the future that are intended to bring out the best in all of us.

Most of all, it is an invitation.

It invites everyone who lives and works in Doncaster, and who cares about our future, to make a choice.

That decision is to fully embrace the change we all want to see, get behind it and do all you can to help make it happen.

I look forward to travelling this journey with you.

THE JOURNEY SO FAR

Doncaster is a different place to where it was four years ago - our skyline is changing and the borough is on the up. We're still ambitious for our place and there's more to do. Ambition aside, you expect us as a partnership to continue to get right the basics that councils do such as street cleaning, bin collecting, schools and education and of course we'll keep doing that.

Along with partners we've done much more to improve Doncaster.

We have brought new, high quality jobs to the area, improved the lives of vulnerable young people, hosted a stage of the Tour de Yorkshire and built attractive new homes that help to make people feel proud of where they live. We are creating a youth offer with young people at the heart, celebrating their successes, giving them the best life chances and opportunities, encouraging them to be resilient, confident and happy and creating a sense of local pride and community.

Businesses have made their home here and new education and training opportunities are now on the horizon. This all sits alongside things like making sure you feel safe in your community, that the parks and green spaces are clean and accessible and we're proud of the borough - Doncaster Growing Together will galvanise local people and communities into action. But we have ambitions, and a vision, that far exceeds what we have already achieved.

The next four years will be crucial to the long term success of Doncaster - and it is the responsibility of all of us, as public services, businesses, charities and residents - to make this success a reality.



THE JOURNEY AHEAD ONE VISION FOR DONCASTER

A thriving place to live, learn, care and work.

SEIZING THE MOMENT AND SHAPING OUR FUTURE

Doncaster is already
a great place to be

Our history
is a proud one and, in recent years,
we've seen real improvements
to the lives of the people
who live, learn and
work here.

But we want more

We want a strong productive
economy that benefits everyone,
making Doncaster a thriving place to
learn, work, live and care

Now is our moment

Our economy and public services
have recovered well, and we are
ready to take the next steps – to
a stronger economy that benefits
everyone

*"We must act now to
shape our future"*

We need to take hold
of change

The way the world and society is
changing can be daunting. But
we are a borough that's used to
confronting challenges head on -
we must do so again

DONCASTER GROWING TOGETHER

Change requires growth

Our economic recovery will continue, with more high skilled jobs, and helping our existing businesses become more productive – putting more pounds in Doncaster people's pocket

We all have a role to play - how can you contribute?

We already know that in Doncaster great things happen when people, communities and organisations of all kinds work together on things they really care about

Growth will be driven by the people of Doncaster

Our borough is brimming with - people who are passionate and talented, and have the grit and wherewithal to crack on and get things done. Imagine what we could achieve if we released this potential

We must all step up and choose the Doncaster of the future

Creating a thriving future for Doncaster is in all of our hands. Relying on other people or organisations to take control and make change happen will only take us so far

WE CAN INSPIRE DONCASTER TO GROW TOGETHER

Equality and Diversity

We want Doncaster to be an open, diverse and inclusive place. Everyone has a part to play in recognising and valuing the benefits of diverse and inclusive communities; in seeking to improve quality of life and in creating a sense of belonging that leads to groups and individuals feeling respected and valued



5 PRINCIPLES FOR ACTION: WHAT WE'LL DO TOGETHER. WE'RE TEAM DONCASTER

Doncaster is a diverse borough with its challenges and these differ from place to place. We want to tackle head on the issues that residents face whether it's our health or social inequality, poverty, better and more affordable homes, or to make more opportunities to succeed for their families and themselves.

We want local people to be socially mobile and ambitious. We will help by looking at how we deliver services and provide support differently so we lend a hand.

There are so many great organisations already here in Doncaster:

- We have an excellent Clinical Commissioning Group (CCG)
- Following a recent Ofsted inspection, Doncaster College was judged to be 'good' across all aspects of the review
- We have an award winning Chamber of Commerce that has supported and represented Doncaster's private sector for the last seventy years;
- Three years ago the Council was in Government intervention; we are now one of the most improved councils in the country.
- Doncaster and Bassetlaw Hospitals NHS Foundation Trust is now officially a Teaching Hospital, meaning we can enhance education, extend our research and improve the recruitment and retention of high quality staff.

We must continue to get the basics right but also forge ahead and take action that really matters for the future.

All of this suggests that we can go on to do even more by working together over the next four years.

We will: Deliver value

Use all our resources well.
We maximise the value in all we do.

We will: Keep it simple

Good enough is great.
Together, we focus on what we can do, not what we can't do.

We will: Be ambitious

Expect Doncaster and its people to thrive.
We are creative and courageous in pursuit of this ambition.

We will: Do it together

No one has all the answers.
We share responsibility for making the right things happen.

We will: Expect contribution

Everyone does their bit.
We empower people and communities to help themselves and each other.

BRINGING THE VISION TO LIFE

Our shared vision is of Doncaster as a thriving place to learn, work, live and care. This means:

Learning

that prepares all children and young people for a life that is fulfilling

Working

in ways that create purpose and meaning, and allow more people to pursue their ambitions

Living

in a place that is vibrant and full of opportunity, where people enjoy spending time

Caring

together for the most vulnerable in our communities



WHAT DOES OUR INVESTMENT LOOK LIKE?

We will invest £12.6m over the next four years on school places

We will invest £6m over the next three years to improve Social Mobility in Doncaster

What difference will this make?

Doncaster will be the most child-friendly borough in the country. Our young people will do the best they can in their education and will be more ready for the world of work when they get there

We are providing a grant of £150,000 for Doncaster Skills Academy over 2 years, with the same investment from the Edge Foundation, to strengthen routes to work

We will make a £4.1m capital investment for the National College High Speed Rail in 2017/18 as part of a £25 million total investment

DONCASTER LEARNING

Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling. In Doncaster, our collective efforts can make sure that everyone has the education and skills that they need to live happy, fulfilling lives, learning things they are passionate about, in school and beyond, and doing work that means something to them as they get older.

AREAS FOR ACTION

1. Every child has life-changing learning experiences within and beyond school

Great learning shouldn't stop at the school gate. We want to make Doncaster a place where learning happens anytime, anywhere. Schools, community groups, parents, businesses, young people themselves, the council and the voluntary sector, including the Youth Alliance, will come together to guarantee that all children take part in activities that allow them to develop their interests and dream big about their futures.

2. Many more great teachers work in Doncaster schools that are good or better

Attracting top quality teachers to Doncaster, and making them want to stay, will mean that children and young people are able to access a high quality education wherever they live, and be in a better position to fulfil their potential. The council will continue to invest in more school places and new ways of connecting education to employment, and work with schools to improve attendance.

3. Learning in Doncaster prepares young people for the world of work

Schools, businesses and communities will develop strong links that result in children and young people having positive contact with local employers and developing the skills which will help them get fulfilling jobs when they are older. By providing many more opportunities for internships and work experience we can make sure that every child and young person has the chance to challenge themselves and really engage with the things that matter to them.

WHAT WILL HAPPEN NEXT?

National College for High Speed Rail... will open in September 2017. Will train thousands of engineers by providing a real workplace environment to prepare students for work on high-speed rail projects and we will fund two Mayoral Bursaries to support residents to attend the College and complete a Higher National Certificate.

University Technical College ... we have applied to the Department for Education to create a new college that will teach STEAM (Science, Technology, Engineering, Art and Mathematics) subjects, with the opportunity for learners to work towards qualifications in Advanced Engineering or Digital Design.

Opening a new school ... which will specifically help children and young people with communication support needs, to learn in a place that works best for them.

We will improve childhood... by creating a Doncaster-wide programme to bring together ideas from examples of great work already taking place across the country about the 100 experiences every child should have before they are 11.

We will strengthen routes to work... by giving young people a real taste of work whether it's a day, a week or an internship or mentoring. Local businesses and organisations are joining forces to open the door to the world of work.

We will introduce a new model of learning... which gives young people switched off from traditional learning a plan and a pathway to get the skills they need for a brighter future.

We will strengthen schools... to boost education standards so our current and future generations can make the most of high quality education regardless of where they live. We will do all we can to attract and retain excellent teachers to make this a reality.

We will seek to become a University City... will start by creating a virtual 'learning city' model that grows the opportunities our young people and adults have to gain higher level education and skills.

HOW CAN YOU CONTRIBUTE?

If you are interested in applying for a course, you can visit the National College for High Speed Rail website to register your interest.

You can help shape the future offer of this exciting education facility. see the back page for links to a short survey.

You can contribute to this development when we're further along with the plans. Watch this space!

Tell us what experiences every young child should have outside of school before they are 11. What would be on your 'bucket list'? What fantastic things have you taken part in in Doncaster recently with your children? Whether you're a school, parent or young person - share your ideas with us @ Mydoncaster using the hashtag #100b411

Get in touch if you are an entrepreneur or business leader in Doncaster, or you run a voluntary or charitable organisation, and are interested in nurturing the next generation of Doncaster talent. A pot of up to £300,000 will be available to help progress this. So drop us an email, see back page for details. and let us know what kind of mentors or internships your organisation could provide.

If you are someone who has good connections to local businesses, who is passionate about different ways of making school work for children and young people who are disengaged, or a teacher who is excited by the potential of this new way of learning, get in touch!

If you work in a school, get in touch with the fantastic Partners in Learning, a network of primary and secondary school staff, who will help you to spread your skills and expertise and improve the standard of teaching across the borough.

We're looking for a group of people and organisations with a broad set of educational experience to develop an exciting new model that will work in Doncaster. For instance, if you have expertise in education, online learning or creative technology, we'd love to hear from you - and anyone else with a great idea to share.



DONCASTER WORKING

OUR VISION IS FOR MORE PEOPLE TO BE ABLE TO PURSUE THEIR AMBITIONS THROUGH WORK THAT GIVES THEM AND DONCASTER A BRIGHTER AND PROSPEROUS FUTURE.

Over recent years economic growth in Doncaster has been very good – with more jobs, businesses and inward investment contributing to a £5 billion economy. Over the past year the employment rate has reached record levels, giving more local people a stake in Doncaster's economy and the opportunity to achieve their aspirations.

Team Doncaster is working hard to create the conditions for more jobs and growth – with the support of new development sites like iPort (inland port near Rossington), infrastructure like the Great Yorkshire Way and by supporting businesses to access the skilled workers they need, for example by working with the Government to secure a new University Technical College and Institute for Technology in Doncaster.

With a range of development projects underway and thousands of new jobs in the pipeline we have a lot to look forward to.

We want to continue to focus on getting the basics right, while creating an even more thriving local economy, with more jobs that pay good wages, built upon the extraordinary talent of our people and the tireless commitment of our business community.

Ways of working are changing as new technology becomes available, creating new opportunities and challenges. Therefore, in addition to delivering the actions below, we are also looking to the future, to try and make sense of what advances like automation and robotics mean for residents' lives and future employment.





Key development projects are being delivered

There are a range of major developments underway or planned across the Borough to provide new infrastructure and create good quality jobs and growth.

These include:

- Major town centre projects – including developing the railway station forecourt and further improving the market and the Culture and Civic Quarter
 - DN7 Unity Project (Junction 5 M18 link) – a comprehensive mixed use development providing not only new homes but employment, retail, education, community and leisure uses
 - A new 18-hole golf course at Rossington for the PGA European Tour
 - A new hotel at the Racecourse.

Team Doncaster will continue to work with partners across the region and nationally to bring all these projects to fruition. Doncaster is already well connected to the rest of the world – with fantastic road and rail links and an international airport (Doncaster-Sheffield airport) which last year served a record number of passengers.

We know we can make it easier to access opportunities for business and work, both in the borough and beyond, by ensuring we:

- Complete phase 2 of the Great Yorkshire Way to improve access to the airport and business park.
- Support Doncaster Sheffield Airport to further expand its passenger numbers and the amount of cargo it handles.
- Make a strong case for a new rail link between the airport and the East Coast Main Line.





The people of Doncaster have better access to good, fulfilling work

We will connect Doncaster residents to support to gain skills and access jobs in our growing economy. This will build on what we do now, but d more to join up the work of organisations who provide support. Local businesses will work with Job Centres and other public services to ensure that residents know how to secure the new and exciting opportunities that are emerging in the borough.

Whether it is an advanced apprenticeship for a young person, a career change for someone excited by the new sectors and job opportunities in Doncaster, or the first step back into work after being unemployed, we will make Doncaster a place where people can achieve their ambitions.

We will put the practical, lived experiences of residents at the centre of the new approach.



Doncaster's businesses are supported to flourish

Doncaster has over 9,000 private businesses which provide most of the 120,000 jobs in the Borough. In order to increase the quantity and quality of jobs in Doncaster, our local businesses need to flourish.

We are already providing support for business start and grow, for example through Launchpad, a free and comprehensive business support service for ambitious entrepreneurs across the borough.

We are providing targeted support for some of our key growth sectors, for example rail engineering. We will place an even greater emphasis on targeted support for business innovation and exporting where this is helpful to improve productivity, competitiveness and to help create quality job opportunities.

By making sure that we all 'buy local', both as public services, companies and residents, we will keep more Doncaster pounds in the local economy. The council already spends 68% of its available budget with local businesses and Team Doncaster will support other local organisations and companies to spend as much as they can locally. We will also maximise the local, regional and national funding available to invest in Doncaster's economy.



We will target the inward investment we need

Doncaster has had great success in creating new employment opportunities by attracting new companies to Doncaster across a range of sectors, including many household names in the retail sector. We will continue to do this, but also place an even greater emphasis on attracting the companies and investment which will further enhance the distinctive and growing parts of our economy – particularly where more and better quality jobs will be created. We will work with businesses to make Doncaster the best place to invest, and local partners will continue to directly invest in supporting new markets and opportunities that offer the greatest chances for economic success in the borough.



WHAT DOES OUR INVESTMENT LOOK LIKE?

The council will drive £30.5m of investment in a range of projects in the urban centre aligned with the Town Centre Master Plan, including the railway station forecourt development.

- £41.2m of investment in major transport schemes, including the second phase of the Great Yorkshire Way
- £5.3m investment in a range of road safety, traffic management, re-surfacing and improvement works to roads, footpaths and bridges.

WHAT DIFFERENCE WILL THIS MAKE?

To put it quite simply, we want Doncaster people to have a better quality of life, fewer people out of work, more jobs being created in the local economy, and the number of businesses increasing whilst the existing ones grow. We want people to be excited by the developments across the borough and for all residents and businesses to benefit from, and shape, Doncaster's economic success.



WHAT WILL HAPPEN NEXT?

One stop employment hub...will create simplified support for out of work people and work hard to match the right people with the right jobs.

Changing our skyline...we are scoping major developments that will see our skyline change over the next 4 years, including the expansion to the airport through our road links and rail links (East Coast Mainline Station); linking the north with better road links and creating new housing and employment sites.

Buy local...will encourage Doncastrians to support their local businesses. 68% of local authority spend is with local providers - but we are aiming for more!

Institute of Technology...we are working with partners to design and develop the Institute which would provide our young people with the technical training and education they need for the world of industry and business.

PGA European Tour...will offer a tournament quality 18-hole golf course - designed by former Ryder Cup legend and World Golf Hall of Fame Neil Coles - with a clubhouse, and leisure facilities.

Business and enterprise support...by expanding on our existing work, we will support new and existing businesses to set up and grow in the borough including the creation of an investment incentive scheme.

HOW CAN YOU GET INVOLVED?

If you are a local business owner with jobs to fill then get in touch. We will help you to ensure these jobs are filled by local people. We also want businesses to increase the training available to their staff, so that they are rewarded for their hard work and also have the opportunity to develop new skills. #onestopjob

Our infrastructure plans requires your support, be it as a resident or a business, we need to demonstrate that we are unified in achieving our growth potential. We will be consulting on our development plans, and your active involvement in this is important to make sure the developments are right and appropriate for you.

You can spend your money locally and keep it in the borough. If you're a business, join the buy local revolution and make it count.

If you are a young person in Doncaster interested in building our future bridges, roads or digital infrastructure then let us know what the IoT could do for you via the hashtag on the back page.

If you are a budding Rory McIlroy and want to find out more then see the back page for contact details.

There are some great support packages in place that help both new and existing businesses grow and flourish. We want you to be bold and take hold of these opportunities. If you run a local business, think about the social role that business can play – for instance using your Corporate Social Responsibility (CSR) to provide opportunities for volunteering, new ways of supporting communities and helping to meet the needs of different communities.



DONCASTER LIVING

OUR VISION IS FOR DONCASTER'S PEOPLE TO LIVE IN A BOROUGH THAT IS VIBRANT AND FULL OF OPPORTUNITY, WHERE PEOPLE ENJOY SPENDING TIME.

Building upon our cultural, artistic and sporting heritage, we will continue to release the potential of our most creative people and bring new life and energy to our town centres. We want everyone who chooses to live in Doncaster to have a place they are proud to call home. We want to make the most of our local environment - our countryside, nature reserves, parks and open spaces – to help improve all our health and wellbeing.

Areas for action

Together we can ensure:

The town centres are the beating heart of Doncaster

We have a vibrant and creative community here in Doncaster. Creative expression is at the heart of our ambition to breathe even more life into our town centres. We will work together to make the most of the skills of residents whilst harnessing the collective energy of businesses and public services to ensure that the town centres are clean and tidy, as well as safe and secure. For instance, we will continue to develop the Civic and Cultural Quarter of Doncaster, to make sure that there is a vibrant and varied set of activities and settings for residents.

More people can live in a good quality, affordable home

Last year we built nearly 1100 new homes, including council and private housing. Everyone wants a home that meets their needs, in a place that they know and where they are surrounded by friends and family.

We will make sure that more high quality new homes are built that are suitable for people of all ages and from all walks of life – secure accommodation for care leavers, new homes for families with children, suitable homes and support for older people, and starter homes for young professionals.

Healthy and vibrant communities through physical activity and sport

Doncaster is one of the least active places in Yorkshire and Humberside with just over half of residents taking part in the recommended 150 minutes of physical activity per week.

Getting active will have a big impact on health; for example, it significantly reduces the chances of Type 2 diabetes, cardiovascular disease and obesity.

We want to support everyone to be more active and to take part in activities and pursuits that they enjoy, whether that be through organised sport, dance or simply walking more. We'll be making improvements to our parks, roads and pathways so that it is easier to walk, cycle and spend time outdoors.

Cycling, in particular, is a real passion of Doncaster, and Yorkshire more broadly, so we'll be investing in a cycling track at the Dome and in lessons for children, young people and adults so that residents can follow their dreams of being the next cycling star!



Everybody takes responsibility for keeping Doncaster clean

We all want to be proud of the area where we live, with no litter or graffiti blighting our public spaces. The council will provide leadership for keeping Doncaster clean and green, but will increasingly work in partnership with communities to do this. We will encourage people to take responsibility for keeping Doncaster clean and support the development of a network of 'cleaner, greener volunteers'.

We will use new technology and the latest equipment to clean our streets, seven days a week. We are increasing the use of wildflower areas, improved planting schemes and slower growing grasses which keep our environment looking beautiful, but are low cost to maintain.

Kerbside recycling will be easier with the addition of a wheeled bin collection service. We will install energy efficient streetlights – our Smart lights – across the rest of Doncaster.

What will our investment look like?

Our investment in leisure centres will be around £1.4m over the next two years, and £900,000 will be spent on a new cycling track. We are investing £16.5m over the next four years building affordable homes. A new £14m library, museum and art gallery will grace Doncaster's skyline and we are also supporting the development of a new cinema complex.

We have invested £5m for Smart-lighting which will see all main road street lighting converted with improved and efficient lighting making energy savings.

What difference will this make?

The result of all this action will be that more people are healthier, happier and more physically active, fewer people are homeless or in unsuitable accommodation, and that the overall number of homes in Doncaster increases. People will feel more connected to their heritage and are proud of local art and culture.

WHAT WILL HAPPEN NEXT?

Homes for all...we will explore and assess different ways so that people have the right homes in the right places across the borough. This includes developing a new support pathway to prevent and manage homelessness.

Transferring ownership of local green spaces... we will work with local people to increase the number of 'Green asset transfers'

Town Centre Team (#TeamDonco)... a new team that brings together public services, businesses, and local creatives to manage, animate and energise our town centres.

We will develop a Cycle Partnership with Welcome to Yorkshire ... which will promote Doncaster as a cycling destination in Yorkshire and make it easier for both children and adults to explore the borough on two wheels.

Helping keep Doncaster clean... we will listen to local people's concerns and help 'Friends of', and other volunteer groups take part in clean-up activities, providing equipment and a bag collection service.

Get Doncaster moving... we want more people to be physically active not only through organised sport but making healthy choices in everyday activities such as active travel.

Bringing cheap energy to Doncaster residents... we will create a new local energy company to ensure local residents can access reasonable energy prices.

HOW CAN YOU GET INVOLVED?

You can have your say in the consultation on the Doncaster Local Plan, which sets out proposals for housing land allocations and policies that respond to an assessment of housing needs.

If you are involved in a local sports or community group that is interested in taking over the green spaces that you use, please get in touch, See back page for details.

If you are an artist or a creative with a passion for Doncaster and ideas for how we can animate and energise our town centre then reach out through the hashtag #TeamDonco

If you love getting on two wheels, find your nearest local club and go for a ride. If there isn't one, why not set one up, and help others to enjoy the fantastic routes that Doncaster has to offer?

Help clean up your local area by taking part in campaigns like "This is my Doncaster" or by organising community litter picks. Use the kerbside recycling service. Tell us about environmental crimes or littering, see back page for contact details.

If you have a passion for a particular sport or activity, get in touch about the ways you can help to encourage others in your local area to be active. You can make healthy choices too and stay active.

When the time is right - sign up and save. You could even set up your own community energy project to encourage your friends! Support Doncaster to support you.



DONCASTER CARING

OUR VISION IS FOR A BOROUGH THAT CARES TOGETHER FOR ITS MOST VULNERABLE RESIDENTS.

We know that lots of things affect your health and well-being. Having a job, living in a safe area and being able to use good quality public services all have an impact on your health. We need to make sure Doncaster residents, including veterans, people from vulnerable groups and 'hard-to-reach' communities, can access the support that is available to give them the best care and choice over their own health and well-being.

Areas for action

Together we can ensure:

Children have the best possible start in life

The first two years in a child's life are crucial because they create the foundation for learning and life. We are committed to making sure that there is high quality, easy to access, support and advice available to families. By working closely with communities we can make sure, together, that children have the best possible chance to develop well, and be healthy and happy in Doncaster.

Vulnerable families and individuals have support from someone they trust

Sometimes people have problems in their lives that mean they need extra support, whether it is because of mental health problems, addiction, domestic abuse or relationship breakdown. When this happens, we don't want any family, or individual, to feel like they have to

deal with their problems alone. Across Doncaster, we are committed to providing people with the support or guidance they need to get their lives back on track. We will also focus on helping people with learning disabilities to be more independent, supporting them to live at home rather than placing them in long term care.

Older people can live well and independently in their own homes

As people grow older they often need more support from family, friends and public services. We know residential care is not always the best solution so we will improve home and community services to continue to reduce the number of people admitted.

This is the very first time that people who provide health and social care have come together to look at how to provide better support for people to remain in their own homes and in their local communities, for as long as possible, close to neighbours, friends and community facilities.



What will our investment look like?

We are investing £7m from the Better Care Fund, a national fund to join up health services and social care, to care for Doncaster residents. We also want to help younger people who have been in care get on their feet so we are removing them from paying council tax until they are 25 years old.

What difference will this make?

It will mean that support can be focused on those most in need, and more people remain independent for longer. This will ensure that fewer people require NHS and social care services and it is easier for them to support their friends, families and loved ones.

WHAT WILL HAPPEN NEXT?

Community led support...staying in your home for longer means you have greater control of your independence and choices. We work with services to keep people out of hospital and in their homes and communities. This will include increasing the number of direct payments to give people more choice over the services they receive and who provides them.

Transforming the ways our Health and Social Care Services are designed... will mean that more people will be able to live independently and be supported to live at home. We will ensure that we secure the best value out of the resources we have which will include options such as using technology better improving to deliver and improve services.

Focussing on the first 1001 days of a child's life... we will offer a wide variety of free, fun and structured support services and activities for families with children aged under 5 yrs through a network of family hubs. By making support as easy as possible to access, and as simple as possible to understand, we will put people at the heart of the decisions that are made about them.

Joined up services ready to help... we'll make it easy to access support – we will prevent admissions and reduce the number of people needing to attend A&E, as well as helping them go home from hospital more quickly. Help will be provided for those people who need urgent care to get the right advice in the right place, first time. It's important that we make it as easy as possible for residents to access support when they need it and make them feel like they're being understood. We are already planning to make it easier to see their GP, and there is lots more to come!

HOW CAN YOU GET INVOLVED?

By working with us to decide your best package of care and choices, you and your family can better manage your health and future wellbeing.

We're looking for a diverse group of people and organisations to design a model that will work in Doncaster. If you have expertise in health, social care or community work, we'd love to hear from you. You may also want to simply join a local group, help a relative, friend or neighbour.

If you have young children, pop along to one of our family hubs or children's centres and find out what is on offer. We can also help you to set up parents groups in your area if they don't exist and find ways to support one another in a way that works for you. #1001families

Tell us your ideas, frustrations, compliments - any feedback is helpful. Where can we make our work join up better, and as a result easier for you to understand? By engaging directly with us, you can help shape the services of tomorrow. For more information see back page for contact details.



WHAT YOU CAN DO NEXT

Doncaster Growing Together is for everyone who has a stake in Doncaster's future - everyone who wants our borough to be a thriving place to live, learn, care and work.

For our vision for Doncaster to become a reality we need many more people, community groups and organisations of all kinds to get behind it, help shape it and then take hold of, over the coming months.

Tell us what you think

Like what you've read here? Want to comment or react to the plans? However you feel about Doncaster Growing Together, we want to hear it. If we're honest with each other now, we stand a better chance of making the kind of progress that's needed.

Visit our Facebook page to share your reactions, or join the conversation on Twitter by using the hashtag #DoncasterGrowingTogether

We are also developing new ways to communicate with residents that are online, less formal than traditional consultations, and would allow us to speak to one another more regularly about the issues that matter in Doncaster - watch this space!

Share what you're doing now and kick off new ideas for Doncaster Growing Together

Across Doncaster there are people and organisations already doing their bit to ensure Doncaster is a thriving place to live, learn, care and work.

And, many of you will have new ideas for projects or enterprises that could make a contribution.

We can help you get your ideas off the ground

We are already working with fantastic local organisations to create new ways of capturing ideas and provide small pots of funding to grow new projects locally. This will link into our plans to create a 'SpaceHive' a crowdfunding platform so that local residents can directly support projects that make a difference to them. This would mean that communities can access small pots of cash (£50-100) to incentivise action 'on the ground where it might not otherwise happen', and take the form of a hub that would have centres or champions in each of the Doncaster towns.

We can help you tell your story

We want to tell the story of Doncaster and the people that live here. We will encourage local filmmakers, storytellers, artists, photographers or anyone to create the story of Doncaster and how public services are encouraging people to take ownership and creating change.

We can help you find your voice

Alongside this, we would love to host the first TEDx Doncaster, which is designed to help communities, organisations and individuals to spark conversation and connection through local 'TED-like' experiences. It's like a mini talking tour of great ideas and what can make the difference to the borough no matter what scale - great ideas are still great ideas.

We'll point you in the right direction

Finally, we will create an online map for residents that shows all of the voluntary, community and faith sector organisations across Doncaster so that you can support or get involved with the causes you care about in your area.





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HOW TO GET IN TOUCH WITH US

We want you to get involved in helping Doncaster be a great place in which to live, learn work and care. You can help inspire the choice people make and be part of the bigger Doncaster story by putting your hand up to help.

If you want to get in touch and get involved, or have any enquiries please email growingtogether@doncaster.gov.uk or visit www.teamdoncaster.org.uk

Below are links to further information that feature in each other sections in this prospectus:

DONCASTER LEARNING

Visit the National College For High Speed Rail at www.nchsr.ac.uk/where-to-study/doncaster-campus/

University Technical College Survey for parents: www.surveymonkey.com/r/DoncasterUTCPCS

University Technical College Survey for employers: www.surveymonkey.com/r/DoncasterUTC

100 experiences before the age of 11: share your ideas @Mydoncaster using the hashtag #100b411

DONCASTER WORKING

Local businesses can join Doncaster Ambassadors by visiting: www.wearedoncaster.co.uk/doncaster-ambassadors/

For more information about setting up or improving your business call 01302 735555 or email info@businessdoncaster.com

To find out more about the PGA European Tour proposal visit: www.wearedoncaster.co.uk/developments/pga-european-tour-development/

Institute of Technology: #DonIoT
www.wearedoncaster.co.uk/developments/institute-of-technology/

DONCASTER LIVING

Interested in taking over a green space? call: 01302 736000

Call: 01302 736000 or visit: www.doncaster.gov.uk/services/environmental/littering; www.doncaster.gov.uk/services/environmental/fly-tipping to report littering and environmental crimes

DONCASTER CARING

The Your Life Doncaster website sets out the information, advice and guidance that is available for you, for more information visit www.yourlifedoncaster.co.uk





#doncastergrowingtogether



#doncastergrowingtogether

21st September, 2017

To the Chair and Members of the COUNCIL

INDEPENDENT REMUNERATION PANEL APPOINTMENTS

1. The purpose of this report is to seek Council approval of the appointment of 2 new members to the Council's Independent Remuneration Panel (IRP). It also asks Council to grant delegated authority to the Assistant Director of Legal and Democratic Services to approve 1 further appointment to the Panel in order to increase the pool of IRP members to a total of 5 individuals.

EXEMPT REPORT

2. No.

RECOMMENDATIONS

3. Council is recommended to:-
 - (i) approve the appointment of Stuart Highfield and Sue Williams as members of the IRP;
 - (ii) note the continuation of Mr Keith Marriott and Mr Ranjan Talukder as IRP members;
 - (iii) give delegated authority to the Assistant Director of Legal and Democratic Services to approve 1 further appointment to the Panel in order to increase the pool of IRP members to a total of 5 individuals; to ensure the required quorum can be maintained throughout the review.
 - (iv) approve the payment of £150 to the Chair of the Remuneration Panel for drafting and presenting the Remuneration Panel's report and recommendations to Council on levels of Members' allowances.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. Citizens are made aware that the levels of allowances paid to Elected Members are recommended by a Panel, Independent of the Council. Should the Council not support the recommendations of the Independent Panel, it is required to publically specify the reasons why.

BACKGROUND

5. The Council has a duty to have an Independent Remuneration Panel comprising a minimum of 3 members. The purpose of the Panel is to make

recommendations as to the levels of allowances and expenses for members and co-optees of Doncaster Council. The Panel also acts as the parish remuneration panel for all parish and town councils within the Borough. The next full review of the Council's Members Allowances Scheme is due to commence shortly in order that a new scheme can be agreed to take effect from the 1st April, 2018.

Following the resignations of Edward Laud, Derek Morris and Rosemary Young, the Panel now has only 2 members, Mr Keith Marriott (Panel Chair) and Mr Ranjan Talukder and is therefore inquorate.

As a result of a recent recruitment exercise, applications to serve on the Panel have been received from Stuart Highfield and Sue Williams. Profiles of both applicants are attached at **Appendix A** of this report for Members' information.

Interviews with the applicants have been conducted by the Governance and Members Services Manager who is of the opinion that both individuals possess the skills and attributes required to join the IRP. Satisfactory references for both applicants have been received. It is therefore recommended that Council approves the appointment of the above named individuals.

In order to provide maximum flexibility and to ensure that the required quorum of 3 members can be maintained at all times, it would be of benefit to recruit a total of 5 individuals in order to maintain an adequate pool of panel members. Members are requested, therefore, to give delegated authority to the Assistant Director of Legal and Democratic Services to appoint 1 additional panel member to fill the outstanding vacancy.

OPTIONS CONSIDERED

6. (A) Support the recommendations set out at paragraph 3 of this report.
(RECOMMENDED OPTION)
- (B) To appoint the statutory minimum of 3 members only reduces flexibility and in the absence of all 3 members being available it would not be possible to undertake reviews of the Member Allowance Scheme.

REASONS FOR RECOMMENDED OPTION

7. Legislation requires a minimum of 3 members for each review. Extending the Panel membership to 5 members increases flexibility to ensure that all Panel meetings are quorate.

IMPACT ON THE COUNCIL'S KEY PRIORITIES

8.

	Outcomes	Implications
	Working with our partners we will provide strong leadership and governance.	The proposals in this report comply with statutory requirements for considering revisions to the

		scheme of member allowances.
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RISKS AND ASSUMPTIONS

9. There are no specific risks associated with this report. Legislation requires a minimum of 3 members to sit on the Panel.

LEGAL IMPLICATIONS

10. Under the Local Authorities (Members Allowances) (England) Regulations 2003, the Council is required to establish and maintain an Independent Remuneration Panel comprising a minimum of 3 individuals. The purpose of the Panel is to review the existing scheme of allowances, including the special responsibility allowances, paid to members and to make recommendations to the Council on the appropriate level of payments to be made in the future. The Panel also acts as the parish remuneration panel for all parish and town councils within the borough, making recommendations as to the level of basic and chairman's allowances and expenses for parish and town councillors.

FINANCIAL IMPLICATIONS

11. Panel members will receive out of pocket expenses and the Chair of the Panel will receive an additional payment of £150. These costs will be met from existing budgets.

EQUALITY IMPLICATIONS

12. There are no specific equality implications associated with this report.

CONSULTATION

13. There has been no external consultation on the content of this report.

BACKGROUND PAPERS

14. Application forms (exempt) - contain information as described in Paragraph 1 (information in relation to an individual) of Schedule 12A of the Local Government Act 1972 act, as amended.

REPORT AUTHOR & CONTRIBUTORS

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Scott Fawcus
Assistant Director of Legal and Democratic Services

Mr Stuart Highfield

Stuart Highfield has lived in and around Doncaster since 1967 and has served the local community in a number of different fields over the years.

Stuart taught in Primary Education for 21 years and retired from teaching as a Deputy Head. Stuart currently serves as a magistrate until his retirement in 2018, he is the second longest serving magistrate in the Borough since 1983. Stuart has also acted as a JP appraiser.

Stuart has also held a number of positions in relation to football, namely:-

- Chair on Sheffield and Hallamshire County Disciplinary Committee and also a Council Member for County FA
- Referee Assessor;
- Director of Doncaster Rovers FC since 1998;
- Chair of Doncaster Club Foundation 2010 – 2017

Stuart currently serves as a Panel Chair for Independent Education Admission Appeals. He is also a Retired Director and Consultant of a residential letting agency in Doncaster, having served as a National Director for the Association of Residential Letting Agents.

Mrs Sue Williams

Sue Williams is a resident of the borough. She has had a career in the Civil Service within the Unemployment Benefit Office with financial and staff management responsibilities.

She has served as a School Governor for 35 years, at ten schools from nursery to 6th form, and has been a Chair of a Governing Body for 33 years. During this time she was also a foster carer.

Sue served as a Magistrate on the Doncaster bench from December 2002 until October 2016 during this time she held the following positions:-

- Chairman of Family Court Sessions;
- Chairman in Adult Court; and
- Deputy Chairman of Doncaster Magistracy 2013/14

As a former member of the South Yorkshire Advisory Committee for 8 years, she has also been involved in investigating complaints about a judicial office-holder's personal conduct.

Sue has also been a member of the Independent Education Admission Appeals Panel for over 15 years.



SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 12 JUNE 2017

PRESENT:

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)
Tricia Gilby, Chesterfield BC Councillor Tricia Gilby, Chesterfield BC (Vice Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Chris Read, Rotherham MBC
Councillor Julie Dore, Sheffield CC
Mayor Ros Jones CBE, Doncaster MBC
Sir Nigel Knowles, SCR LEP Chair

Ruth Adams, SCR Exec Team
Huw Bowen, Chesterfield BC
Peter Dale, Doncaster MBC
Andrew Frosdick, Monitoring Officer
Andrew Gates, SCR Exec Team
Sharon Kemp, Rotherham MBC
Mark Lynam, SCR Exec Team
Ben Morley, Sheffield CC
John Mothersole, Sheffield CC
Luke Owen, SCR Exec Team
Mel Dei Rossi, SCR Exec Team
Dave Smith, SCR Exec Team
Daniel Swaine, Bolsover DC / NE Derbyshire DC
Neil Taylor, Bassetlaw DC
Diana Terris, Clerk / Barnsley MBC
Mike Thomas, SCC / SCR Exec Team
Craig Tyler, Joint Authorities Governance Unit
Eugene Walker, S.151 Officer

Apologies for absence were received from Councillor S Greaves, Councillor L Rose and Councillor A Syrett

1 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

The meeting was opened by the Clerk, Diana Terris.

It was agreed there were no agenda items where non-Constituent Members should not have voting rights.

2 APPOINTMENT OF COMBINED AUTHORITY CHAIR AND VICE CHAIR

RESOLVED, that Cllr Sir Steve Houghton is appointed to serve as Chair of the SCR Combined Authority for the 2017/18 municipal year.

Cllr Sir Steve Houghton assumed the Chair of the meeting.

RESOLVED, that Cllr Tricia Gilby is appointed to serve as Vice Chair of the SCR Combined Authority for the 2017/18 municipal year.

3 APPOINTMENT OF ROTATIONAL MEMBERS FOR 2017/18

The Monitoring Officer provided Members with an explanation of the requirement to appoint 2 additional rotation Members to the Authority to ensure the constituent districts maintain a voting majority.

RESOLVED, that Cllrs Alan Gardiner (BMBC) and Mazher Iqbal (SCC) are appointed SCR Combined Authority second rotational Members for the 2017/18 municipal year.

4 APPOINTMENT OF AUDIT COMMITTEE MEMBERS AND INDEPENDENT MEMBERS

A report was received to note the Members appointed from the 9 SCR districts to the SCR Audit Committee and to detail the proposed process for the appointment of independent, non-voting co-optees to the SCR Audit Committee (a requirement prescribed by the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2016, to be effective from 8th May 2017.

It was noted some appointments are still awaited.

RESOLVED, that the Combined Authority:

1. Notes the SCR districts' appointments to the SCR Audit Committee
2. Notes the requirement to appoint at least one independent, non-voting member of the SCR Audit Committee as prescribed by the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2016
3. Approves the procedure for these appointments and agrees the proposed process is likely to bring the vacancy to the attention of the general public (as required by the Order)

4. Notes the recommendation of preferred candidates will be presented to the next meeting of the Combined Authority for required Member endorsement (as required by the Order)
5. Approves the making of appropriate changes to the SCR Constitution in relation to the appointment of independent, non-voting co-opted Members on the SCR Audit Committee.
6. Delegates responsibility to progress the appointments process to the Monitoring Officer, in consultation with the CA's other Statutory Officers

5 APPOINTMENT OF SCR OVERVIEW AND SCRUTINY COMMITTEE MEMBERS

A report was received to advise the Authority of the Members appointed from the 9 SCR districts to the SCR Overview and Scrutiny Committee.

It was noted some appointments are still awaited. These will be reported to the next meeting and enable the Authority to confirm the Chair of the Committee.

RESOLVED, that the Combined Authority notes the SCR districts' appointments to the SCR Overview and Scrutiny Committee

6 APPOINTMENT OF SOUTH YORKSHIRE PASSENGER TRANSPORT PENSION FUND COMMITTEE MEMBERS

A report was received to advise the Authority of the Members appointed from the 4 SY districts to the South Yorkshire Passenger Transport Pension Fund Committee.

Members were reminded the Combined Authority is the administering body for the South Yorkshire Passenger Transport Pension Fund (SYPTPF), responsibility for which transferred from the former Integrated Transport Authority on 1 April 2014. South Yorkshire Pensions Authority was appointed by the ITA as managing agent to deal with the day-to-day administration of the Fund. This arrangement has continued following the formation of the Combined Authority.

It was noted the SYPTPFC is currently overseeing work on the Combined Authority's behalf regarding the establishment of pooling arrangements for the future management of the investment activities of the Fund in response to requirements of central government to establish such pooled arrangements.

RESOLVED, that the Combined Authority notes the SY districts' appointments to the South Yorkshire Passenger Transport Pension Fund Committee.

7 APOLOGIES

Members apologies were noted as above.

8 ANNOUNCEMENTS

None.

9 URGENT ITEMS

None.

10 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

11 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

12 REPORTS FROM AND QUESTIONS BY MEMBERS

None.

13 RECEIPT OF PETITIONS

None.

14 PUBLIC QUESTIONS

None.

15 MINUTES OF THE MEETING HELD ON 24TH APRIL 2017

RESOLVED, that the minutes of the meeting of the Authority held on 24th April 2017 are agreed to be an accurate record of the meeting.

16 LOCAL GROWTH FUND FINANCIAL APPROVALS

A paper was received to present the financial approvals which have progressed through the Appraisal Framework. It was noted the proposals have received Infrastructure Executive Board endorsement via written approval.

RESOLVED, that the Combined Authority:

1. Approves the progression of Sheffield Upper Don Valley: Claywheels Sustainable Industries Park (CWL SIP) Phase 1 to Full Approval and Award of Contract at a cost of £1.511m to the SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix 1 to the accompanying report.
2. Notes the update regarding the completion of funding agreements for Doncaster's DN7 Unity Project for £11,155,000 of SCRIF and Finningley and Rossington Regeneration Route Scheme (FARRRS) Phase 2 for £9,100,000 of SCRIF.

3. Approves the progression of Market Harborough Line Speed Enhancements financial contribution to Full approval and award of Contract at a cost of £5m to the SCR CA.
4. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Chairman of the CA, to enter into the contractual arrangements required as a result of the above approvals

17 CA REVENUE & CAPITAL OUTTURN 2016/17

A report was received to provide the outturn position for the revenue budgets and capital programme for the 2016/17 financial year.

It was noted these positions will shape planning for 2017/18 and beyond.

The report also detailed the exercise of delegations to statutory officers to establish an investment fund vehicle in pursuit of housing and property aspirations.

Members were advised of a number of budget variations arising from; new grant being made available to the Authority since the 2017/18 budget was set, slippage on live activity that will roll forward into 2017/18, requests for resource to fund new activity and a revision to the existing CA/LEP operational budget due to material changes on income assumptions since the budget was set. It was further noted that of most significance amongst these changes is a request to draw a further £541k from the Authority's CA/LEP contingency reserve to meet income shortfalls that have arisen since the budget was set. Members were advised the draw is affordable due to underspend in 2016/17.

RESOLVED, that the Combined Authority

1. Notes the revenue budget, capital programme, and reserve outturn positions as summarised in the report.
2. Notes the exercise of delegations by the statutory officers to establish an investment fund vehicle to support housing and property investment aspirations.
3. Approves the budget variations as summarised within the report.

18 TREASURY OUTTURN REPORT

Members were presented with a compliance report of the Chief Financial Officer to update Leaders on the performance of the Treasury Management function over the course of the year.

It was noted treasury management can be defined as the management of the CA's cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks. It was noted performance is measured against prudential indicators which are set each year.

RESOLVED, that the Combined Authority notes the performance of the Authority against its prudential indicators over the course of financial year 2016/17.

19 DELEGATED AUTHORITY REPORT

A report was received to provide the Combined Authority with an update on decisions taken on behalf of the Authority (by statutory officers and the Business Investment Fund Programme Board) through agreed delegations of responsibility during the last 6m period.

Members were advised that all decisions taken under delegated powers, are made in accordance with the following principles: (a) Proportionality (meaning the action must be proportionate to the results to be achieved); (b) Due consultation (including the taking of relevant professional advice); (c) Respect for human rights; (d) Presumption in favour of openness; (e) Clarity of aims and desired outcomes; and (f) Due consideration to be given to alternative options.

RESOLVED, that the Combined Authority note and endorse the decisions listed.

20 SUSTAINABLE URBAN DEVELOPMENT

A report was presented seeking approval of the SCR Sustainable Urban Development (SUD) strategy that will enable the investment of £8.4m ERDF, from the 2014-20 ESIF Programme, towards projects that support Low Carbon development and Climate Change Adaptation (flood alleviation).

It was noted that in order to deliver the SUD, the SCR Combined Authority is required to enter into a contract with DCLG to secure Intermediate Body (IB) status within the ESIF Programme and thereafter select projects for the SUD in respect of Local Strategic fit.

RESOLVED, that the SCR Combined Authority:

1. Approves the contents of the SCR Sustainable Urban Development strategy.
2. Agrees to the SCR Combined Authority to becoming the Intermediate Body for the management of the SCR Sustainable Urban Development strategy.
3. Delegates to the Managing Director and Monitoring Officer the negotiation and completion of the legal documents associated with Intermediate Body status and thereafter putting in place the arrangements for the delivery of the Intermediate Body function, including the establishment of a sub-Board of the SCR Combined Authority.

CHAIR

SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 17 JULY 2017

PRESENT:

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)
Councillor Tricia Gilby, Chesterfield BC (Vice Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Julie Dore, Sheffield CC
Councillor Simon Greaves, Bassetlaw DC
Councillor Mazher Iqbal, Sheffield CC
Mayor Ros Jones CBE, Doncaster MBC
Sir Nigel Knowles, SCR LEP Chair
Councillor Lewis Rose OBE, Derbyshire Dales DC
Councillor Ann Syrett, Bolsover DC

Fiona Boden, SCR Exec Team
Huw Bowen, Chesterfield BC
Dave Brennan, SCR Exec Team
Philip Cooper, SCR Exec Team
Steve Davenport, SYPTE
Andrea Fitzgerald, Sheffield City Region Executive Team
Andrew Frosdick, Monitoring Officer
Andrew Gates, SCR Exec Team
Sharon Kemp, Rotherham MBC
Mark Lynam, SCR Exec Team
John Mothersole, Sheffield CC
Jo Miller, Doncaster MBC
Councillor Simon Spencer, Derbyshire CC
Dave Smith, SCR Exec Team
Peter Storey, Derbyshire CC
Daniel Swaine, Bolsover DC / NE Derbyshire DC
Neil Taylor, Bassetlaw DC
Diana Terris, Clerk / Barnsley MBC
Craig Tyler, Joint Authorities Governance Unit
Eugene Walker, S.151 Officer

An apology for absence was received from Councillor C Read

1 APOLOGIES

Members' apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED, that item 16 (Funding for Supertram Rail Replacement) be considered in the absence of the public and press.

5 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was confirmed that voting rights could not be conferred in respect of agenda item 16 – Funding for Supertram Rail Replacement as this matter regards the South Yorkshire Local Authorities only.

It was agreed there were no additional agenda items for which the non-Constituent Members should not have full voting rights.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None received.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None.

8 RECEIPT OF PETITIONS

None.

9 PUBLIC QUESTIONS

It was noted some questions had been received by a member of the public in relation to devolution and would be addressed in due course.

10 MINUTES OF THE MEETING HELD ON 12TH JUNE 2017

RESOLVED, that the minutes of the meeting held on 12th June 2017 are agreed to be an accurate record of the meeting.

11 DEVOLUTION

A report was received to provide an update on the SCR Devolution Deal and note that since the last meeting of the CA, Chesterfield BC and Bassetlaw DC have both taken decisions to no longer pursue an ambition to become constituent members of the SCR Combined Authority.

The paper invited further discourse on how Leaders wish to proceed with the Deal following these decisions.

The Authority was informed the 4 constituent member Leaders had met recently to discuss this matter and a variance of views has been recognised. It has therefore been suggested this matter be reviewed at the next meeting (11th September).

Noting that Barnsley MBC is one of the districts proactively investigating the potential devolution options available; the Chair expressed an intention to avoid any perception of a conflict of interest between his local authority and the CA and offered to temporarily stand down as Chair of the CA, facilitating his ability to solely represent Barnsley MBC at other meetings.

This offer was accepted by the Members present.

Sir Nigel Knowles (LEP Chair) reiterated that the position of the private sector is to be '100%' behind making a devolution deal happen as soon as possible and whilst it is regretted what has happened to Bassetlaw and Chesterfield, Leaders are urged to recognise devolution is still definitely the right thing to do.

Mayor Jones confirmed Doncaster MBC was also looking at the potential benefits of any other deals and would explore what is right for Doncaster.

Cllr Dore noted the next meeting of Leaders isn't scheduled until 11th September and requested a series of preparatory meetings be convened to ensure the Authority is in a position to make a collective decision on the 11th September.

Cllr Rose noted that whatever the constituent Leaders decide, decisions will affect the non-constituent members and requested all Leaders be kept appropriately engaged in discussions.

RESOLVED: that the Combined Authority:

1. Notes the decisions made by Bassetlaw DC and Chesterfield BC to no longer pursue becoming constituent members of the SCR CA.
2. Notes the positions of the constituent member Authorities.

Cllr Gilby assumed the Chair of the meeting

12 TFN ACCOUNTABLE BODY STATUS

A report was received summarising the detail of, and requesting the CA's consent to, the establishment of Transport for the North (TfN) as a statutory sub-national transport body.

Mayor Jones sought an assurance that the SCR wouldn't be met with any extra funding commitment for TfN. It was confirmed the longer term funding model for TfN is being worked up and there can be no extra funding commitments until a budget has been approved by a 75% voting majority of the 19 TfN members. The matter would therefore have to come back to the SCR CA for ratification.

It was requested that TfN Partnership Board minutes be presented to future CA meetings for information.

RESOLVED, that the Combined Authority:

1. Approves, the making by the Secretary of State, regulations under section 102E of the Local Transport Act 2008 to establish Transport for the North as a Sub-National Transport Body;
2. Approves the transfer of Rail North Limited to TfN so that it can be subsumed within TfN
3. Approves the signing of a new Rail Franchise Management Agreement with TfN replicating as far as possible the current Rail North Limited Members Agreement

13 DELEGATED AUTHORITY REPORT

A paper was received to provide an update on decisions made under CA delegated approval during the last period.

Members suggested the BIF report in its current format was quite difficult to read and requested future reports differentiate between grants and loans, indicate what economic benefits have been achieved, and provide a short narrative regarding the companies listed, including location, particularly for the £2m+ investments. A commentary on whether the total programme is spending was also requested.

RESOLVED, that the Combined Authority notes the decisions taken under delegated authority and requests that future reports be amended to take account of the comments expressed.

14 RESOLUTION RECORD - HOUSING EXECUTIVE BOARD

Members were presented with the HEB resolution summary.

Cllr Dore requested the HEB consider the tragic Grenfell Tower events and whether there is anything the SCR districts can do collectively to avoid a similar occurrence in our region.

RESOLVED, that the resolution record for the Housing Executive Board meeting held on 28th June be noted and the recommendations endorsed.

15 DEVOLUTION - EARLY INTERVENTION PILOT ACCEPTANCE OF GRANT

A report was received to update the Combined Authority on the progress of the bid for the Early Intervention Support Pilot.

Members were advised the CA is nearing notification of the outcome against its Business Case submission to pilot a programme of support through the DWP Innovation Fund, titled the SCR Early Intervention Employment Support Pilot. It was noted the bid is predicated on commencing delivery of the pilot in the autumn and, if successful, it is likely that the grant will be made before September 2017.

The paper therefore sought to inform Leaders that should the CA be successful in securing the Early Intervention Employment Support Pilot, there is provision in the Scheme of Delegation for the Finance Director to accept this grant offer on behalf of the Authority, after considering acceptable all the terms and conditions imposed by the grant awarding body.

Regarding intentions to match this allocation with European Structural and Investment Funds (ESIF), it was confirmed that matter would be brought back before the Authority should any issues with ESIF arise.

Members requested that the Directors of Finance ensure the SCR has considered all financial clawback risks.

RESOLVED, that the Combined Authority notes that should the Combined Authority be successful in securing the Early Intervention Employment Support Pilot, there is provision in the Scheme of Delegation for the Finance Director to accept this grant offer on behalf of the Authority, after considering acceptable all the terms and conditions imposed by the grant awarding body.

16 SUPERTRAM RE-RAILING

A report was received to seek approval for the funding of work to replace worn rails on the Supertram system.

Members were advised of the commitment of the PTE to undertake the works known as Rail Replacement Phase 2 and the estimated outturn cost of circa £15.1m. Members noted the options for funding the works, including the options of utilising £3.4m capital receipts reserve and £3.5 of 2017/18 National Productivity Innovation Funding (NPIF) to reduce the need to borrow.

The Chief Financial Officer explained why it was recommended that the NPIF funding be utilised in order to reduce the transport levy and generate savings for each District.

It was noted that a commitment to provide funding was required to allow long lead in steel rail to be ordered by September 2017, but noted that any borrowing would not be required until financial year 2018/19. Before any borrowing was undertaken Members wanted further analysis of the funding and repayment options including

the option of supporting any borrowing costs by introducing a levy of the fares paid by passengers.

RESOLVED, that the Combined Authority:

- 1 Approves the funding of the phase 2 re-railing of Supertram work at a cost of circa £15.1m (subject to tender return costs);
- 2 Notes the funding options presented and requests further work on the options and in particular requests work be undertaken to consider the feasibility of a passenger fare levy;
- 3 Requests that a further report be brought to the Combined Authority at its [October] meeting setting out the proposals for funding and repayment;
- 4 Approved the SCR Managing Director, in consultation with the Chair and Vice Chair of the Combined Authority, entering to contractual arrangements for securing the development of a strategic outline business case for an integrated City Region multi-modal mass transit network at an estimated cost in excess of £100,000, funded from the HS2 Growth Strategy funding.

CHAIR

SHEFFIELD CITY REGION COMBINED AUTHORITY

TRANSPORT COMMITTEE

8 MAY 2017

PRESENT: Councillor R Miller (Chair)
Councillors: , D Leech, D Lelliott and G Lindars-Hammond

Officers: I Ashmore, A Beddoes, S Edwards, B Gilligan,
K Platts, T Taylor and C Tyler

Apologies for absence were received from Councillors
J Blackham, I Auckland, V Cusworth, M Gordon, A Hurst,
M Iqbal, A Mohamed, J Monks, B Mordue, D Pidwell,
A Serjeant and A Syrett

1 **APOLOGIES**

Apologies were noted as above.

The Chair welcomed Ben Gilligan (SYPT Director of Public Transport and Tim Taylor (Director of Customer Services) to the meeting.

2 **ANNOUNCEMENTS**

Members were informed that due to ill health, the owner of Bright Bus (the operator of a number of school transport services across the region).has decided to close the business at the end of the current academic year. PTE officers are working with the local schools affected regarding alternate arrangements for the next academic year.

The Chair asked whether this development will have any budgetary impact. It was noted c£2m is currently spent on school travel as part of the concessionary budget scheme and impacts will be dependent on what solutions are proposed.

Members were informed the capital expenditure budget has been approved for Rotherham Interchange and preparatory works are underway.

3 **URGENT ITEMS**

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS FROM AND QUESTIONS BY MEMBERS

None.

7 QUESTIONS FROM MEMBERS OF THE PUBLIC

Members were advised of the receipt of a public question from Mr John Smith which was read out as follows:

"I have been told by SYPTE regarding the Supertram network that although they have put passenger information displays (PIDs) at all the tram stops they have not done so at the Meadowhall interchange because they say they cannot afford to do it. I found their reply ridiculous and I would like the committee to instruct SYPTE to install the PIDs on the Supertram platforms at Meadowhall ASAP.

The Chair instructed SYPTE officers to respond in writing to Mr Smith and circulate copies of the response for Members' information.

8 RECEIPT OF PETITIONS

Members were informed of the receipt of 2 petitions.

A 30 signature petition has been received requesting the 50/50a service be rerouted via Mill Lane (Doncaster).

A 515 signature petition has been received requesting the reinstatement of 49 service to Sprotbrough (Doncaster).

It was confirmed both will be responded to accordingly.

9 MINUTES OF THE MEETING HELD ON 13TH FEBRUARY 2017

RESOLVED, that the minutes of the meeting of the Committee held on 13th February 2017 are agreed to be an accurate record of the meeting.

10 16-18 TRAVEL CONCESSION SCHEME EXTENSION

A report was received to advise Members of the approvals required to implement the budgeted change to extend travel concession to cover all 16-18 year olds (not just those in full-time education) and to extend concessions for 16 and 17 year olds to cover the August holiday period.

Members were informed all costs are manageable and within the allocated Budget.

It was noted applications for the new design passes will commence from 1 July 2017 and will be valid for up to 2 years (reducing administration time and costs).

It was confirmed the concessionary offered will be unchanged (subject to negotiations with the operators) in terms of the modes covered and the fares charged.

Cllr Lindars-Hammond welcomed the extension to the scheme and asked at whether this was brought to Members' attention during the last round of budget consultation or has arisen since? It was noted the initiative to extend the scheme has been in gestation for most of the financial year, culminating with its introduction into the formal budget setting process for 2017/18 earlier this year.

RESOLVED, that the Transport Committee endorses the change to the South Yorkshire Travel Concession Scheme to allow all young people aged 16-18 to travel for the young person's concessionary fare (currently 80 pence per journey) and the ability to purchase the appropriate value for money tickets.

11 SYLTE REVENUE BUDGET

A report was presented setting out the South Yorkshire Transport Revenue Budget for financial year 2017/18, noting this was approved by the Combined Authority on 31 January 2017.

Members were reminded the Transport Revenue Budget primarily resources the South Yorkshire Passenger Transport Executive to deliver the South Yorkshire Transport Plan, and is resourced through a levy on the South Yorkshire Local Authorities. Whilst the budget for 2017/18 to 2019/20 meets current funders requirements the budget for 2020/21 does not and further as yet unidentified savings will be required to meet their expectations.

It was noted the transport levy of £57.483m for 2017/18 delivers a 5% saving on the 2016/17 budget. Within this, the SYLTE's costs are £61.948m and deliver a 4.6% saving on the previous year. It is noted that the transport budget is supported by use of £7.8m of reserves.

Key savings for the 2017/18 budget were noted as being a reduction in financial obligations of £0.324m, a reduction in English National Concessionary Travel Scheme payments primarily due to decline in patronage of £1.600m, a reduction in bus tendered services of £0.400m and additional operational savings primarily due to savings in rents of £0.550m

It was noted operational savings have been secured without having to reduce services to the travelling public.

As per the previous agenda item, Members were reminded the SYLTE has re-prioritised some funding to extend the current concessionary travel scheme available to 16-18 year olds in full time education to all 16-18 year olds for the 2 years after completion of their compulsory school education, thus supporting CA

objectives to increase provision for those young adults in work and undertaking apprenticeships.

The report noted concessionary travel costs have been budgeted based on the most recent patronage model, and Members were reminded a slight change to patronage can have a significant impact on the total budget due to the size of this element.

RESOLVED, that the Transport Committee are asked to note the approved 2017/18 Budget.

CHAIR

**SHEFFIELD CITY REGION LOCAL ENTERPRISE PARTNERSHIP BOARD
NOTES OF MEETING HELD ON 12 JUNE 2017**

Attendees: Sir Nigel Knowles (Chair), Nigel Brewster (Vice Chair), Simon Carr, Councillor Julie Dore, Deborah Egan OBE, Paul Houghton, Councillor Sir Steve Houghton CBE, Mayor Ros Jones CBE, Martin McKervery and Chris Scholey

In attendance: Ruth Adams, Peter Dale, Andrew Gates, Mark Lynam, John Mothersole, Luke Owen, Dave Smith, Diana Terris, Craig Tyler, Sarah Want and Damien Wilson

Apologies: Gavin Baldwin, Councillor Graham Baxter MBE, Professor Sir Keith Burnett, Councillor Tricia Gilby, Councillor Simon Greaves, Julie Kenny CBE, Councillor Chris Read, Councillor Lewis Rose OBE and Councillor Ann Syrett

Item	Subject	Action
1	<p>Welcome and Apologies</p> <p>The Chaire welcomed everyone to the meeting.</p>	
2	<p>Declarations of Interest</p> <p>None noted.</p>	
3	<p>Notes of the Last Meeting</p> <p>The notes of the previous meeting held on 24th April were agreed to be an accurate record.</p>	
4	<p>SCR Vision</p> <p>The Chair welcomed Tony Pedder and Professor Heather Campbell (TUoS) who delivered a presentation on the work undertaken by the 3 Anchor Institutions (AIs – TUoS, SHU and Sheffield Teaching Hospitals) to review how they could work together to better support the Sheffield City Region's (SCR) determination of its 25 year vision.</p>	

	<p>The presentation covered a number of the SCR's perceived strengths and weaknesses and suggested how the AIs might be positioned going forward to help the SCR achieve its ambition through the development of a series of regional partner 'alliances'.</p> <p>The Board members considered the need to ensure all vision-related activity is aligned with the wider 'ambitions' of the CA and LEP and ultimately supportive of the delivery of the Strategic Economic Plan.</p> <p>It was noted the SCR vision work has been well received by the private sector.</p> <p>Consideration was given to how the LEP's governance model might evolve to incorporate more formal representation of the 3 AIs. It was suggested it would be useful to undertake a gap analysis exercise in the interests of identifying what 'added value' the AI and potentially other partner organisations might be positioned to contribute to the LEP and SEP. However, the Board also recognised the importance of maintaining focus on delivering the SEP and not becoming too heavily laden with complicated governance structures.</p> <p>It was suggested the SCR vision will, in reality, be delivered by a significant number of public and private sector agencies, each with lead responsibilities for themes wider than pure economic regeneration. It was therefore suggested the LEP's role in delivering that vision should be one of co-ordination, potentially acting as a virtual knowledge hub for all partners and exemplified by the organisation of periodic 'state of the SCR' gatherings for all players to reflect, plan and mutually consider matters of importance.</p> <p>It was suggested the LEP and its partners could be expected to mutually agree the vision but will have a variance of opinions on how it should be achieved.</p> <p>In summary, it was suggested the LEP Board supports the vision developed by the AIs and is now keen to establish a collective LEP-led understanding with partners on which agencies and organisations are charged with delivering its various elements in the interest of avoiding delivery gaps and duplications.</p>	
5	<p>Heathrow Expansion</p> <p>A presentation was delivered on the Government's commitments to locate four logistics hubs in different parts of the UK to support Heathrow expansion works, one of which has been promised to Scotland.</p> <p>The Board's endorsement to put an expression of interest forward followed by a full proposal to locate one of the hubs within the Sheffield City Region was sought. It was noted the deadline for submitting</p>	

	<p>expressions is 31st July.</p> <p>Information in support of the SCR's submission, including confirmation of the backing of a number of businesses, was provided.</p> <p>It was suggested that as Heathrow expansion is going to happen anyway, it would be sensible for the SCR to try and benefit from that development if it meant the creation of jobs locally. However, it was also questioned why the Government are taking this approach when alternate logistic support structures centred nearer Heathrow could be developed. It was also acknowledged there are political factors to consider in respect of the districts' policies on Heathrow expansion at the potential expense of DSA.</p> <p>Members agreed it would have been beneficial to have more time to consider this matter ahead of the meeting.</p> <p>Action: ALL to provide individual comments on whether to support the submission of an expression of interest to Rachel.</p>	ALL
6	<p>Horasis China</p> <p>The Board was provided with a presentation covering the background to the event (4th – 7th November), confirmation of the delivery partners, programme schedule and themes, and confirmation of how the SCR will seek to benefit from the undertaking through an additional programme of fringe events.</p> <p>It was noted the SCR programme will include various opportunities to pitch investment opportunities, publicity for the Business Accelerator Programme, a business award ceremony for Chinese "involved" companies in Sheffield City Region, partnership work with the China Federation of Industrial Economics to promote SCR and Chinese merger and acquisition and/or JV opportunities, tourism work with Visit England to showcase the SCR's tourism assets and opportunities for delegates to visit key assets including National College for High Speed Rail, AMID etc.</p> <p>Action: Andy to circulate the names of the confirmed delegates attending.</p> <p>It was noted a number of MIPIM-lessons will be used to define the SCR's activities.</p>	AG
7	<p>Skills Bank</p> <p>A report was received to provide the Board with an update on developments affecting the implementation of the Skills Bank.</p> <p>It was noted that since the Skills Bank went live in January 2016, there</p>	

	<p>have been 231 deals agreed with businesses involving approximately 3450 learners. The foundations have been developed for a genuinely collaborative co-investment mechanism between the public and private sectors. The Board was also reminded our agreement with Government necessitated new methods of provider management and payment and it was therefore agreed the Skills Funding Agency (SFA) should procure and manage the programme on the SCR's behalf, bringing together Growth Deal funding and European Social Funding.</p> <p>However, the Board was informed of recent policy shifts by the SFA and imposition of stricter rules on funding which threaten to unbalance the programme and introduce a number of risks to current delivery activity due to the insistence that Growth Deal funding be used ahead of European funding.</p> <p>It was noted efforts to try and discuss this matter with Government and avoid potential issues are continuing.</p> <p>The Board noted concern at this development and dismay the Government is potentially risking the continuation of the initiative. It was suggested 'sound bites' from private sector partners might be sought to add weight to the SCR's lobbying activities.</p> <p>RESOLVED, that the Board:</p> <ol style="list-style-type: none"> 1. Endorses the escalation of this matter within Government by the Chair, Deputy Chair and Head of Paid Service to find a satisfactory resolution. 2. Delegates programme management decisions regarding the Skills Bank to the Head of Paid Service and the Chair 	
8	<p>MIPIM Review</p> <p>The Board was provided with the findings of the recent review of the SCR's MIPIM 2017 activities and advised how lessons learnt will be used to inform next year's undertaking.</p> <p>It was noted feedback on the SCR's undertakings had been generally positive. Organisation has been described as slick and most events were well attended by the private sector.</p> <p>However, it was also suggested that there wasn't enough showcasing of the SCR's investment opportunities, there was too much 'SCR talking to the SCR', budgets are too small compared to the other City Regions and MIPIM don't directly address the 361 days of relative silence following 4 days of MIPIM noise.</p> <p>It was agreed MIPIM 2017 was an improvement of previous years but more can be done, particularly in respect of joint promotion opportunities</p>	

	<p>with partner agencies and introducing mechanisms to help ‘galvanise’ the interest and support of the private sector. Future MIPIMs may therefore set out clearer objectives to showcase the SCR, be more private sector led (and public sector facilitated) and be subject to a wholesale review of how delegates are engaged.</p>	
9	<p>Managing Director Update</p> <p>The Managing Director’s update was provided for information.</p> <p>Particular attention was drawn to Board membership refresh matters which will see the undertaking of a recruitment process for new LEP Board members.</p>	
10	<p>Any Other Business</p> <p>No further matters noted.</p>	

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**SHEFFIELD CITY REGION LOCAL ENTERPRISE PARTNERSHIP BOARD
NOTES OF MEETING HELD ON 17 JULY 2017**

Attendees: Sir Nigel Knowles (Chair), Gavin Baldwin, Professor Sir Keith Burnett, Councillor Julie Dore, Councillor Tricia Gilby, Councillor Simon Greaves, Councillor Sir Steve Houghton CBE, Julie Kenny CBE, Martin McKervey and Councillor Lewis Rose OBE

In attendance: Fiona Boden, Huw Bowen, Sue Coffey, Philip Cooper, Andrew Frosdick, Andrew Gates, Councillor Mazher Iqbal, Sharon Kemp, John Mothersole, Dave Smith, Diana Terris, Craig Tyler and Dr Sarah Want

Apologies: Councillor Graham Baxter MBE, Mayor Ros Jones CBE, Councillor Chris Read and Councillor Ann Syrett

Item	Subject	Action
1	<p>Welcome and Apologies</p> <p>The Chair welcomed everyone to the meeting.</p> <p>Members' apologies were noted as above.</p>	
2	<p>Declarations of Interest</p> <p>None.</p>	
3	<p>Notes of the Last Meeting</p> <p>The notes of the previous meeting held on 12th June were agreed to be an accurate record.</p> <p>The Chair informed the Board that a follow-up meeting with Tony Pedder and Professor Heather Campbell in respect of the SCR Vision work would take place in due course and a date will be confirmed shortly.</p>	
4	<p>Devolution</p> <p>A report was received to provide the LEP Board with an update on the</p>	

	<p>SCR Devolution Deal and note that since the last meeting of the CA, Chesterfield BC and Bassetlaw DC have both taken decisions to no longer pursue an ambition to become constituent members of the SCR Combined Authority.</p> <p>It was reported the 4 constituent member Leaders had met recently to discuss this matter and a variance of views has been recognised. It has therefore been suggested this matter be reviewed at the next Combined Authority meeting (11th September).</p> <p>Noting that Barnsley MBC is one of the districts investigating the potential of other devolution options available, the board was informed the CA Chair had, to avoid any perception of a conflict of interest between his local authority and the CA, offered to temporarily stand down as Chair of the CA, facilitating his ability to solely represent Barnsley MBC at other meetings and this offer had been accepted by the CA Members.</p> <p>The Chair reiterated that the position of the private sector is to be '100%' behind making a devolution deal happen as soon as possible and whilst it is regretted what has happened to Bassetlaw and Chesterfield, Leaders are urged to recognise devolution is still definitely the right thing to do.</p> <p>Reasoning in support of this assertion, including a précis of matters arising from discussions with Ministers, was provided.</p> <p>Further consideration was given to the merits of the current SY-centric MCA deal, compared with other theoretical deals, and the opportunity was taken for all districts represented to assert their current positions.</p> <p>Consideration was given to whether the LEP Board itself might establish its own position on devolution. It was noted the propensity for this undertaking would be considered outside the meeting.</p> <p>The Board was provided with clarity in respect of the legal position (including timetable) and noted the requirement for all constituent districts to consent to the draft Order.</p> <p>The Board agreed to accept the recommendations to note the decisions made by Bassetlaw DC and Chesterfield BC to no longer pursue becoming constituent members of the SCR CA and note the current positions of the constituent member Authorities.</p>	
5	<p>Any Other Business</p> <p>The Board noted that during the meeting, the announcement had been made on the government's preferred HS2 phase 2 eastern leg route. It was noted this would follow 'the M18 route' with a spur line into Sheffield [and TfN-funded loop back to the HS2 line]. No mention has been made</p>	

	of a parkway station preferred location.	
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SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

Annual Meeting

26 JUNE 2017

PRESENT: Councillor L Burgess (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, M Clements, T Damms,
P Haith, C Hogarth, C Ransome, C Rosling-Josephs and
J Satur

CFO J Courtney, T/DCFO M Blunden, T/ACO M Mason,
S Booth and AM S Helps (South Yorkshire Fire & Rescue
Service)

N Copley, A Frosdick, M McCarthy, M McCoole and L Noble
(Barnsley MBC)

A Rainford (Office of the Police and Crime Commissioner)

Apologies for absence were received from
Councillor M Maroof, Dr A Billings, A Brown, D Terris and
M Buttery

1 **TO APPOINT THE CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR**

RESOLVED – That Members agreed that Councillor Burgess be appointed as Chair of the Authority for the ensuing year.

2 **TO APPOINT A VICE-CHAIR FOR THE AUTHORITY FOR THE ENSUING YEAR**

RESOLVED – That Members agreed that Councillor Atkin be appointed as Vice-Chair of the Authority for the ensuing year.

3 **CHAIR'S REMARKS**

Councillor Burgess requested that the Authority observed a minute's silence, in remembrance of those who had lost their lives, or were injured in the recent Grenfell Tower fire, in West London. It was noted that the Authority would continue to work hard to ensure the safety of people across South Yorkshire.

Councillor Burgess gave thanks to the former Members of the Authority for their service; Councillor Cave, who had been the Chair of the Authority and a Member of the Authority since 2008, together with Councillors Howard, Weatherall, Johnson, Hughes and Rooney. Councillor Burgess welcomed the new Members to the Authority; Councillors Damms, Rosling-Josephs, Clements and Hogarth. Councillor Maroof was not in attendance due to Eid-al-Fitr.

4 MEMBERSHIP OF THE FIRE AND RESCUE AUTHORITY

A report of the Clerk to the Fire and Rescue Authority was presented to inform Members of the membership of the Authority as notified by the District Councils:-

Barnsley	Councillors L Burgess and M Clements
Doncaster	Councillors C Hogarth, P Haith and C Ransome
Rotherham	Councillors A Atkin and A Buckley
Sheffield	Councillors S Ayris, T Damms, M Maroof, C Rosling-Josephs and J Satur
PCC*	Dr A Billings - South Yorkshire Police & Crime Commissioner

**At the Authority meeting held on 13 February 2017, it was agreed that the South Yorkshire Police and Crime Commissioner (or his nominee) would become a Member of the Fire and Rescue Authority with full voting rights.*

RESOLVED – That Members noted the membership of the Authority as notified by the District Councils.

5 REVIEW OF THE FIRE AND RESCUE AUTHORITY GOVERNANCE STRUCTURE

A report of the Clerk to the Fire and Rescue Authority was submitted to provide an update on the operation of the Authority's governance structure, together with a request for Members to give consideration to a revision of the Audit and Governance Committee's Terms of Reference, membership, role and remuneration of Independent Members. Members were also asked to give consideration to increasing the number of Members sitting on the Performance and Scrutiny Board from 5 to 6.

Members noted that one of the recommendations, following the full review of the Authority's Governance Review undertaken in 2016, was to review the Authority's governance structure in a year's time (May 2017).

Councillor Haith suggested that the Annual Learning and Development event be held on one of the two Audit and Governance Committee meeting dates where an Authority meeting was not scheduled.

Councillor Ayris highlighted that the Independent Members had been unable to participate in the Task and Finish Group; he hoped that their views on the membership of the Audit and Governance Committee would be sought. Councillor Ayris expressed concern around the fresh approach to receiving reports which included the use of presentations and discussion forums, and the effect this may have on public accountability.

L Noble stated that the draft report had been provided to the Independent Members for comment prior to submission to the FRA.

Councillor Haith commented that reports would still be submitted to the Audit and Governance Committee, and that in addition officers would provide presentations to generate questions and debate.

RESOLVED – That Members:-

- a) Considered the Task and Finish Group's views on the various issues raised in respect of the Audit and Governance Committee.
- b) Increased the membership of the Audit and Governance Committee from 5 to 6 (to include 4 Labour Members and 2 Minority Party Members).
- c) Agreed an appraisal process for existing Independent Members after their first term of four years, and to remove the automatic re-appointment to the second term.
- d) Considered and approved an increase in the remuneration of all Independent (co-opted) members – including the Independent Chair of the Local Pension Board – from £278 per annum to £442.56 per annum with immediate effect.
- e) Considered amending the Authority's work programme in order that the Partnerships Annual Report be submitted to either the Authority or Stakeholder Planning Board.
- f) Considered the amendments to the Audit and Governance Committee's Terms of Reference at Appendix A.
- g) Considered and approved the increase in membership for the Performance and Scrutiny Board as set out in paragraph 13.

6 AUTHORITY GOVERNANCE ARRANGEMENTS

A report of the Clerk to the Fire and Rescue Authority was presented to request the Authority to determine the appointment of Members to the Committees and Boards, and also the appointment of Chairs and Vice-Chairs of the Committees (other than the Appeals and Standards Committee).

RESOLVED – That Members:-

- i) Approved the meeting structure as detailed below:-

Committee/ Working Party	Terms Of Reference	Members
Audit and Governance Committee	The agreed terms of reference are set out at Appendix A.	Cllr P Haith (Chair) Cllr S Ayris Cllr T Damms

**Fire and Rescue Authority
Annual Meeting
Monday 26 June 2017**

		<p>Cllr M Maroof Cllr C Ransome Cllr C Rosling-Josephs</p> <p>3 Independent Members:- Mrs A Bingham Mr C Wane Mr C Pilkington</p>
Appointments Committee	The agreed terms of reference are set out at Appendix B.	<p>Cllr A Atkin Cllr L Burgess Cllr T Damms Cllr P Haith Cllr C Ransome Cllr J Satur</p>
Appeals and Standards Committee	The agreed terms of reference are set out at Appendix C.	<p>Cllr S Ayris Cllr A Buckley Cllr M Clements Cllr C Hogarth Cllr M Maroof Cllr C Rosling-Josephs</p>
Principal Officers Review Committee A	The agreed terms of reference are set out at Appendix D.	<p>Cllr C Ransome Cllr A Atkin (sub)</p> <p>Cllr P Haith Cllr J Satur (sub)</p> <p>Cllr M Clements Cllr A Buckley (sub)</p>
Principal Officers Review Committee B	The agreed terms of reference are set out at Appendix D.	<p>Cllr A Atkin Cllr S Ayris (sub)</p> <p>Cllr C Hogarth Cllr A Buckley (sub)</p> <p>Cllr M Maroof Cllr P Haith (sub)</p>
Principal Officers Review Committee C	The agreed terms of reference are set out at Appendix D.	<p>Cllr S Ayris Cllr A Atkin (sub)</p> <p>Cllr A Buckley Cllr C Rosling-Josephs (sub)</p> <p>Cllr J Satur Cllr C Ransome (sub)</p>
Performance and Scrutiny	The agreed terms of reference are set out at Appendix E.	<p>Cllr A Buckley (Chair) Cllr S Ayris</p>

Board		Cllr M Clements Cllr T Damms Cllr C Hogarth Cllr C Ransome Cllr J Satur
Stakeholder Planning Board	The agreed terms of reference are set out at Appendix F.	All FRA Members Cllr J Satur (Chair)
Corporate Advisory Group	The agreed terms of reference are set out at Appendix G.	All FRA Members (No Chair required)
Joint Liaison Forum (JLF)	The agreed terms of reference are set out at Appendix H.	All FRA Members

- ii) Noted the terms of reference of the Committees as set out in Appendices A to H.
- iii) Appointed Members to Committees and Boards where vacancies exist.
- iv) Appointed the Chair and Vice Chair (if required) of each Committee and Board (other than the Appeals and Standards Committee).

7 FUTURE MEETING DATES 2017/18

A report of the Clerk to the Fire and Rescue Authority was submitted to set out a schedule of meeting dates for the Authority in 2017/18.

RESOLVED – That Members:-

- i) Agreed the current governance framework of 8 meetings per year for both the Authority and 6 meetings of the Audit and Governance Committee underpinned by the Appeals and Standards Committee, Appointments Committee and the two Boards (Stakeholder Planning and Performance and Scrutiny).
- ii) Approved the suggested schedule of meeting dates for 2017/18 as set out below:-

Fire and Rescue Authority	Audit & Governance Committee	Performance & Scrutiny Board	Stakeholder Planning Board
26 June 2017* (Annual & Ordinary)		15 June 2017	14 June 2017
24 July 2017*	24 July 2017*		
18 September 2017*	18 September 2017*	7 September 2017	13 September 2017
16 October 2017*			
27 November 2017*	27 November 2017*	16 November 2017	

**Fire and Rescue Authority
Annual Meeting
Monday 26 June 2017**

			13 December 2017
15 January 2018	15 January 2018		
12 February 2018			
	19 March 2018	22 March 2018	March 2018**
9 April 2018			
	14 May 2018		
25 June 2018 (Annual & Ordinary)		14 June 2018	June 2018**
23 July 2018	23 July 2018		
17 September 2018	17 September 2018	September 2018**	September 2018**
15 October 2018			
26 November 2018	26 November 2018	November 2018**	
			December 2018**

* Meeting dates already arranged

**Meeting dates to be arranged

8 ARRANGEMENTS UNDER SECTION 41 OF THE LOCAL GOVERNMENT ACT 1985

A report of the Clerk to the Fire and Rescue Authority was presented to request the Authority to consider the appointments of District Council representatives under Section 41 of the Local Government Act 1985.

RESOLVED – That Members agreed to appoint the following Members to answer questions at meetings of the constituent councils on the discharge of the functions of this Authority:-

Authority	Member	Substitute
Barnsley	Cllr L Burgess	Cllr M Clements
Doncaster	Cllr P Haith	Cllr C Hogarth
Rotherham	Cllr A Atkin	Cllr A Buckley
Sheffield	Cllr J Satur	Cllr T Damms

9 OUTSIDE BODIES

A report of the Clerk to the Fire and Rescue Authority was submitted in order for Members to consider whether the Authority wished to re-affiliate to the various outside bodies listed in the report and to consider representation of the Authority on outside bodies.

Councillor Ayris queried the substantial cost increase per active firefighter within the Pensions National Scheme Advisory Board levy, which increased from £2.07 in 2016/17 to £6.12 in 2017/18 per active firefighter.

Councillor Burgess requested that Members be provided with further information.

RESOLVED – That Members:-

- i) Agreed to re-affiliate to the various outside bodies listed in the report.
- ii) Agreed to appoint representatives to serve on the outside bodies as set out below for 2017/18, and that in accordance with Standing Order 24, the appointments continue until the next annual meeting of the Authority, or membership ceases:-

Outside Body	Member Representation
LGA General Assembly	S41 Members
LGA Fire Commission	Chair / Vice-Chair or their nominee
LGA Urban Commission	Chair & Vice-Chair or their nominee
LGA Rural Commission	Chair & Vice-Chair or their nominee
Association of Metropolitan Fire Authorities (AMFRA)	Chair & Vice-Chair
Yorkshire Purchasing Organisation (YPO)	Cllr Atkin
Yorkshire and Humberside Employers' Organisation	Cllr Pat Haith
Community Safety Partnerships (or equivalent)	Section 41 Members
SSUK Board	Section 41 Members
HOPE CIO Board – Trustee Members	Councillors Rosling-Josephs and S Ayris
Pensions: National Scheme Advisory Board	Part of Local Pension Board arrangements so no FRA Member involved

- iii) Agreed to learning and development to support Members on Outside Bodies as part of the 2017/18 Learning and Development Schedule.
- iv) Be provided with further information on the cost increase on the Pensions National Scheme Advisory Board per active firefighter from 2016/17 to 2017/18.

CHAIR

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SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

ORDINARY MEETING

26 JUNE 2017

PRESENT: Councillor L Burgess (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, T Damms, P Haith,
C Hogarth, C Ransome, C Rosling-Josephs, J Satur and
M Clements

CFO J Courtney, T/DCFO M Blunden, T/ACO M Mason,
S Booth and AM S Helps (South Yorkshire Fire & Rescue
Service)

N Copley, A Frosdick, M McCarthy, M McCoole and L Noble
(Barnsley MBC)

A Rainford (Office of the Police and Crime Commissioner)

Apologies for absence were received from Councillor
M Maroof, Dr A Billings, A Brown, D Terris and M Buttery

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

M McCarthy requested that the Authority observed a minute's silence at 12 noon, in remembrance of those killed and injured in the recent incident at the Muslim Welfare House Mosque and Community Centre in Finsbury Park, London.

CFO Courtney stated that following the horrendous Grenfell Tower fire, in West London, that the Service had received requests for information and reassurance on almost a daily basis from various elements of Government; a great deal of activity was being undertaken in South Yorkshire.

AM Helps provided Members with a briefing on SYFR's follow up to the Grenfell Tower Fire:-

- Within South Yorkshire, a total of 198 buildings had been used for residential purposes which were 4 storeys or above. However the priority was the 43 known high rise residential buildings which were Local Authority (LA) owned/managed, the vast majority were located in Sheffield. Similar inspections for privately owned high rise buildings would take place w/c 26 June 2017.
- Business Fire Safety Inspectors (BFS) within South Yorkshire had completed risk hazard inspections in conjunction with local authorities at all 43 high rise buildings.

- The Fire and Rescue Service's responsibility for auditing premises was covered by the Regulatory Reform (Fire Safety) Order 2005 (RRO). In high rise accommodation this covered the Risk Assessment for the building, common areas within the building and the fire safety management systems in place within the building (common fire alarm systems, means of escape, ventilation etc).
- Within the individual flats, the Fire and Rescue Service had no responsibility under the RRO, as this was the responsibility of the LA under the Housing Act.
- Plans for Operational Crews to use in the event of an emergency were produced for high risk premises, and were referred to as Site Specific Risk Information (SSRI) plans. Operational crews were reviewing the current SSRI's for all high rise premises within their station ground, and additional support from BFS Inspectors were assisting in this process.
- Operational crews and Business Fire Safety Inspectors were providing reassurance to residents of those within high rise accommodation. A high visibility presence would continue for the foreseeable future. Information leaflets had been produced and were now being given to residents, which contained information around the 'Stay Put' Policy, Sprinklers, Cladding and the role of Business Fire Safety (BFS) under the RRO.
- In conjunction with LA housing, staff from Business Fire Safety and Emergency Response had been attending TARA meetings within Sheffield in order to provide reassurance and information regarding the Service's response following the Grenfell Tower fire in London.
- Further meetings throughout South Yorkshire were being planned by local authority housing and the Service would attend those meetings to provide reassurance and information.
- Managers within BFS had been meeting with LA Housing in order to discuss their response and future actions, and included conversations around sprinklers, cladding and risk assessments.
- Immediately after the Grenfell Tower fire, the Service had provided a message to the media and reassurance to the communities in South Yorkshire through a variety of media channels including radio, TV and written press with the focus and emphasis on reassurance and safety advice.
- All Operational staff had received information and briefings which included information regarding 'Stay Put', sprinklers, cladding and the role of BFS under the RRO.
- Through dialogue with LA Housing Managers, it was the Service's current view that no exterior cladding similar to that used on the Grenfell Tower, was present on South Yorkshire LA high rise residential buildings. All LA's had been asked to send samples for independent verification.
- South Yorkshire Fire and Rescue Service were obtaining information regarding external cladding from the LA's to compliment the current Risk Information held on the Service's files. All LA's had been required to submit samples to the Government of Exterior Cladding for testing.
- Following the national media attention, and subsequent questions regarding additional safety standards that could be applied in existing high rise residential buildings, the Service recognised and advocated the benefits of sprinkler systems. All new high rise residential buildings, above 30m were

required to fit sprinkler systems (Approved Document B 2007 – ADB 2007). However, there was no legislation that required residential high rise buildings before 2007 to be fitted with sprinklers retrospectively.

- South Yorkshire Fire and Rescue Service had a position statement on the benefits of sprinklers and were advocates of their use.
- The Service currently, through the SSCR fund were working with Partners to introduce sprinklers to premises where there were known risks.
- The Service was pleased that Sheffield City Council had taken the decision to bring forward their plans for retrofitting sprinklers in their high risk accommodation, which built upon on the success of the nationally recognised Callow Mount project which was undertaken on a 13 storey block with 47 flats fitted with sprinklers, at a cost £1150 per flat. Ongoing conversations with other LA's indicated a similar approach was being considered.
- Rotherham LA currently had only one high rise residential building, which had recently been retrofitted with sprinklers.
- The Service had seen a noticeable increase in the requests for Home Safety Advice, through its Hotline which was estimated to be around 300% increase in requests.
- A review of primary fires in residential high rise accommodation had been undertaken. Within Barnsley during 2016, the Service had attended 3 incidents which equated to 0.4% of total fires in South Yorkshire. Rotherham attended 2 incidents which equated to 0.3%. Doncaster attended 4 incidents which equated to 0.6%. Sheffield attended 30 incidents, equating to 4.2%. During 2017, the Service had attended within Barnsley 2 incidents, Rotherham 1, Doncaster 0, Sheffield 9. A 5 year overview was available and would be forwarded to Members for their information.

AM Helps provided Members with an update following a test result of the external cladding:-

- On the morning of Saturday 24 June, the Service had received notice from the National Fire Chief Council on the residential flat Silverwood House, Elsworth Court, Doncaster, DN1 3RN, which was an 18 floor residential high rise with 125 flats.
- Having received notification that the external cladding which was fitted to Silverwood House, had been classified as category 2, following tests which had been carried out by Government experts, SYFR BFS in conjunction with the Responsible Persons from St Leger homes, had met at Silverwood House, Doncaster at 12.00pm on 24 June 2017, in order to review the building risk assessment.
- AM Helps confirmed that St Leger had appointed contractors who would begin removing the external cladding on 26 June 2017 and that the process was expected to be completed by 29 June 2017. In addition, fire wardens had been established within Silverwood House, operating 24 hours a day until such time as the exterior cladding was removed. St Leger Homes had communicated their intentions to all of the residents within Silverwood House, a total of 125 flats and residents were supportive of the action being taken.
- A press release would be made today by DMBC.

- AM Helps confirmed that the crews from Doncaster would today update their SSCR and conduct a test of the dry riser on 26 June 2017.
- The inspection conducted had provided a level of reassurance regarding the management systems and the physical state of Silverwood. AM Helps was encouraged by what he had been presented with and the information received as a result. Doncaster crews had undertaken an additional risk assessment.
- Silverwood House would be subject to a full Fire Safety audit towards the end of next week.

AM Helps provided Members with an update on the NHS buildings:-

- Over the weekend a significant number of requests had been received from NHS building stock and those around country had done the same. NFCC was currently working with the NHS to provide more clarity on the type of buildings they wished the local fire services to provide guidance and support in relation to fire safety audits. AM Helps would provide Members with more information as it became apparent over the forthcoming days.
- AM Helps provided Members with reassurance that the Service had a grip on the situation within South Yorkshire which was dynamic and would occupy the Service's thoughts and time for a considerable amount of time in the future.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

None.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 3 APRIL 2017

Councillor Ayris referred to the Integrated Risk Management Plan (IRMP) 2017-20. He queried whether Members had been provided with a point by point explanation of the points raised within Councillor Cowles' letter, and whether there had been further dialogue with the Fire Brigades Union (FBU) in relation to the alternatives.

T/DCFO Blunden stated that an update would be provided at the Joint Liaison Forum Meeting today (JLF) in relation to the progress being made with the FBU. In relation to the IRMP, the Service engaged with all stakeholders including the FBU, Fire Officers Association and other unions across the Service, and their feedback had been taken into account in forming the IRMP, which had set the direction of travel. The Service would continue to discuss the service provision and further discussions would be undertaken if any changes should happen to the budget between now and the fixed term of 2019/2020. In relation to the feedback from Councillor Cowles' letter, it had been captured in the minute on pages 7 and 8.

Councillor Ransome recalled a number of questions that had been asked at the last meeting in relation to night time fires, fatalities and poor publication of the awareness of events. She queried whether this information would be provided to Members.

T/DCFO Blunden commented that he was fairly certain that he had captured all of the information requested by Members at the last meeting, and that he had spoken to M McCarthy to ensure that the responses were aligned within the minutes to the questions asked. He would ensure that the all of the responses were covered, if the Authority considered that these had not all been covered within the minutes.

RESOLVED – That the minutes of the Authority meeting held on 3 April 2017 be agreed and signed by the Chair as a correct record.

10 MINUTES OF THE EXTRAORDINARY AUTHORITY MEETING HELD ON 15 MAY 2017

RESOLVED – That the minutes of the Extraordinary Authority meeting held on 15 May 2017 be agreed and signed by the Chair as a correct record.

11 SOUTH YORKSHIRE DEMENTIA ACTION ALLIANCES - DEMENTIA, FIRE AND HOME SAFETY PROJECT VIDEOS

AM Helps informed Members that the South Yorkshire Dementia Action Alliance had been successful with Round 2 funding through the SSCR projects, and had been co-ordinating work on behalf of all the four Dementia Action Alliances across South Yorkshire, in order to raise the fire safety agenda for those living with and caring for people with dementia. A total of 15,000 people across South Yorkshire had been diagnosed with dementia, with many more yet to be diagnosed; there was a strong correlation between accidental fires in the home and dementia. DMBC had recently awarded the Service and South Yorkshire Dementia Action Alliance with an award as a result of the publication of the Dementia, Fire and Home Safety Project video and the ongoing work with the theme. The Service had hosted

Memory Cafes outside of Adwick Fire Station, with additional cafes to be opened at Cudworth and Birley in due course.

It had been determined following external research on the social return on investment for the funding allocated to the project that for every £1.00 spent on the project a total of £11.40 was identified as a return on investment.

Councillor Ransome queried whether the Dementia, Fire and Home Safety Project video was shown in doctor and dentist surgeries.

AM Helps stated that all interaction alliances had copies of the Dementia, Fire and Home Safety Project video for use as part of their ongoing work with those living and caring for people with dementia. The video had also been shared with the National Fire Chief Council, and was beginning to be shown to NHS staff. Doctors' surgeries tended to be privately owned companies, which presented challenges and cost implications in the videos being shown. DMBC had received a copy of the video, to be shown at the Civic Centre. The video was also available online through the South Yorkshire Fire and Rescue Service website:-
<http://www.syfire.gov.uk/south-yorkshire-dementia-project-wins-doncaster-partnership-award/>

Councillor Hogarth queried whether the Service had considered providing leaflets to electrical appliance retailers, to be handed out to those customers purchasing cookers, in order to provide chip pan safety advice.

AM Helps agreed to establish whether it was part of national good practice, and if it was considered as a viable option, he would provide feedback to Members.

Councillor Damms agreed to ensure that Sheffield's 60+ TARA's received the link to the online video.

Councillor Burgess considered that the links to the health service were vital in order for individuals to receive an early diagnosis of dementia; the importance of networking and the work undertaken through the alliances was paramount.

RESOLVED – That Members received the South Yorkshire Dementia Action Alliances video.

12 LEAD MEMBERS: ANNUAL REVIEW AND FORWARD LOOK

A report of the Clerk to the Fire and Rescue Authority was submitted to examine the existing Lead Member roles and make recommendations for these to continue.

The Service requested the nomination of a Lead Member to support the collaboration with South Yorkshire Police, to be appointed onto the Police and Fire Delivery Board.

RESOLVED – That Members agreed:-

i)

Area	Lead Member
Strategic Partnerships (Health, Community Safety etc.)	<u>S41 Members</u> Cllr Linda Burgess (Barnsley) Cllr Alan Atkin (Rotherham) Cllr Jackie Satur (Sheffield) Cllr Pat Haith (Doncaster)
Member Learning and Development	Cllr Linda Burgess
Risk Management (Audit)	Cllr Pat Haith (<i>as Chair of Audit & Governance Committee</i>)
Performance and Scrutiny	Cllr Alan Buckley (<i>as Chair of Performance and Scrutiny Board</i>)
Stakeholder Engagement	Cllr Jackie Satur (<i>as Chair of the current Stakeholder Engagement Board</i>)
Health and Safety	Cllr Alan Buckley
<i>Lifewise Governance Board</i>	Cllr Jackie Satur The Lifewise Governance Board was dissolved on 8th May 2017. Lead Member role no longer required.
Equality and Inclusion	Cllr Chris Rosling-Josephs

- ii) That Councillor Jackie Satur be appointed as Lead Member of the Police and Fire Delivery Board.

13 MEMBER LEARNING AND DEVELOPMENT - REVIEW AND THE YEAR AHEAD

A report of the Clerk to the Fire and Rescue Authority was presented to provide Members with a review of the learning and development undertaken in 2016/17, a forward look to learning and development in 2017/18, together with a wider regional and sub-regional position.

The Authority had been the first FRA in the Yorkshire and Humberside region to be awarded Regional Charter Status in March 2012, and following re-assessment in February 2016 had retained its Regional Charter Status for a further three years (to 2019). The Authority remained the only Yorkshire and Humberside Fire and Rescue Authority with Charter status. L Noble would shortly contact Members, in order to offer the annual development discussions and to formulate the 2017/18 learning and development schedule, to which she would consult with Councillor Burgess, the Lead Member on learning and development.

Councillor Burgess commented that she was pleased that the Authority had Regional Charter Status in recognition of the excellent work undertaken by Members. She gave thanks to the existing Members for the development work undertaken, and she looked forward to the continued support and to work with L Noble on the individual reviews.

RESOLVED – That Members:-

- i) Noted the skills, learning and development acquired in 2016/17.
- ii) Agreed to a process of Development Discussions between July 2017 and the end of August 2017 for all new and existing Members which would inform an appropriate and targeted Learning and Development Schedule for 2017/18.
- iii) Noted the regional and sub-regional position.

14 YEAR END OUTTURN REPORT 2016/17

A report of the Chief Fire Officer and Chief Executive and Clerk and Treasurer was presented informing Members of the final revenue and capital outturn position for the financial year ended 31 March 2017, together with an updated total reserves position alongside a narrative commentary to help explain the key financial changes that had led to this year end position when compared to the approved revenue and capital budgets.

Councillor Ransome stated that the reserves were constantly increasing. She queried whether it was wise, in the current time of austerity, whether reserves would be better spent on keeping the public safe. She referred to the control budget of £1.98m which had originally been based on 28 full time equivalent staff, but had since been reduced to 24 staff, and she queried whether the reduction in Control Room staff had increased the risk to the public in South Yorkshire. Councillor Ransome also queried the steps being taken to reduce agency staff, which currently totalled £235k.

S Booth stated that the Service's level of reserves were committed. An efficiency plan had been published to provide a clear articulation of how the reserves would be utilised. It had been approved by DCLG that approximately £14m in reserves would be used from the £21m available to reinvest in infrastructure. He considered that it was necessary to review the reserves strategy again alongside the medium term financial plan, to be presented to the Authority in the autumn.

T/DCFO Blunden stated that the people of South Yorkshire were safe with the resources currently available. The number of calls received by the Control Room staff and the number of incidents the Service had attended were significantly less than when the budget was set. It was considered that 24 members of Control Room staff were sufficient for the number of fire calls received, and was comparable to other fire and rescue services across the country.

S Booth stated that the agency staffing costs had totalled £235k within the context of support staff of a £6m budget. Agency staff had been used to support and strengthen service delivery within Community Safety, Asset Management and Property, Procurement and Central HQ reception and had been offset by a number of other small staffing changes. The Service would always envisage to reduce the amount of agency staff where sensible to do so. A new structure would be

developed within Property Services, to move away from the agency staff, as seen as part of last year's financial outturn.

CFO Courtney stated that whilst the reason the Service had to make the changes over the last number of years had been due to austerity, the timing had been governed by the rate at which individuals had retired from the organisation. As a metropolitan fire and rescue service, the Service had been hit very hard in terms of the cuts to its budget in the first two years; it had been unclear whether the Service would receive significant cuts to the budget in the future. As individuals retired from the Service, the Service had been left with an underspend situation which had been placed into reserves, safe in the knowledge that should the cuts imposed upon the Service begin to outstrip the rate at which individuals retired, the reserves could be utilised to pay the wages. In 2016, the Government had provided an opportunity to provide a fixed funding position through to 2020, in return for an efficiency plan that the Service was able to start to consider how to utilise the very significant reserves that had accumulated over the 5 to 6 year period, hence the proposals around capital expenditure which would prevent the Service from having to borrow money, which would have had an implication on the revenue position.

Councillor Ayris queried how the whole time employee figures had been influenced by the temporary promotions. He requested that Members be provided with the details of how much of the income had derived from the Safety Solutions UK Limited. Councillor Ayris also sought assurance that where required, all expenditure had been subject to the appropriate quotation and tendering requirements within the contract standing orders.

CFO Courtney stated that the temporary promotions did not impact upon the number of individuals wearing uniforms. Temporary promotions would be implemented when a more senior member of staff retired, which would create a gap to be filled by a lower ranked member of staff. He was unable to provide Members with retrospective assurance in relation to the contract standing orders, but he gave Members assurance going forward that every process would be undertaken appropriately.

Councillor Burgess thanked Members for their questions and comments, and thanked S Booth for his report.

RESOLVED – That Members:-

- a)** Approved and endorsed the positive revenue operating outturn position of £0.645m underspend when compared to the budget of £47.829m.
- b)** Agreed the capital expenditure outturn and in so doing approved the reprofiling of the 2017 to 2020 Capital Programme in accordance with that shown in Appendix B.
- c)** Approved the summary statement of reserves (Section C) which showed total reserves of £24.839m, split Earmarked Reserves £21.058m and General Reserves of £3.781m for the year ended 31st March 2017.

- d) Approved the carry forward requests as set out in Appendix C totalling £245k into 2017/18.
- e) Be provided with the details of how much of the income had derived from the Safety Solutions UK Limited.

15 NJC FOR LOCAL GOVERNMENT SERVICES - NATIONAL PAY SPINE REVIEW

A report of the Director of Service Development was submitted to advise Members of the on-going national negotiations relating to the agreed review of the National Pay Spine applicable to Support Staff conditioned to the “Green Book” national conditions of service.

T/DCFO Blunden reported that in 2019/2020 there would be an impact on the Authority’s finances which had not been budgeted within the medium term financial plan of between £60,000 and £70,000 when the national negotiations were concluded, or in the event of no national negotiations, a report would be presented to the Authority to request a decision or to inform of the outcome following negotiations.

Councillor Haith anticipated that an update could be provided at the Yorkshire and Humber Employers’ Association meeting held on 13 July 2017.

Councillor Atkin referred to the recent tragic events throughout the country. He hoped that Government would take notice of the public in recognising that the emergency services and NHS had done a terrific job during the recent tragedies. He hoped that they would look favourably towards the 1% cap, and that they would provide funding for this.

RESOLVED – That Members noted the report.

**16 REVIEW OF ORGANISATIONAL ARRANGEMENTS RELATING TO
PROCUREMENT AND PROPERTY FUNCTIONS**

A report of the Director of Support Services was submitted providing Members with a fuller understanding and update of the relevant property-procurement issues being tackled, and an assurance that the management actions already in train and those currently being worked up would have a significant and lasting positive impact.

Members recalled that the Service’s procurement practices and property related contracts had been under scrutiny due to a number of control issues for the previous two financial years, which had led to the publication of adverse Internal Audit reports. KPMG LLP, the external auditor, had issued a qualified Value For Money (VFM) Conclusion in 2015/16, and it was expected that a qualified VFM Conclusion would also be given for 2016/17.

Members noted that a new Property Services structure had been implemented in February 2017, following the appointment of a new Property Services Manager, together with two qualified surveyors who were starting to make a positive

difference. Positive messages were starting to be received to indicate that it was becoming a much more responsive and customer focused Property Services team. A business case proposal had recently been supported by the Executive for further additional resources on a medium term basis of up to 2 years.

S Booth's aim was to focus resources largely on the capital programme, ensuring contractual contracts were in place for repairs and maintenance. Property Services was currently working towards the end of an 8 week challenge to address at least three reactive property related matters on each station that had so far not been effectively managed and dealt with. At the start of the challenge there had been 400 FS500 requests for repairs and maintenance, which within 2 weeks of the challenge, Property Services had reduced by 25%. S Booth referred to the work undertaken with the Head of Finance and Internal Audit to look at the payment, order and requisitioning processes. A training pack would shortly be rolled out across the Service. S Booth gave thanks to N Copley and his team for their assistance.

S Booth had sought support from N Copley in relation to improving the procurement services available, to which C Arnold, Head of Strategic Commissioning and Procurement, an interim at BMBC, had provided assistance; a 25 point action plan had been produced. A recruitment and selection process was currently underway to obtain an interim resource on a 12 month basis to help to lead up the team and deliver the 25 point action plan.

Members noted that South Yorkshire Police (SYP) had a regional procurement team. The Service had started to discuss collaboration issues with SYP who had in turn included SYFR as a named authority on the contracts let out by SYP. The Service had also discussed procurement with Yorkshire Purchasing Organisation (YPO) and had recently received an enquiry from West Yorkshire Police in relation to collaboration.

Councillor Ransome stated that the matter would cost the Authority a substantial amount of money which would be picked up by the tax payer. She welcomed S Booth on his appointment and thanked him for the work undertaken.

It was noted that within the first 3 months in the region of £65,000 had been saved from procuring goods and services more efficiently.

Councillor Satur queried an estimate of the costs the Service was likely to invest in the additional financial resources, and where those resources would be secured from.

S Booth stated that there would undoubtedly be a cost, although it was expected to deliver some savings. The Service would try to keep it cost neutral for the plans in place through the medium term financial plan for 2017/18 and 2018/19 and would still be delivered within the resources made available to procurement.

Councillor Ayris referred to the Service working very closely with a number of organisations, and he queried whether these had been subject to competitive tendering or quotations. He queried whether there was a budget for the Peer

Review. He also queried whether consideration had been given to contracting out the services for property or procurement.

S Booth stated that the Service had worked with a number of organisations through the NHS SBS framework agreement. In relation to the Peer Review, options had been considered to which YPO, SYP, N Copley and C Arnold had been approached in relation to procurement matters. It had been ascertained that C Arnold was the best fit for the organisation, at no charge to the Service.

Councillor Ayris queried how the matter would feature in the Authority's work programme.

Councillor Burgess stated that she would give consideration to how the Authority operated and made decisions, and how Members had the opportunity to ask questions. She thanked S Booth for the report presented and for the work undertaken.

Councillor Haith welcomed the report and the progress made so far. She particularly welcomed the savings made.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Supported and endorsed the approach being taken by SYFR to strengthen the governance and control framework, to improve the service offer and value provided by the in-house Property Services and Procurement functions.

17 FIRE AND RESCUE NATIONAL FRAMEWORK FOR ENGLAND: IMPLICATIONS FOR SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY - UPDATE

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was presented to provide an update of the Service's current status against the requirements set out in the Fire and Rescue National Framework.

Councillor Haith queried whether the Government would strengthen the Fire and Rescue National Framework, following the recent Grenfell Tower fire in London.

T/DCFO Blunden stated that the Fire and Rescue National Framework was due to be revised later in the year, although the expectation of the Service was that it would be pushed back into early 2018; the Authority would be provided with further information as soon as possible.

RESOLVED – That Members:-

- i) Endorsed the report.
- ii) Noted that the Service was totally compliant with the Fire and Rescue National Framework for England.

18 ANNUAL REVIEW OF RISK MANAGEMENT 2016/17

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was presented to set out the Authority's and Service's arrangements for managing risk in accordance with the Authority's Corporate Risk Management Policy and Strategy, together with the Governance arrangements around Corporate Risk Management and risk management developments during the year.

Councillor Haith queried whether the review of the Procurement Guide and Budget Managers Handbook had been completed.

S Booth stated that this formed part of the Peer Review process undertaken to look at the toolkit available to procurement officers. As part of the Action Plan, a half day workshop would be held with C Arnold and Barnsley colleagues to review their toolkit and establish how it could be applied across into SYFR, and how to expand and improve upon that toolkit.

RESOLVED – That Members considered the Risk Management Annual Report, and the assurance provided, as part of its overall consideration of the Authority's control framework for the purposes of the Annual Governance Statement (AGS).

19 ANNUAL SCRUTINY REVIEW AND UPDATE

A report of the Clerk to the Fire and Rescue Authority was submitted to provide Members with a summary of key scrutiny activity undertaken in the past year (June 2016 - June 2017).

L Noble stated that membership of the Performance and Scrutiny Board had been reviewed in 2016 and had impacted on the level of scrutiny provided. It was the intention of Councillor Buckley, Chair of the Performance and Scrutiny Board, to discuss the work programme at the Board meeting in September 2017, given the requirement within the Fire and Rescue National Framework published in 2012, which required all fire and rescue authorities to have a separate scrutiny function.

Councillor Buckley added that the Board meeting in September 2017 would be utilised as a refresh and starting point for the newly appointed Members onto the Board, together with the intention to focus on key items and extend the role of scrutiny performance.

Councillor Ransome queried whether the Board, when considering the Thomas Review, would invite FBU members to attend the meeting to provide comments.

Councillor Buckley stated that it was within the remit of the Board to invite outside bodies to the meetings; the Board would extend the invitation to FBU members, if it was considered appropriate.

RESOLVED – That Members:-

- i) Noted the scrutiny activity from June 2016 to the present.

- ii) Continued to support themed scrutiny reviews and post-implementation reviews, as appropriate.
- iii) Supported the referral process for any topic or area from other Authority Committees/Boards etc. to the Performance and Scrutiny Board as appropriate.
- iv) Continued to support scrutiny and challenge across the full range of Fire Authority meetings.

20 ANNUAL CORPORATE PERFORMANCE REPORT FOR 2016/17

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was presented to provide Members with the Annual Corporate Performance Report for 2016/17, together with the 2016/17 quarterly and monthly dashboards and details of any Regulation of Investigatory Powers Act 2000 (RIPA) activity undertaken.

Members noted that the report had been presented to the Performance and Scrutiny Board meeting held on 15 June 2017. The following exception reports had been included for the following performance indicators:-

- LPI 1.1 – Number of Primary Fires.
- LPI 1.2 – Accidental Dwelling Fires.
- LPI 1.4 – Accidental Dwelling Fire Deaths and Injuries.
- LPI 1.7(a) – Primary Arson Incidents.
- LPI 1.7(b) – Secondary Arson Incidents.

Councillor Haith queried the percentage of Operational Personnel currently undertaking operational duties who were qualified in Immediate Emergency Care under LPI 3.15 which totalled 45.78%, in comparison to most of the other training which totalled in the region of 100%.

T/ACO Mason stated that the course had initially been non-mandatory, but that it had since become a mandatory course with a 100% target. Difficulties had been encountered with firefighters completing the night time shifts to undertake the 4 day course, and methods were being considered to resolve the issue.

RESOLVED – That Members:-

- i) Endorsed the contents of the report.
- ii) Scrutinised and commented on the information presented in the report.
- iii) Noted that accidental dwelling fires were at their lowest ever in South Yorkshire during 2016/17.
- iv) Noted that SYFR had the lowest number of accidental dwelling fires per 10,000 population, out of the metropolitan fire and rescue services during 2016/17.

21 PERFORMANCE MANAGEMENT FRAMEWORK - TARGETS 2017/18

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was submitted to present the Performance Management Framework and targets for 2017/18.

Members noted that the draft Performance Management Framework for 2017/18 had been presented to the Authority on 3 April 2017, and was reviewed annually. Provisional targets had been set for the first quarter of 2017/18 and had been adjusted to take into account the final outturn figures for 2016/17. Members would continue to receive quarterly monitoring reports.

RESOLVED – That Members:-

- i) Endorsed the contents of the report.
- ii) Agreed the targets for 2017/18.

22 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 15 MAY 2017

RESOLVED – That the Authority noted the draft minutes of the Audit and Governance Committee held on 15 May 2017.

23 KEY ISSUES ARISING FROM THE PERFORMANCE AND SCRUTINY BOARD HELD ON 16 MARCH 2017 AND 15 JUNE 2017

Members were presented with a key issues paper arising from the Performance and Scrutiny Board meetings held on 16 March 2017 and 15 June 2017.

RESOLVED – That Members noted the paper.

24 MINUTES OF THE YORKSHIRE AND HUMBER EMPLOYERS' ASSOCIATION HELD ON 4 APRIL 2017

RESOLVED – That the Authority noted the minutes of the Yorkshire and Humber Employers' Association held on 4 April 2017.

CHAIR

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SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

24 JULY 2017

PRESENT: Councillor L Burgess (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: M Clements, S Ayris, A Buckley, T Damms,
P Haith, C Hogarth, M Maroof, C Ransome, J Satur and
Dr A Billings (Police and Crime Commissioner)

T/DCFO M Blunden, T/ACO M Mason and S Booth
(South Yorkshire Fire & Rescue Service)

A Brown, N Copley, D Terris, M McCarthy, M McCoole and
L Noble (Barnsley MBC)

M Buttery (Office of the South Yorkshire Police and Crime
Commissioner)

A Bosmans (Chair, Fire Local Pension Board)

Apologies for absence were received from
Councillor C Rosling-Josephs, A Frosdick and CFO J Courtney

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

T/DCFO Blunden stated that the Service had recently won an LGBT Employer of the Year Award at the Inaugural South Yorkshire LGBT Plus Award in Sheffield, for the Service's supportive and inclusive work with LGBT members as part of the Service's workforce; the Service had overcome competition from 17 different employers across South Yorkshire. The Cutlers' Society had also presented the Service with two awards. WM Nicola Hobbs had won an individual prize for her involvement and impact with diverse communities in going above and beyond her role. She had also been instrumental in supporting the fire cadet programme through seven cadet branches and she had been heavily involved with the Prince's Trust and the Cutlers' Better Learners Better Workers Programme. The Service's Community Fire Safety Officers and the High Risk Co-ordination Team had won the group award for their service to the people of South Yorkshire. The team installed tens of thousands of smoke alarms each year, helped to reduce accidental fires and worked with high risk individuals across South Yorkshire.

Councillor Burgess congratulated the Service, and she requested that the Authority's thanks and congratulations be conveyed to the officers concerned.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillor Haith referred to a Yorkshire and Humber Employers' Association Meeting that she had recently attended. The main topic for discussion had been the review of the pay spine and its effects on local authorities in relation to raising the lower grades up to the national living wage by 2020; the costs for some of the local authorities would be between 4% and 6% of the payroll. It was noted that the national living wage was already paid in South Yorkshire where the cost would be approximately £60,000, compared to other local authorities and brigades where there would be more significant impact.

Councillor Atkin stated that he had organised a seminar on 18 July 2017 for RMBC elected Members on the work of the Prince's Trust, which had been well received. He invited all Members to the Graduation Day on 27 July 2017 at Rotherham Town Hall, which would commence at 2pm until 4pm.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE ANNUAL AUTHORITY MEETING HELD ON 26 JUNE 2017

Councillor Ayris queried whether the Section 41 substitute Members would be permitted to deputise in the absence of the Section 41 Members on outside bodies.

L Noble stated that there were no substitutes for the Section 41 Member role on outside bodies. Each Section 41 Member has a nominated deputy as agreed at the Authority's Annual Meeting for the purposes of informing their 'host' local authorities on Authority business.

RESOLVED – That the minutes of the Annual Authority meeting held on 26 June 2017 be agreed and signed by the Chair as a correct record.

10 MINUTES OF THE ORDINARY AUTHORITY MEETING HELD ON 26 JUNE 2017

Councillor Burgess requested an update following the Grenfell Tower Fire.

AM Helps provided Members with a South Yorkshire briefing paper on high-rise safety. The Service had been requested to attend 11 NHS premises and had carried out inspections following the National Fire Chief Council's indication of potential unsuitable cladding. The Service had also attended one college, one football ground and one hotel in South Yorkshire, and were working through 20 private high-rise accommodations. In addition, the Service continued to attend TARA meetings to support local authorities and engage with residents.

Councillor Ayris referred to the last Authority meeting, where he had made a number of comments regarding the brevity of the minutes and minute taking. He had also requested information on the length of time that webcasts were archived.

Councillor Burgess stated that the Authority was aware that the minutes must accurately reflect the decisions and actions raised at the meetings. She assured Members that every issue raised would be followed through and a response would be provided. It would be inappropriate to provide verbatim minutes.

Councillor Ransome stated that she understood that the minutes were kept on record for a period of 6 months, and she requested a copy of the webcast recordings for the same period.

M McCarthy stated that Councillor Ransome would be provided with the webcast recordings on disc.

AM Helps referred to Councillor Hogarth's query regarding information that the Service may be able to provide on the sale of chip pans in a retail setting. He stated that following national enquiries, all the sales of deep fat fryers or chip pans were accompanied with safety information together with manufacturer's instructions. He considered that given the breadth of suppliers across South Yorkshire that this would be the most pragmatic way to continue in the future.

Councillor Hogarth stated that his query had been in relation to individuals purchasing a new cooker, and the use of chip pans.

Councillor Ayris stated that he was still confused by Chief Fire Officer Courtney's response to his question in relation to how the whole time employee figures had been influenced by the temporary promotions. He queried whether his response had indicated that the positions had been backfilled.

T/DCFO Blunden suggested that Councillor Ayris' question had related to whether the number of temporary promotions had affected the number of firefighters on fire appliances. T/DCFO Blunden had met with Councillor Ayris shortly after the last Authority meeting to briefly discuss the matter. It was noted that 2016 and 2017 had been the first years that the Service had recruited for a significant number of years, due to the ongoing financial situation since 2010. With the agreement of the 3 year funding settlement, the Service was able to run a recruitment programme for 2017, 2018 and 2019. The Service was aware of the vacancies at firefighter level,

and a round of promotions was currently being undertaken to be concluded with crew and watch manager promotions in September 2017, in line with the Service's normal workforce profile. At this point, the temporary promotions would be backfilled and an understanding would be achieved of the number of firefighters required to ensure that five firefighters would be available to ride on the first appliance, with an aspiration from 1 January 2018.

Councillor Ayris commented that this did not align with Chief Fire Officer Courtney's response that the temporary promotions did not impact on the number of uniformed individuals.

T/DCFO Blunden stated that the full promotion process would be concluded by the end of September 2017.

Councillor Ransome queried whether Members had been provided with the details of how much income had been derived from Safety Solutions UK limited.

S Booth commented that he would ascertain the position and provide this information to Members.

T/DCFO Blunden stated that, as at 19 July 2017, Sir Tom Winsor had written to all police and fire and rescue authorities to indicate that HMIC would take over responsibility for the fire and rescue service inspections from 2018; no further details had been released. T/ACFO Mason would meet with HMIC in early August 2017 to discuss the future inspections for the Service.

Councillor Burgess suggested that time be allocated to look at what the Inspection might entail.

RESOLVED – That the minutes of the Ordinary Authority meeting held on 26 June 2017 be agreed and signed by the Chair as a correct record.

10a South Yorkshire Update Following the Grenfell Tower Fire

Councillor Ayris referred to the issue of high rise incidents in South Yorkshire and the use of turn table ladders. He queried whether the current PDA policy was appropriate and whether there was likely to be any change to the policy considered.

T/DCFO Blunden stated that the Service had reviewed its policy; high rise building fires were dealt with from inside of the building, rather than from the outside. The Service was content that the report presented to the Authority in 2012, in relation to turn table ladders for one primary crew and one switch crew was still appropriate.

Councillor Ayris referred to the feedback received at the last Authority meeting in relation to NHS buildings. He queried whether this included trust hospitals, and whether the sample testing had revealed anything additional from what had been reported at the last Authority meeting.

AM Helps stated the Service had visited approximately 11 NHS sites following feedback that the cladding was not of the highest fire resistant standard. An audit and inspection had been undertaken of the sites with the responsible persons,

which had led onto other enforcement issues other than cladding. It was noted that not all of the NHS buildings in South Yorkshire were high rise buildings. The Service would continue to undertake inspections.

Councillor Atkin referred to a question received at RMBC as to whether all hospitals had been inspected. He requested that Members be provided with the details of any hospitals where the cladding was considered not to be up to standard. He referred to the residents of the Beeversleigh high rise building in Rotherham, who were very happy with the attitude of RMBC and the Service, who had visited them following the Grenfell Tower fire to provide reassurance; he requested that feedback be provided to the firefighters concerned. He queried whether the Service considered that the 'Stay Put' Policy was still the best policy.

AM Helps stated that the 'Stay Put' Policy was still relevant, and would continue to be the Service's position until it was reviewed nationally. The Service's priority had been the high rise residential buildings, although feedback had started to be received around some hospital trusts. The hospitals had been requested to review all of their building stock, which was an enormous task; it was not the Service's responsibility to allocate its staff to undertake side by side audits on those premises. The Service's responsibility was to enable its inspectors to provide enforcement where legislation required and to provide support to those premises identified to be vulnerable through cladding fitting. He would provide Members with a current list of the local authority hospitals concerned.

Councillor Hogarth stated that Montagu Hospital, Mexborough had been issued with a Prohibition Notice. He queried how many other issues had been raised at other buildings following the Service's cladding inspections that would not have been identified otherwise.

AM Helps stated that the Service regularly undertook inspections at local authority high rise buildings. The Service had inspected Montagu Hospital in relation to failed cladding, where other fire safety issues had been identified; he considered that this pattern would continue as more inspections were undertaken at hospitals. The Service worked with a hospital co-ordination group which frequently met, and hospitals had their own fire safety trained risk assessors.

Dr Billings referred to the South Yorkshire Briefing paper. He queried the certification of premises being returned to fire authorities, and the difference that it could make.

T/DCFO Blunden stated that professionals across the country had observed that fire and rescue services had very specifically trained individuals, with extensive experience, within their business fire safety teams. The Service had seen a degradation in some of the fire safety standards across the buildings, following the 2006 Regulatory Reform Order, which had implemented changes for it removed from the fire authority's remit. The Service believed that the expertise sat with itself, and would welcome its return from the local authorities to the Authority with sufficient support in terms of funding.

Councillor Haith stated that DMBC's Cabinet had recently approved additional funding for retro-fitting of sprinklers in all Doncaster high rise buildings.

Councillor Ayris referred to the inspections requested by Government specifically in relation to cladding. He sought clarification as to whether the inspections undertaken by the Service would take into consideration glazing and thermal glass windows, following the controversy that this had been part of the issue with the Grenfell Tower.

AM Helps stated that as part of any inspection, the Service would initially look at the risk assessment produced by the responsible person, and that the glazing and correct standards would form part of this assessment.

Councillor Burgess suggested that, given the ongoing interest and concern following the Grenfell Tower fire, Members be provided with an update at the next Authority meeting.

11 SSCR SOCIAL RETURN ON INVESTMENT

A report of the Clerk to the Fire and Rescue Authority was submitted on the Stronger Safer Communities Reserve (SSCR) evaluation – social return on investment.

Ivan Annibal and Jessica Selick from Rose Regeneration, and James Turner from Rocket Science UK Ltd presented the report.

Members noted that on 13 February 2017, the Authority had commissioned Rocket Science UK Ltd to conduct an independent evaluation of the initiative to evaluate the impact of the £1.4m spent or committed to date during Rounds 1 and 2 of SSCR.

A draft version of the report had been presented to the Stakeholder Planning Board on 14 June 2017, where Members had provided useful feedback on the clarity of technical information.

Members noted the following key findings from the evaluation:-

- Every project that had been analysed had delivered a positive social return with on average £7.80 per £1 invested.
- The net value from the eight projects totalled £4.9m, of which SSCR had provided £1.4m to 43 projects.
- The SSCR Fund supported all aspects of a sustainable community.
- The projects had delivered a wide range of community outcomes together with improved fire safety.

Members noted the following recommendations from the evaluation:-

- To include questions on project outcomes in the SSCR application form.
- To focus monitoring activities on project progress towards outcomes.
- The SSCR Fund's focus on prevention and protection to continue.
- To continue to support a 'mixed economy' of projects with different outcomes.

- To use the findings from the report to engage with other public sector partners.

Councillor Ayris gave thanks for the comprehensive report. He queried the test sampling methodology used, based upon the 10 projects selected which tended to be the higher value projects. He suggested that the statistical weighting could not be applied across the piece in relation to the smaller funded projects in comparison to the larger funded projects.

J Turner stated that from a sample of the 43 projects, it would not be possible to achieve a truly random sample from which something could statistically be claimed for all 43 projects; the report referred to those projects looked at, which had identified the value achieved. From those 8 projects alone, there was positive evidence of social return against investment.

Councillor Satur thanked Rocket Science UK Ltd for an in-depth and excellent report.

Councillor Ransome also gave her thanks for the report. She queried the cost of an independent evaluation, and she requested a definition of proxies.

I Annibal stated that proxies were the values that could be ascribed to an output, which had increased from 120 to 140 proxies in assigning a gross £ value to each of the outcomes. Through a process of peer review journals, a total of 140 proxies had been identified to provide a value for various aspects within society.

D Terris commented that all agencies were working hard to try to develop a prevention and early help approach. She wondered whether, through the Community Safety Partnership, there was anything further that could be done to enhance the purchasing or spending power to ensure that the benefits were maximised.

AM Helps referred to the original feedback and evaluation. The Service intended to ensure that its future activities formed part of a social return and investment evaluation to be discussed with the four local authorities who had their own methods of measuring outcomes. The findings would be presented to partners for further consideration.

Dr Billings welcomed the report and he stated that one of the values of the report was the connections, together with the need to build capacity and resilience within communities. He congratulated the Authority in commissioning the evaluation.

Councillor Buckley stated that the Authority was occasionally criticised for the decisions made and the utilisation of finance. He referred to the benefits achieved from Rounds 1 and 2, and added that he looked forward to seeing the same success of Round 3.

Councillor Burgess thanked the individuals for attending the meeting and for the work undertaken.

RESOLVED – That Members:-

- i) Noted the contents of the report and in particular its key findings at Appendix A.
- ii) Agreed to implement the five recommendations set out at Appendix A to the report when determining the evaluation of bids to the Round Three process.

12 STRONGER SAFER COMMUNITIES RESERVE - ROUND 3 COMMUNITY GRANTS

A report of the Clerk to the Fire and Rescue Authority was presented to update Members on arrangements for the next round of the SSCR community grants programme.

Members noted that a further £2m had been added to the Fund in February 2016. The total amount available equated to just over £2.6m. The Authority had agreed at its meeting in July 2016 to a revised delivery model for residual funds. The Fund would be divided into the following categories:-

- Strategic level work with Health partners.
- Technical fire safety.
- Small grants scheme. With approximately £750,000 available for use on community projects in each district.

Members' attention was drawn to the launch event to be held on Friday 4 August 2017 at SYFR Training and Development Centre, Handsworth where some of the SSCR funded projects would be showcased and the timeline and application process for Round 3 applicants would be outlined. It was the intention to open up Round 3 for applications on 1 September 2017 and to close on 29 September 2017, following which the Assessment Board would meet to determine the bids for funding within the bidding process.

Councillor Ayris queried the safeguards in place within the process when allocating or making decisions regarding the funding bids, to ensure that there was no duplication with other funders.

M McCarthy commented that safeguards formed part of the application process. Internal Audit had been commissioned following Rounds 1 and 2, to review both exercises and to make recommendations as to whether they considered a process was in place that could withstand robust challenge. Members noted the thorough evaluation process undertaken, together with the degree of information provided to potential bidders. The contract provided to successful bidders clearly set out the expectations required before the funding was released. The outcomes of the two Internal Audit reviews had made minor recommendations, and, to date, no significant problems had been encountered with any of the 43 funded projects. He gave thanks to R Bywater who had been very thorough in ensuring absolute transparency and engagement with all of the project sponsors and ensuring that information was provided in time.

Councillor Hogarth stated that it was important that any funding should be utilised to maximise outcomes. He suggested that assistance should be offered to complete the applications.

M McCarthy referred to the great deal of interest received from the larger third sector groups for the first two rounds of SSCR, but acknowledged that the number of groups funded had fallen in the smaller community 'grass roots' projects, and this had been acknowledged as part of the evaluation process.

RESOLVED – That Members noted the timeline and arrangements for Round 3 of the SSCR community grants programme.

13 SPRINKLER FUND PROJECT APPROVAL

A report of the Chief Fire Officer and Chief Executive was presented to seek approval for the release of funds in support of the following three match funded projects:-

- Great Places Housing.
- Target Housing Bid.
- SYHA Bid.

Councillor Ransome stated that she was most impressed that the three funding applications related to properties for extremely vulnerable individuals with mental health problems; she supported the proposal for the release of funds in support of the projects.

Councillor Haith highlighted the point that the three funding bids had all been received from Rotherham. She queried whether bids had been received from elsewhere in South Yorkshire.

AM Helps stated that the Service was in receipt of 2 or 3 additional bids, which would be staged for Authority approval. It was noted that the difference between Round 3 and previously funded SSCR projects, was that the Service hoped to secure a match funding element whereby for every £1 the Authority provided, the person bidding would also provide the same amount, which would provide a great opportunity to make the very best of this limited fund.

Dr Billings expressed concern that the three buildings concerned did not have sprinkler systems in place. He queried whether the Service had a sense of other buildings that were equally in need of sprinkler systems, and whether they were prohibited from the scheme as they were unable to match fund or unaware of the scheme.

AM Helps stated that the Service was one of the only authorities in the UK that had a sprinkler position statement. Members were referred to legislation which required certain types of buildings to have sprinkler systems, and other legislation which recommended sprinkler systems. The Service wanted to ensure that partners saw the benefits and merits that sprinklers would bring to the safety of their residents, together with longevity of their buildings and the safety to firefighters in the event of a fire. He requested Members convey the message around the sprinkler fund

project to their local organisations and Section 151 officers, to make the best use of the limited amount of funding available.

Councillor Atkin referred to the sprinkler system launch event, to which 50/60 housing organisations had been invited. A presentation had been received from South Yorkshire Housing, who had been good advocates for the project. He requested Members to inform everyone of the launch of the SSCR Round 3 on 4 August 2017.

Councillor Burgess hoped that all Members would convey the message of SSCR Round 3 and she suggested further discussion on how the message could be conveyed corporately. She requested AM Helps provide feedback on how this could be achieved at the next Authority meeting.

RESOLVED – That Members:-

- i) Agreed to fund the three Fire Sprinkler Projects from the Safer Community Reserve Sprinkler Fund.
- ii) Be provided with details of how the sprinkler fund project was conveyed corporately, to the next Authority meeting.

14 2017/18 BUDGET MONITORING REPORT

A report of the Director of Support Services was submitted to inform Members on the likely financial performance for the year ended 31 March 2018. The report did not provide an update on the capital spend, given the nature of spend involved and the anticipated spend profile.

S Booth referred to the anticipated planned contribution to reserves of £1.246m when the budget had been set on 13 February 2017, the current estimate was £1.574m. The increase was principally in relation to additional funding i.e. Section 31 monies which the Service was notified of by Government; the latest notification had been received in June 2017 which would see a rise in Section 31 monies around business rate funding and recycling of the top slice of Government monies that fire authorities were prone to, of which the Service received £102,000. The Service had a small underspend of £52,000 which would be identified.

Councillor Hogarth queried the reasoning for the overspend of the total transport expenses, which had been overspent by 25% at a total of £7,000.

S Booth stated that he would respond to Councillor Hogarth.

Councillor Ransome queried why the £63,000 increase in the business rates had not been foreseen.

S Booth stated that the Government had undertaken a revaluation of the business rates, with a list published at the beginning of the calendar year in 2017. A £0.5m increase in rateable values had been ascertained, which had not been fully taken into account when setting the budget.

Councillor Ayris queried the methods implemented to resolve the under-utilisation of retained duty staff resources and under-establishment. He also queried whether the indirect employee costs were a one off.

T/DCFO Blunden referred to a previous discussion in relation to the utilisation of retained duty staff (RDS). The Service's commitment to the Authority was that, by the end of the year, there would be a significant difference in the use of RDS. The Service had encountered difficulties in recruiting and retaining RDS, who historically were drawn from businesses or local individuals within a 5 minute footprint of a retained station. Across the fire and rescue services over the last 7 years, there had been a significant change to people's employment habits, with people travelling much further to their place of work. This had a significant impact on recruiting enough people to provide RDS day time cover. The Service has undertaken a review of its retained duty system, including the recruitment, to enable a continuous recruitment process and for individuals to be fed onto a course every 3 months. He expected to see a significant difference to the budget by the end of the year. The indications were that the indirect employee costs were a one off.

Councillor Ayris referred to the nil variation for support staff. He referred to a discussion at the last Authority meeting in relation to the use of agency staff, and he queried whether it incorporated agency staff, any recruitment agencies and finder fees. He also queried the Section 31 income, and the reason why it had increased.

S Booth referred to a report previously presented to the Authority on procurement and property matters, which referred to the recruitment of an interim Head of Procurement and Supply Chain, with the anticipation to do so within the current budget via the savings generated through best procurement. He stated that Section 31 monies derived from Central Government were usually in relation to either 'new burdens' to compensate for taking on additional responsibilities or compensation for loss of business rates income resulting from changes in business rates legislation. The Service had received notification on 26 June 2017 in relation to the refund of unused revenue support grant monies that had been top sliced and now returned to public bodies in proportion to the funding received.

Councillor Burgess stated that she hoped to arrange a Corporate Advisory Group meeting in relation to the budget.

Councillor Ransome referred to the additional fees in relation to support staff, and she queried where this was indicated within the report. She also queried whether the finder's fees were included within the individual's salaries, and the duration of the finder's fees.

S Booth stated that the total cost would be within the support staff aspect of the budget and would include agency fees. Members noted that a monthly charge would be made for the finder's fees.

RESOLVED – That Members:-

- i) Noted and considered the projected revenue underspend of £0.052m for the financial year ended 31 March 2018.

- ii) Be provided with the reasoning for the overspend of the total transport expenses, which had been overspent by 25% at a total of £7,000.

15 LIFE TEAM - FUNDING PROJECT EXTENSION

A report of the Chief Fire Officer and Chief Executive was submitted to request Members to consider and approve the Local Interventions and Falls Episodes (LIFE) Stronger Safer Communities Reserve (SSCR) funding Business Case to secure further revenue funding until 31 March 2018 and to enable the LIFE Team to continue their invaluable work, whilst securing further long term funding options.

Members noted that the LIFE Team had been introduced as a joint emergency services pilot in Sheffield in August 2016, and had been funded through the SYFR SSCR fund to improve the quality of life outcomes for individuals through a preventative approach, reducing risk and vulnerability, and to reduce the cost and demand on emergency services.

Councillor Satur acknowledged that the LIFE Team was a good scheme. However, she stated that she was not in favour of the Authority providing additional funding from the SSCR Fund to the LIFE Team, which had previously received £48,000 and almost £23,000 from that fund. She suggested that consideration be given to securing funding from elsewhere, and queried the provision from SYP and YAS.

Councillor Hogarth referred to the results of the pilot, and he queried whether there were plans to extend the project outside of Sheffield.

AM Helps stated that SYP had contributed from the beginning of the project by allocating two community safety support staff, which matched the number of the Service's staff funded through SSCR, and enabled two vehicles to operate with four staff across Sheffield. The Service had considered evaluation from Huddersfield University which had indicated that it was a very positive project. Consideration would be given to ascertain other partners across South Yorkshire who may be interested in contributing to ensure the scheme was sustainable moving forwards. SYP, YAS and the Service would engage with partners in the local authorities, between now and the end of the financial year, to demonstrate what the LIFE Team could offer, with a view to securing a match or three way funding process moving forwards.

Councillor Satur queried which of the Authority's budgets the funding was anticipated to come from in the future.

AM Helps stated that the Service anticipated that the funding would come from the Fire Service's Operating Budget. Members noted that early conversations had indicated that local authorities were interested in the project.

Councillor Satur stated that all South Yorkshire councils had no spare monies. She queried the position if the local authorities were unable to contribute.

AM Helps referred to the early indications from partners who had expressed an interest in the scheme being rolled out across South Yorkshire. Ultimately, if the project was not viable due to funding, then a report would be presented to the

Authority to seek approval for a different approach. He stated that the project added real value to provide early intervention in a cost effective way.

Councillor Haith suggested that the funding be taken from the projected revenue underspend of £0.052m.

S Booth referred to the various funding options available to the Authority which included the SSCR Fund, the Authority's other reserves or from the revenue budget on the expectation it was likely to deliver a slight underspend in this financial year.

Councillor Atkin stated that this was the third time that SSCR funding had been requested for the project. He suggested that if funding came out of the third pot of SSCR, that it would result in less funding being made available to the community.

AM Helps stated that the view would be that funding would be identified from the third pot of SSCR.

T/DCFO Blunden stated that the Service's position was that, should funding not be secured from 1 April 2018, then the Service would not be in a position to fund the project to be delivered on behalf of another agency. Both SYP and the Service were actively involved with the re-invention of the neighbourhood policing teams and discussions with the four local councils as to what could be achieved. He stated that both Deputy Chief Constable Roberts and himself were of the opinion that if funding could not be achieved, then a paper would be presented to the Authority and to the OPCC and, that unless directed otherwise, no further action be undertaken from 1 April 2018. He reassured Members that an extended bid had not been undertaken on the second bid submitted to the Authority, to ensure that the evaluation report demonstrated that there was some value to the project, to enable the principle of the project to be effectively sold onto the local authorities.

Councillor Ayris stated that he had no hesitation in supporting the project, which fitted in very well with the Authority's approach around collaboration and prevention.

Councillor Clements commented that it was not a question of the merits of the project, but the concern as to where the funding was sourced. He echoed Members' concern at the suggestion that funding would be secured from SSCR. He was uneasy about the funding proposal given the projections for the current financial year, which he was sure the Authority could absorb into any projected underspend anticipated.

Councillor Burgess stated that she considered that Members were generally happy with the project itself, but that funding of the project in the longer term was a separate issue. She queried whether Members would be comfortable to agree the proposal at this moment in time, on the proviso that, if the project was to be rolled out further, alternative methods of funding would be agreed before any recommendations were brought back to continue the project.

Councillor Satur stated that she was in agreement with Councillor Burgess' suggestion, with the proviso that funding was not secured from the community element of SSCR.

RESOLVED – That Members approved the LIFE SSCR funding Business Case at a total of £30,706 with the proviso that if the project was to be rolled out further, alternative methods of funding would be agreed before any recommendations were brought back to continue the project, and that funding would not be secured from the community element of SSCR.

16 POLICE AND FIRE COLLABORATION BOARD PAPERS

A report of the Chief Fire Officer and Chief Executive was submitted to provide Members with papers relating to Community Safety, Civil Protection Group, Fleet options paper and a Communications plan that had been presented to The Police and Fire Collaboration Board on 19 June 2017.

Members noted that The Police and Fire Collaboration Board was chaired by Dr Billings and that its membership included Chief Constable Watson, Chief Fire Officer Courtney, M Buttery and Councillor Atkin, who would be replaced by Councillor Burgess from this point forwards.

Councillor Ransome queried whether the FBU was involved in the discussions around collaboration.

T/DCFO Blunden stated that, should a decision be made to move anyone within the work place, then a statutory consultation period would be entered into. Within the Service, T/DCFO Blunden updated the Joint Consultation Forum, which consisted of the four unions, with an informal discussion on the process of collaboration. Until a decision had been reached by Chief Constable Watson and Chief Fire Officer Courtney with ratification by Dr Billings, no formal consultation would be entered into with any of the unions.

Councillor Ayris stated that it was important to engage the respective unions who should be involved in the collaboration and be provided with an opportunity to provide input for the operational aspect.

T/DCFO Blunden referred to the ongoing conversations over the last 18 months between SYP and the Service in relation to collaboration around fleet management. At the first Strategic Board meeting held in March 2017, it had been agreed by Chief Constable Watson, Chief Fire Officer Courtney and Dr Billings that an options appraisal paper be prepared to bring together the two fleet functions. The Board had agreed that a full business case be developed to be presented to the Board meeting in September 2017 for approval.

Councillor Ransome queried when those talks between SYP and the Service would be drawn to a conclusion.

T/DCFO Blunden stated that Chief Constable Watson, Chief Fire Officer Courtney and Dr Billings had made it clear that a decision now needed to be reached. Members noted the decision that a Joint Civil Contingencies Team would not be progressed further at this time; to be reviewed in 6 months' time in light of any impact or outfall from the Grenfell Tower fire.

Members were provided with details of the Joint Community Business Case, which had been approved by the Board and had instructed the leads at SYP and the Service to determine the structure and impact, which would be reported back to the Authority.

Councillor Buckley stated, as Chair of the Performance and Scrutiny Board, that the Board would look at its Work Programme at its meeting in September 2017. He queried whether there was an opportunity for the Performance and Scrutiny Board to provide a supportive role within the collaboration process.

Councillor Burgess stated that further opportunity should be provided to look at some of the information in greater detail. She welcomed the involvement of the Performance and Scrutiny Board, and she suggested that Councillor Buckley and herself discussed the matter further. She also suggested the potential opportunity of involvement from the Corporate Advisory Group.

Dr Billings informed Members of the confusion in naming the various committees and boards, the conclusion of which had not been reflected within the report. He requested that SYP's three priorities that were stated within the Police and Crime Plan be made clear in any further reports.

RESOLVED – That Members:-

- i) Considered and noted the Community Safety and Civil Protection Business Cases.
- ii) Considered and noted the scoping paper for Fleet.
- iii) Considered and noted the communications plan.
- iv) Considered and noted the implications for South Yorkshire Fire and Rescue Authority.
- v) Noted further discussion for the involvement of the Performance and Scrutiny Board within the process.
- vi) Noted that SYP's three priorities be made clear within any future reports.

17 SYFRA LOCAL PENSION BOARD - ANNUAL REPORT

A report of the Clerk to the Fire and Rescue Authority was submitted to present the Local Pension Board's annual report.

Councillor Burgess welcomed A Bosmans, Chair of the SYFRA Local Pension Board to the meeting.

The Local Pension Board had been established on 1 April 2015 by the Authority, as Scheme Manager. The National Scheme Advisory Board had since been established and its Chair - Malcolm Eastwood had met with Members in the summer of 2016 which had been extremely useful. Additionally, A Bosmans had

attended the last Scheme Advisory Board in London (14 June) in an observer capacity.

A Bosmans stated that there was a view that the Board had advanced further than many other Local Pension Boards. The Board had a number of items to be progressed as priorities for the coming year which included gaining assurance that members of the pension schemes were receiving the correct communications and that they were satisfied with the information received from the people who administered pensions, together with the development of a risk register. Guidance on the latter was being provided nationally.

A Bosmans reminded Members of their responsibility as Scheme Manager for the Pension Schemes. He provided assurance that the Board had put in place everything required within the CLG Guidance, and had started to proactively examine issues via a work programme. The Board's membership included a representative from the West Yorkshire Pensions Fund as Scheme Administrator.

Councillor Ayris stated that it was refreshing to see that members of FBU and FOA were members of the Local Pension Board.

A Bosmans said that the CLG Guidance had required Local Pension Boards to have employee representatives to protect pension scheme members' interests.

RESOLVED – That Members noted the second Annual report of the Local Pension Board.

18 MAKE EVERY CONTACT COUNT PRESENTATION

AM Helps stated that the Service had been leading the work across the region with public health in relation to the introduction of health and well-being messages as part of its core business, which included the introduction of CPR at the Lifewise Centre and the inclusion of health and well-being messages in all school educational packages. The Service was moving towards a 'safe and well' offer.

The Authority was shown a video produced by public health, which had been shown at a regional 'Make Every Contact Count' event.

RESOLVED – That Members noted the presentation.

19 EMERGENCY SERVICE MOBILE COMMUNICATIONS PROGRAMME (ESMCP) UPDATE

A report of the Chief Fire Officer and Chief Executive was submitted to provide Members with an update of the current Emergency Services Mobile Communications Program (ESMCP) and the work within South Yorkshire Fire and Rescue (SYFR) and the region to ensure successful transition.

Members noted that the ESMCP project had been commissioned by the Home Office in order to provide a replacement communications network for the 3 Emergency Services (3ES) i.e. Fire, Police and Ambulance, within the UK over 4G connectivity. Following a review of the national programme timeline, the ESN

which had been scheduled to begin transitioning in autumn 2017, had been rescheduled for summer 2018. Regional funding for Yorkshire and Humber had been provided by the Government at a total of £1,496,262.28 to be released annually at the beginning of each fiscal year. Members would be provided with further detail closer to the transition date.

Councillor Ayris sought clarity that no funding would be required to support the transition, which in the longer term would provide cost savings.

AM Helps referred to the radio devices presently used which would form part of the transitional arrangements. There were no costs anticipated for the Service in terms of the current funding model for transition onto ESN.

Dr Billings stated that this was a huge and significant project, with large risks in the transition, which the emergency services would have to keep under review. He queried whether there were any places where the system did not work currently, and whether there was an indication as to how this would be covered under the new system.

AM Helps referred to a South Yorkshire assessment that had taken place to identify any reception difficulties where mobile communication was poor. Feedback from the suppliers had indicated that South and West Yorkshire were the only two areas within the region with no significant 'black spot' areas. Extended airwave cover would be implemented for significant areas where there was no 4G activity. The Service was assured that it would be able to connect to the mobile communication project system with its appliances. The Service was content that if SYP was happy to transfer onto the new system, that it would be timely for the Service to do so. The Service recognised the significant risk involved, a Risk Register was monitored closely as a region, and the Government's work was monitored in terms of the Select Committee's reporting on the project to Ministers, to ensure that it was viable and kept on track. The Service was content that South Yorkshire was covered in relation to the project.

Councillor Ransome queried whether AM Helps was the lead person on the project.

AM Helps stated that each fire and rescue service had a senior responsible operator, which was his role within South Yorkshire.

RESOLVED – That Members noted the report.

CHAIR

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FIRE & RESCUE AUTHORITY NEWS



SEPTEMBER 2017

Please find below information from your
Member representative on South Yorkshire
Fire and Rescue Authority, Cllr Pat Haith



Applications open for Stronger Safer Communities Reserve

South Yorkshire Fire & Rescue Authority has made money available to support the work of local communities to prevent fires and other emergencies.

Community groups and charities are being invited to submit an expression of interest to access the funding, which has been set aside from the Authority's reserves. There have been two previous rounds of funding.

The maximum amount of funding available for each project is £100,000 and the minimum amount is £5,000. Projects should run for up to two years.

The latest funding will be allocated for projects which meet one of the following areas:

- Water Safety
- Excluded Groups – including BAME and faith communities, LGBT and Roma communities
- Mental Health
- Arson
- Road Traffic Collisions
- Health and Social Care

The closing date for applications is 29 September 2017.

FOR MORE INFORMATION

Email ttranter@syfire.gov.uk
Visit www.syfire.gov.uk



South Yorkshire community groups to benefit from latest round of fire funding

Charities and community groups are being invited to bid for the latest round of funding made available by the county's Fire Authority.

The application process will open on 1 September and close at midday on 29 September for the third round of South Yorkshire Fire & Rescue Authority's Safer Stronger Communities Reserve fund, which aims to support the work of local communities to reduce fires and other emergencies.

The maximum amount of money available for each project is £100,000 and the minimum amount is £5,000. Projects should run for up to two years. More than 40 projects were given grants as part of two previous open bidding processes.

The latest funding will be allocated for projects which meet specific criteria, which include tackling water safety, arson and road traffic collisions. Other key priorities include working with those with mental health issues, people from excluded groups including BAME and faith communities and health and social care issues.

Further information on the Fund is available [HERE](#)

Pictured at the Round 3 launch event

Michelle Kielty – Progression Manager Crisis Skylight

Councillor Jackie Satur SY Fire & Rescue Authority

James Kowacz – Learning Manager Crisis Skylight



Virtual reality latest weapon to cut South Yorkshire road deaths



The fire service is unleashing the latest cutting edge technology to curb road deaths in South Yorkshire, by harnessing virtual reality to switch young drivers on to common dangers.

South Yorkshire Fire & Rescue has funded ten virtual reality headsets which will be coupled with hard hitting 360 degree videos to give road users a dramatic first-hand insight of what it's like to be at the centre of a devastating fatal collision.

Fire service safety officers will work together with South Yorkshire Safer Roads Partnership to use the state-of-the-art kit at school visits and community events in the hope that the shocking footage makes young people think twice about their behaviour on the roads.

Users will wear a virtual reality headset and experience a full crash scene extrication from the arrival of the emergency services, while being talked through the process by a paramedic.

Steve Helps, head of prevention and protection, said: *"We are always looking to use the latest technology to help our work to make people safer. Virtual reality offers us a unique ability to put members of the public at the heart of dramatic situations, which we hope they will never have to go through for real. By giving people a hard-hitting, realistic experience, we think we can change people's behaviour and save lives."*

Joanne Wehrle, Safer Roads Manager at South Yorkshire Safer Roads Partnership, said: *"Young people are over represented in our casualty statistics and are more likely to be involved in a road traffic collision due to their inexperience and their attitudes towards risk. The Safer Roads Partnership delivers a number of interventions for young drivers and car users to raise awareness of the dangers and challenge attitudes towards road safety, in a bid to encourage safer behaviours. The use of virtual reality is an exciting development which I hope will help us to engage with more young people and instil a clear road safety message, helping to save further injuries and loss of life amongst this vulnerable group of road users."*

Virtual Reality (cont'd)

Factors involved in road deaths commonly include inappropriate speed, using a mobile phone, not wearing a seatbelt and drink/drug driving.

The headsets won't just be used to target young drivers- with further 360 content being developed to combat other causes of fatal collisions, such as driver fatigue.

In figures announced by the Safer Roads Partnership last month, 2016 saw 4,396 casualties arising from 3,053 collisions on the roads in South Yorkshire.

Of these, 579 people were seriously injured and 3,780 were slightly injured. Sadly, 37 people were killed.

For more road safety advice visit www.sysrp.co.uk



Did you know you can watch all Authority meetings LIVE?

All Fire Authority meetings are open to the public and are broadcast live on the internet. Visit www.southyorks.gov.uk. You can also view previous meetings.

Whilst viewing the meeting you can contribute comments and debate proceedings with other viewers via CoverItLive or Twitter.

Follow the South Yorkshire Fire and Rescue Authority on Twitter



@syFireAuth

Sprinklers save Rotherham supermarket from fire

Fire officers are repeating calls for businesses to fit sprinklers, after the devices saved a Rotherham supermarket from suffering a serious blaze.



South Yorkshire Fire & Rescue firefighters attended the incident at Asda Rotherham, Aldwarke Lane in July after a fryer caught fire in the cafe.

But the fire was already out when crews from Rotherham and Dearne stations arrived, there was virtually no fire or water damage and the store was quickly reopened- all thanks to sprinklers which had been fitted to suppress the fire.

Business Fire Safety Manager Amy Jenkinson, said: "The fire suppression systems installed by Asda were sophisticated, worked effectively and completely extinguished the fire. There is no doubt that having sprinkler systems like this in place can save businesses massive amounts of time and money by limiting losses of stock and custom in the event that a fire does occur."

Sprinklers (cont'd)

Sprinklers are the most effective way of ensuring that fires are suppressed or even extinguished before the fire service can arrive. They save lives and reduce injuries, protect firefighters who attend incidents and reduce the amount of damage to both property and the environment from fire.

Currently, only commercial premises greater than 20,000m² must have sprinkler systems installed.

SYFR adopted a position statement last year which specifically advocated the use of sprinklers and other fire suppression systems in non-domestic premises and high-risk residential settings.

Deputy Chief Fire Officer appointed



South Yorkshire Fire & Rescue Authority (SYFRA) has appointed a new Deputy Chief Fire Officer following an extensive recruitment process.

Martin Blunden beat off competition from a strong field of external candidates to secure the position permanently, which he had been fulfilling on a temporary basis since January.

Martin joined SYFR in April 2015 as Assistant Chief Fire Officer with more than 20 years experience across three different fire and rescue services, having started his career in Buckinghamshire in 1992.

Martin, aged 49, is also the National Fire Chief's Council lead for national operational learning, helping to ensure that learning from incidents that firefighters attend is shared effectively across the sector.

He was recently appointed Chair of the UK Fire & Rescue Service football section.

As part of his new role, Martin will be responsible for delivering the commitments set out in the service's Integrated Risk Management Plan 2017-20 and leading its collaboration work with other emergency service partners.

Fire Authority Chair, Cllr Linda Burgess, said: "I would like to congratulate Martin on his appointment. The panel was particularly impressed with Martin's recent achievements in South Yorkshire, his vision for the future of our Service and his impressive experience from across the fire sector."

Rotherham teen completes life changing youth course to make grandma proud

A brave Rotherham teen who overcame bereavement and surgery to **complete a fire and police led youth course**, has credited the scheme with turning his life around.



Jake Richardson, aged 18, from Maltby has just landed his dream job as a fitter with transport giants Stagecoach after completing the Prince's Trust Team Programme, led by South Yorkshire Fire & Rescue and South Yorkshire Police.

Jake's stunning achievement followed a desperate few months, as he struggled to deal with the loss of his beloved grandmother who sadly passed away and a burst appendix which needed major surgery. Both events occurred whilst he was taking part in the 12-week programme which is designed to boost the life chances and employability of 16-25 year olds.

Jake said: "My life took a dramatic change at around eight years old as my stepdad, who had been in my life for most of that time, was diagnosed with Alzheimer's. Alongside my mum being disabled, this meant I had to grow up and be more mature from a very young age.

"Caring for my parents did take my childhood away from me as I never really had many friends in school and I was always at home caring for my family. I felt isolated from a young age. We still did things as a family, but it sometimes felt like my experience wasn't the same as everyone else's. Not that I would change my childhood, as it has made me the young adult I am today.

"My early problems meant that I often had a short temper, which in turn made school difficult. All of my attention was on my family and not on the lessons I was in. I failed all my subjects, even though I now see what my focus should have been on. If I could go back to school and re-do everything I would.

"After I finished school my life started to get better. I went to college and studied motor vehicle service and repairs Level 2 which I passed with a merit. I planned to do level 3, but I failed my Maths and English for a second time, which really affected my confidence.

"One of my friends then got me a job in the shop where he works, but the role just consisted of stacking shelves day after day. I hated it, it wasn't for me. But then I got a new chance with my future, all thanks to the Prince's Trust Team Programme which I heard about through my girlfriend's dad.

"So I came for the interview where I first met the course leader, John Daley, who gave me a tour of the fire station where it is based and explained what would be happening during the course. I knew this course would help me with my professional career.

"The Prince's Trust course was the greatest experience of my life and it gave me more confidence and enthusiasm for learning. The course included a work placement with Stagecoach in Rawmarsh, where I carried out tasks such as servicing, changing interior lights and steam cleaning. It was easily my favourite part of the course.

"But then my entire world was ripped from underneath me as during the placement, my grandma sadly passed away. She was my inspiration in life. Her death destroyed me and it felt like my whole world had just stopped with no warning. It knocked me back to rock bottom, my confidence was gone and I was getting ready to quit the course and just be on my own. But I decided to continue with the course to make my grandma proud. I know she would be proud of me now.

"This all followed surgery on my appendix, which had to be removed during week 5 of the course. They had burst and risked poisoning my blood. But I was determined to continue with the community project because I didn't want to let my Princes Trust team leaders and other team members down. So I went into hospital on the Friday and then was back with the team on the Monday.

Prince's Trust (cont'd)

"I am so grateful to Prince's Trust Team Programme for allowing me to have this great opportunity, and especially to our team leaders John Daley and Rhian Oxley for everything they have done for me on the course. Without their support I never could have completed it."

South Yorkshire Fire & Rescue and South Yorkshire Police teamed up with the Prince's Trust to deliver the Team Programme two years ago. During that time around 100 young people have benefited from the 12 week personal development course for unemployed 16 – 25 year olds, offering work experience, qualifications, practical skills, community projects and a residential week.

The courses are based at fire stations and are the only programmes of their type in the country to be jointly delivered by fire and police services. For more information or to sign-up, email princestrust@syfire.gov.uk

Fire funded projects deliver big returns for local people

Fire Authority funded community projects have helped to deliver millions of pounds worth of public savings, a major independent study has found.

Research carried out by social return on investment specialists found that projects delivered through South Yorkshire Fire & Rescue Authority's Stronger Safer Reserve Fund produced nearly £5 million worth of benefits to local people.

The fund was set up by the Fire Authority to support the work of local communities to reduce blazes and other emergencies. More than 40 projects were given grants from money set aside from the Authority's reserves.

Researchers measured the impact of eight of those projects for their impact on reducing fires, plus other social, environmental and economic measures.

Projects reviewed included 'Barnsley Babies'- a scheme which sees midwives deliver fire safety and other healthy living advice to pregnant women in the borough.

The 'Dementia Fire and Home Safety Project' saw coordinators in each of South Yorkshire's four districts promote fire safety to a range of organisations working with people living with dementia and their carers.

Fire funded projects (cont'd)

'Safety Circles' saw the fire service work with Rotherham charity SpeakUp to help people with learning difficulties to live more independent lives, by improving their understanding of issues like kitchen fire safety, escape routes and what to do in an emergency.

Steve Helps, head of prevention and protection, said: "Our community safety staff have worked closely with charities and community groups to make sure money granted to them to support our work makes a clear and measurable impact. Our work to make local people safer is well established, but we believe that by continuing to work with other agencies, we can make further reductions in fires, deaths and injuries."

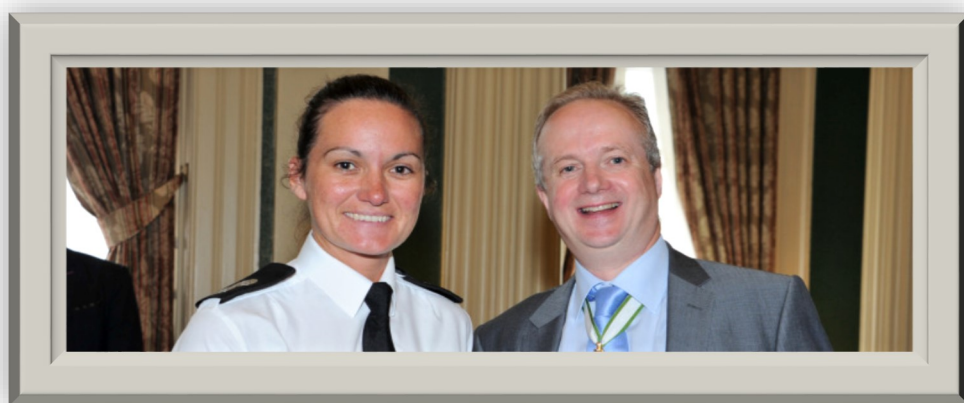
Fire Authority Chair Cllr Linda Burgess, said: "The Authority believes that charities, community organisations and other local groups can play an important part in supporting the work of the fire service to make our communities safer and stronger. Members are rightly pleased that the investment we have made in our communities has been proven to be delivering real and far-reaching benefits for local people."

Ivan Annibal, from Rose Regeneration and Rocket Science who led the research, said: "We were very pleased with the outcomes of this research. They demonstrate that the fund has built local capacity for the longer term through its grants. Using our Social Value Engine which provides a comprehensive assessment of the value of a whole range of social outcomes we were able to work with the team managing the fund to identify its achievements in the round. They have been very impressive indeed."

Applications will soon open for the third round the fund. The maximum amount of money available for each project is £100,000 and the minimum amount is £5,000. Projects should run for up to two years.

The latest funding will be allocated for projects which meet specific criteria, which include tackling water safety, arson and road traffic collisions. Other key priorities include working with those with mental health issues, people from excluded groups including BAME and faith communities and health and social care issues. For more information email ttranter@syfire.gov.uk or visit www.syfire.gov.uk

[View the full SSCR evaluation report](#)



South Yorkshire Fire & Rescue scoop double award win

WM Nicola Hobbs with the Master Cutler , Richard Edwards

Staff members of South Yorkshire Fire & Rescue are celebrating after picking up two awards at the Cutlers' Company Police and Fire Service annual awards.

The fire service received both the individual and group awards in recognition of exemplary service for the second year running.

Watch Manager Nicola Hobbs won the individual prize for her involvement and impact on the diverse communities of South Yorkshire, going above and beyond her role. She has been instrumental in supporting the Fire Cadet programme throughout the seven cadet branches in South Yorkshire and has been heavily involved with the Prince's Trust and the Cutlers Better Learners, Better Workers programme. Nicola donated her £250 cash prize to Sheena Amos Youth Trust.

Community Fire Safety Officers and the High Risk Coordination Team took home the group award for their service to the people of South Yorkshire. The team fits tens of thousands of smoke alarms each year, helping to reduce the number of accidental dwelling fires in the homes of some of the most vulnerable people in society. They donated their £250 cash prize to Barnsley Animal Rescue.

Deputy Chief Fire Officer, Martin Blunden said: "These award wins are a great achievement for the fire service and provide well deserved recognition for the hard and varied work our staff do to keep the public of South Yorkshire safe."

The awards, which took place in the Cutlers' Hall, Sheffield, were presented by the Master Cutler, Richard Edwards

Fire service calls on partners to do more to prevent needless house blaze deaths

The fire service is calling on public bodies and health partners to do more to help prevent needless deaths, after revealing more than 50 people have died in house fires in South Yorkshire since 2011.

South Yorkshire Fire & Rescue says that although it now attends fewer house fires than at any time in its history, the number of people dying in serious blazes has stubbornly refused to decline.

That's because many of the people who die are not always known to the fire service, which prevents firefighters and safety officers putting things in place to stop fires.

Fire chiefs have launched the '[Fire Safe Together](#)' campaign to help tackle the problem, calling on GPs, social care teams, drug and alcohol services and other partners to work with them to identify those most at risk.

Head of prevention and protection Steve Helps, said: "There are some common factors involved in almost all of our recent fire deaths, such as hoarding, loneliness, substance misuse and mental health issues. Often, those who died were already known to at least one agency, whether it's a landlord, doctor's surgery, council or social care team. Sadly, in most cases, they were not known to us.

"If we had known about them, we could have done something to help. We could have prevented another needless death. We might have kept someone's loved one alive."

Since 2011, 53 people have died in house fires in South Yorkshire. Nearly three quarters (71%) of those deaths occurred in house fires which started accidentally.

Many of those who died (61%) were older people aged 50 or over, with fire service investigations finding that issues such as hoarding, drugs, alcohol and mental health problems frequently contributing to the fires starting. Half of those who died lived on their own.

The fire service says the best way for partners to help is to sign-up to become a 'Safe and Well' partner. This is a scheme which aims to improve how the fire service and local organisations work together to effectively identify and reduce hazards for people most at risk.

Common measures to protect those most at risk include fitting smoke alarms, providing flame retardant bedding and installing misting systems to suppress fires.

For more information about the scheme and to [ask about your organisation signing up to become a partner, click here](#)

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SHEFFIELD CITY REGION COMBINED AUTHORITY/SOUTH YORKSHIRE PENSIONS AUTHORITY

JOINT LOCAL PENSION BOARD

20 JULY 2017

PRESENT: G Boyington (Scheme Member) (Chair)

G Berrett (Employer, SYP), N Doolan-Hamer (Unison),
K Morgan (Unite), S Ross (Scheme Member), J Thompson
(Employer, Action Housing) and G Warwick (GMB)

Officers: G Chapman (Head of Pensions Administration),
M McCarthy (Deputy Clerk), G Richards (Democratic Services
Officer) and S Smith (Head of Investments SYPA)

Apologies for absence were received from S Carnell,
Councillor P Lofts, S Barrett, N Copley and A Frostdick

1 **WELCOME AND APOLOGIES**

Apologies were noted as above.

2 **DECLARATIONS OF INTEREST**

None.

3 **ANNOUNCEMENTS**

None.

4 **MINUTES OF THE MEETING HELD ON 16 MARCH 2017**

With regard to the vacancy for an Academy representative on the Board, M McCarthy reported that this was still work in progress.

Reminders had been sent out recently reminding Members that, if they had not already done so, to complete the Pensions Regulator's self-assessment survey.

It was pointed out that it had been agreed previously that the Boards' budget would be £10,000 however, the budget report on the agenda stated £15,000. M McCarthy would look into this.

RESOLVED – That the minutes of the meeting held on 16 March 2017 be agreed as a correct record.

5 **WORK PROGRAMME**

The Board considered its Work Programme.

There was a discussion around the scheduling of Board meetings. The current schedule did not allow the Board to comment on reports such as the Annual Governance Statement before they were approved.

It was agreed that officers would look at adjusting the schedule or arranging additional meetings.

6 RISK REGISTER

The Board considered the Authority's strategic Risk Register.

With regard to risk 1, M McCarthy would seek clarification on the text mentioning the Local Pension Board.

A key for the Probability and Impact column would be included in future.

The Chair commented that risk 4 around social and environmental issues was a topic the Board members may be asked about and Board members needed to be aware of the Authority's policies.

7 LOCAL PENSION BOARD BUDGET

The Board noted its budget as at the end of Quarter 1.

8 SOUTH YORKSHIRE JOINT LOCAL PENSION BOARD ANNUAL REPORT

The Board considered its Annual Report which would be presented to the Pensions Authority in October.

The Chair thanked J Thompson for assistance in writing the report.

It was noted that Councillor attendance continued to be an issue; if the problem persisted the Board would consider requesting a change to the Constitution.

9 ANNUAL REVIEW OF THE CONSTITUTION AND TERMS OF REFERENCE

The Board reviewed its Constitution and Terms of Reference.

It was noted that both documents would need to be amended when the Passenger Transport Pension Fund (PTPF) transferred to Greater Manchester Pension Fund and the Board would be re-named, losing the 'Joint' from its title.

The Board discussed whether to replace the PTPF representatives or reduce Board membership to five employers and five employee members. It was decided to keep membership at 12 members for resilience.

Considering the difficulty in encouraging local authority members to attend, it was suggested that the Constitution could be amended so that a local authority officer could attend rather than an elected member.

Some members thought the Constitution was too prescriptive around membership and should not stipulate the number of types of employer.

Officers would check the guidance regarding membership, amend the Constitution and Terms of Reference and email them to the Board for comments before they were presented to the Authority for approval.

10 LOCAL PENSION BOARD CONFERENCE, YEAR 2, 28 JUNE 2017

The Chair and Vice-Chair had recently attended the Local Pension Board Conference, Year 2 which had been well attended.

The delegates were informed that The Pensions Regulators' focus over the forthcoming year would be on

- Governance
- Record-Keeping
- Internal Controls
- Member Contributions

There was emphasis on the new General Data Protection Regulations coming in from May 2018. One of the primary focuses for Pensions Authorities was to ensure compliance with the new regulations and this would be an area the Board could monitor.

G Boyington commented that the new regulations were much more demanding than the current ones and the Authority and Board must be satisfied that there was a policy in place that worked.

G Chapman agreed that there would be a lot more work, it was not practical to employ a data protection officer and not appropriate for a senior manager to undertake; discussions were ongoing with BMBC regarding sharing an officer.

It was decided that officers would look into organising a workshop on GDPR in the autumn, possibly to coincide with the October meeting of the Board.

The Board considered additional items to be added to their Work Programme including:

- Cyber Security/GDPR
- TPR Regulations – Acid Test
- Data Quality
- Board Appraisals for LPB members
- Succession Planning for LPB members

It was decided that the Chair, Vice-Chair and M McCarthy would meet in the near future to discuss succession planning. In the meantime, it would be useful if Board members could indicate whether they were prepared to continue on the Board for a further term.

11 INTERNAL DISPUTE RESOLUTION PROCEDURE

The Board considered the Authority's Internal Dispute Resolution Procedure and the information on the procedure available to Scheme members on the Authority's website.

G Chapman informed the Board that, as prescribed in the Regulations, the Authority had an Internal Dispute Resolution Procedure.

The LGPS had adopted a two stage procedure, at the first stage the member submitted an appeal to the organisation that made the decision being disputed. The second stage was intended to review the initial and first stage decisions and must be considered by SYPA as administering Authority.

Once the internal dispute route had been exhausted, a member could submit an appeal to the Pensions Ombudsman.

In answer to a question from a member, G Chapman informed the Board that everyone had the right to a second stage appeal, even where there was no further evidence.

97-98% of appeals were around ill-health retirements. In such cases the employers' decision was based around an independent medical opinion.

In addition to the Internal Dispute Resolution, the Authority also operated a formal complaints procedure. The Authority had received 10 formal complaints during the year, mostly from members asking for something the scheme rules did not allow.

12 INVESTMENT POOLING UPDATE

S Smith informed the Board that the Border to Coast Pensions Partnership (BCPP) had been formally constituted and the first meeting of the Joint Committee had been held in June.

The Committee had elected Cllr John Weighell from North Yorkshire as Chair and the Authority's Cllr Sue Ellis as Vice-Chair.

BCPP had informed DCLG that they could not hit the deadline of 1 April 2018 and were working to 1 June 2018.

The property search had resulted in a shortlist of four in central Leeds. It was hoped to agree a location and terms before the end of the year.

The Chair of BCPP had been appointed – all 12 had approved the appointment as per the Constitution.

Recruitment of the Chief Executive and two non-executive directors was underway, Cllr Ellis would be involved in the interviews for these posts.

This would be followed by the appointment of other senior officers, such as the Chief Investment Officer, in September.

Work was continuing on the submission to the FCA and ICT options were being explored.

13 REPORTING BREACHES OF THE LAW

The Board considered the Regulatory Code of Practice from the Pensions Regulator on reporting breaches of the law.

G Chapman reported that the Administration Division's restructure in April had created a Compliance team which would strengthen areas such as taxation issues and data and record keeping.

The Pensions Regulator had already been informed that the Authority would not achieve the target date for issuing Annual Benefit Statements. It was hoped to issue 75% by the 31st August 2017 deadline and the remainder by 31 March 2018. This decision had been taken to avoid a repeat of the backlog of cases that had built up the previous year.

14 REVIEW OF ADMINISTRATION STRATEGY

G Chapman informed the Board that it had been intended to review the Administration Strategy in October and to discuss this with the Board at the meeting today.

Due to the major changes occurring in April 2018 with regard to monthly contribution reconciliation it had been decided to review the Strategy to coincide with the implementation. The Board would be consulted on this beforehand.

15 INDEMNITY INSURANCE FOR LOCAL PENSION BOARDS

With regard to public indemnity insurance, M McCarthy informed the Board that A Hunt, BMBC's insurance lead, had no doubt that the casualty/liability insurance would cover the Local Pension Board but had asked Zurich Municipal who provide the Authority's insurance to confirm how their policy would respond.

Zurich's response was that their solution was to extend the officials indemnity element of the policy to include the Local Pension Board.

The Board asked for confirmation of this in writing.

CHAIR

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SOUTH YORKSHIRE PENSIONS AUTHORITY

15 JUNE 2017

PRESENT: Councillor S Ellis (Chair)

Councillors: T Hussain, K Richardson, A Sangar, I Saunders and R Wraith

Trade Unions: N Doolan-Hamer (Unison) and G Warwick (GMB)

Officers: S Barrett (Interim Fund Director), G Chapman (Head of Pensions Administration), A Frosdick (Monitoring Officer), N Copley (Treasurer), M McCarthy (Deputy Clerk) and G Richards (Democratic Services Officer)

Observers: G Boyington

Apologies for absence were received from Councillor K Harpham, Councillor J Mounsey, Councillor Z Sykes, Councillor K Wyatt and F Tyas

1 APPOINTMENT OF THE CHAIR FOR THE ENSUING YEAR

Councillor Sue Ellis was proposed and seconded as Chair of the Authority for the forthcoming year.

RESOLVED – That Councillor Sue Ellis be elected Chair of the Authority for the ensuing year.

2 APPOINTMENT OF THE VICE-CHAIR FOR THE ENSUING YEAR

Councillor Richard Wraith was proposed and seconded as Vice-Chair of the Authority for the forthcoming year.

RESOLVED – That Councillor Richard Wraith be elected Vice-Chair of the Authority for the ensuing year.

3 MEMBERSHIP OF THE AUTHORITY

A report of the Clerk was submitted to report on membership of the Authority.

The current membership of the Authority was noted as:

Barnsley Councillors	Doncaster Councillors	Rotherham Councillors	Sheffield Councillors
K Richardson R Wraith	S Durant J Mounsey J Wood (to 22/6/17) S Cox (from 23/6/17)	S Ellis K Wyatt	K Harpham T Hussain A Sangar I Saunders Z Sykes

RESOLVED – That the report be noted.

4 APPOINTMENT OF BOARDS, COMMITTEE AND CHAIRS

A report was submitted to consider the appointment of Boards, Committees and their Chairs for 2017/18.

Membership was confirmed as follows:

Corporate Planning & Governance Board	Investment Board	Management Committee (Sec 41 Members)
Cllr R Wraith (Chair) Cllr S Ellis (Vice Chair) Cllr S Durant Cllr T Hussain Cllr K Richardson Cllr Z Sykes Cllr K Wyatt	Cllr S Ellis (Chair) Cllr R Wraith (Vice-Chair) Cllr S Cox (from 23/6/17) Cllr K Harpham Cllr J Mounsey Cllr A Sangar Cllr I Saunders	Cllr S Ellis (Chair) Sub: Cllr K Wyatt Cllr R Wraith Sub: Cllr K Richardson Cllr I Saunders Sub: Cllr Z Sykes 2 x vacancies (Doncaster)

RESOLVED – That the report be noted.

5 QUESTIONS IN MEETINGS OF DISTRICT COUNCILS

A Report was submitted to consider the appointment of representatives of the Authority to answer questions raised in meetings of the District Councils and to feedback District Council pensions issues to the Pensions Authority.

Appointments were confirmed as:

Council	Spokesperson	Substitute
Barnsley MBC	Cllr R Wraith	Cllr K Richardson
Doncaster MBC	Vacancy	Vacancy
Rotherham MBC	Cllr S Ellis	Cllr K Wyatt
Sheffield CC	Cllr I Saunders	Cllr Z Sykes

As not all Doncaster Members were in attendance, it was decided to leave that decision to the next meeting.

RESOLVED –

- (i) To agree the Section 41 appointments as detailed above.
- (ii) To defer the Doncaster MBC appointments to the next meeting of the Authority.

CHAIR

SOUTH YORKSHIRE PENSIONS AUTHORITY

15 JUNE 2017

PRESENT: Councillor S Ellis (Chair)

Councillors: S Durant, T Hussain, K Richardson, A Sangar,
I Saunders and R Wraith

Trade Unions: N Doolan-Hamer (Unison) and G Warwick
(GMB)

Officers: S Barrett (Interim Fund Director), G Chapman (Head
of Pensions Administration), A Frosdick (Monitoring Officer),
N Copley (Treasurer), M McCarthy (Deputy Clerk) and
G Richards (Democratic Services Officer)

Observers: G Boyington

Apologies for absence were received from Councillor
K Harpham, Councillor J Mounsey, Councillor Z Sykes,
Councillor K Wyatt and F Tyas

1 APOLOGIES

Apologies were noted as above.

2 ANNOUNCEMENTS

The Chair welcomed the new Members to the Authority and also welcomed Neil Copley to his first meeting as Treasurer to the Authority.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

None.

5 DECLARATIONS OF INTEREST.

None.

6 LOYAL SERVICE AWARD SCHEME

A report was submitted to advise Members that there was one officer who was eligible to receive a loyalty award after achieving 25 years of continuous service with the Authority.

The Chair thanked K Roberts for her dedication to the Authority, noting that as manager of UPM her loyalty had been put to the test over the last few years.

7 MINUTES OF THE AUTHORITY MEETING HELD ON 16 MARCH 2017

RESOLVED – That the minutes of the Authority meeting held on 16 March 2017 be signed by the Chair as a true record.

8 MINUTES OF THE INVESTMENT BOARD HELD ON 9 MARCH 2017

RESOLVED – That the minutes of the meeting of the Investment Board held on 9 March 2017 be noted.

9 WORK PROGRAMME

The Authority considered its Work Programme.

RESOLVED – That the Work Programme be noted.

10 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

None.

11 GOVERNMENT CONSULTATION ON LGPS POOLING

S Barrett gave a position statement on progress made with regard to LGPS pooling for new Members and an update on the current issues since the last meeting.

Following her attendance at the first meeting of the Border to Coast Pooling Partnership Joint Committee, the Chair confirmed that the amendment, supported by the Authority, regarding non-voting co-option had been included in the Constitution.

As agreed previously, the meeting with the Trades Union representatives ahead of each Joint Committee meeting would be arranged for the week before the meeting; the next meeting of the Committee was scheduled for 5 September 2017.

Cllr Sangar commented that a written update, rather than verbal, would be useful. As a lot was happening in such a short time it would be useful to have something to refer to.

Cllr Wraith queried whether premises had been found for BCPP staff.

The Chair responded that a short list of approximately seven potential premises had been drawn up. She, as Vice-Chair of the Joint Committee, would be inspecting the premises to ensure the suitability for any South Yorkshire staff who would be accommodated there.

Cllr Wraith queried whether the investment staff had all agreed to TUPE transfer and what the situation was with regard to staff who wouldn't be transferring.

S Barrett replied that it was expected that the investment staff would decide for themselves; all would have the opportunity to transfer if they so wished.

With regard to the structural issues and what, if anything would need to remain in Barnsley, this was a separate process and had still to be decided. Work was ongoing and would probably be finalised in the autumn.

A Frosdick updated Members on the situation regarding the Passenger Transport Pension Fund which would be transferring to the Greater Manchester Pension Fund in the near future, subject to the agreement of the Secretary of State.

Cllr Ellis confirmed that the Passenger Transport Pension Fund Committee had been involved in the process at all stages and were happy with the proposals.

G Boyington, Chair of the Joint Local Pension Board, commented that as the Board was a Joint Board with the Passenger Transport Pension Fund, the transfer would have implications for the Board's Constitution as there was an employee and employer representative of the SYPTPF on the Local Pension Board. A decision would have to be made as to whether to delete the two posts or substitute them for another employer and employee.

G Warwick queried whether Trades Union representatives were to be co-opted onto the Joint Committee or whether they would just be invited to the local pre-meeting.

S Ellis replied that this issue was being dealt with by one of the sub-committees; no decision had been made as yet.

G Warwick expressed his disappointment that Trades Union representatives were not allowed to participate in the governance of BCPP automatically.

RESOLVED:

- (i) That a written investment pooling report be submitted to each Authority meeting as necessary.
- (ii) That the report be noted.

12 QUARTER 4 PERFORMANCE SNAPSHOT REPORT

The Authority considered the Q4 Performance Snapshot report.

The report was a summary of various information and statistics previously considered by the Authority's Boards.

It was noted that:

- Performance had not improved during the quarter due to the number of backlog cases in the system.
- Investment performance had been strong.
- 17 new employers had joined the Scheme.
- A further 33 new employers had registered for Epic.

With regard to performance, Cllr Wraith queried when performance would get back to where it was before the introduction of the UPM system.

G Chapman replied although he was confident performance would get back to where it was, the timescale was difficult to measure. The reorganisation of the team had taken place and it was hoped there would be a period of continuous improvement over the next 12 months, however the improvement would be incremental.

RESOLVED – That the report be noted.

13 COMPLIANCE WITH THE PRINCIPLES FOR INVESTMENT GOVERNANCE: SELF ASSESSMENT

A report was presented to inform Members of the outcome of the self-assessment against the Principles for Investment Governance.

In October 2011, Members had adopted a system of self-assessment and had agreed to use a template to gauge compliance.

Members had been issued with individual copies in January 2017, to be completed and returned at the end of the financial year; 10 forms from the 11 issued had been returned (an improvement on the previous year). In the main, the scores were either Very Good or Excellent and no areas of concern or development needs had been identified.

RESOLVED – That the report be noted.

14 TRADES UNION REPRESENTATION ON BOARDS

A report was submitted to inform the Authority of the current position regarding Trades Union seats on the Corporate Planning and Governance Board and the Investment Board.

The Authority noted that three seats on each Board were allocated to Trades Union representatives for a three-year term. The appointments were due for renewal.

The Trades Unions had requested that the Authority approve the following appointments for a term of three years:

GMB – Garry Wareick to the Corporate Planning & Governance Board and the Investment Board.

Unison – Nicola Doolan-Hamer to the Corporate Planning & Governance Board and the Investment Board.

Unite – Frank Tyas to the Corporate Planning & Governance Board and Doug Patterson to the Investment Board.

RESOLVED – That the Authority approve the continued appointment of Trades Union representation on the Authority's Boards as detailed above, for a term of three years.

15 MEMBER LEARNING AND DEVELOPMENT STRATEGY

A report was considered which provided Members with a forward look at learning and development arrangements for 2017/18.

It was noted that pensions was a complex environment and training and development was essential for every Member, especially after the introduction of more demanding governance arrangements over the last few years.

Induction training would be offered to all new Members in the coming weeks together with the opportunity to attend a two-day course in September in York. For those who could not attend this, the three-day LGA Fundamentals training in Leeds would be offered.

In addition, all Members would be invited to generic training offered across the South Yorkshire Joint Authorities which included Risk Management, Audit Committees and Treasury Management.

Members were informed that the Pensions Regulator had developed an e-learning programme for public sector pension schemes. The toolkit was available on the Regulator's website and would be incorporated into the learning and development schedule. A link to this would be provided for Members after the meeting.

G Warwick pointed out that the Strategy made no mention of Trades Union representatives.

Although Trades Union representatives were routinely invited to most training events, M McCarthy agreed to include this in the Strategy.

RESOLVED – That the report be noted.

CHAIR

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SOUTH YORKSHIRE POLICE AND CRIME PANEL

**OFFICES OF THE SOUTH YORKSHIRE JOINT AUTHORITIES, 18 REGENT STREET,
BARNSELY, S70 2HG**

2 JUNE 2017

PRESENT: Councillor A Khayum (Sheffield City Council) (Chair)

Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: B Cutts (Rotherham MBC), D Griffin (Barnsley MBC), D Hughes (Doncaster MBC), B Johnson (Sheffield City Council), J Otten (Sheffield City Council), R Sixsmith MBE (Barnsley MBC) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter

Dr A Billings (South Yorkshire Police and Crime Commissioner), M Buttery (Office of the South Yorkshire Police and Crime Commissioner), Samantha Mawson (Office of the South Yorkshire Police and Crime Commissioner) and S Parkin (Office of the South Yorkshire Police and Crime Commissioner)

Officers: D Cutting, M McCarthy, L Noble and A Shirt (Barnsley MBC)

Apologies for absence were received from Councillor H Mirfin-Boukouris, Mr S Chufungleung and A Frosdick

1 APPOINTMENT OF CHAIR

Nominations were sought for the position of Chair of the South Yorkshire Police and Crime Panel for the ensuing year.

It was proposed by Councillor Johnson and seconded by Councillor Hughes that Councillor Khayum be elected as Chair of the Police and Crime Panel for the ensuing year.

It was then proposed by Councillor Otten and seconded by Councillor Cutts that Councillor Sansome be elected Chair of the Police and Crime Panel for the ensuing year.

The recorded vote was as follows:-

For Councillor Khayum – Councillors Johnson, Hughes, Griffin and Wilkinson.

For Councillor Sansome – Councillors Sixsmith MBE, Otten and Cutts.

Mr A Carter abstained from voting.

RESOLVED – That Councillor Khayum be appointed Chair of the South Yorkshire Police and Crime Panel for the 2017/18 municipal year.

2 APPOINTMENT OF VICE-CHAIR

Nominations were sought for the position of Vice-Chair of the South Yorkshire Police and Crime Panel for the ensuing year.

It was proposed by Councillor Wilkinson and seconded by Councillor Sixsmith MBE that Councillor Sansome be elected as Vice-Chair of the Police and Crime Panel for the ensuing year.

RESOLVED – That Councillor Sansome be appointed Vice-Chair of the South Yorkshire Police and Crime Panel for the 2017/18 municipal year.

3 APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

4 ANNOUNCEMENTS

Councillor Khayum reported that in addition to himself, there were five new Members who had been appointed to the Police and Crime Panel. Councillors Ralph Sixsmith MBE, Helen Mirfin-Boukouris, Bob Johnson, David Hughes and Sue Wilkinson were all welcomed to their first meeting of the Police and Crime Panel.

The Panel gave thanks to the outgoing Chair, Councillor Talib Hussain and to Panel Members, Councillors Mick Rooney, Jackie Drayton, Robert Frost, John Healy and Chris McGuinness. Thanks were also given to Councillor Glyn Jones in his role as substitute Member for Doncaster MBC. Councillor McGuinness had been appointed as a substitute Member for Doncaster MBC on the Panel.

5 URGENT ITEMS

None.

6 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

7 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

8 PUBLIC QUESTIONS:-

8a To the Police and Crime Commissioner

No questions were received.

8b To the Police and Crime Panel

No questions were received.

9 **QUESTIONS FROM POLICE AND CRIME PANEL MEMBERS TO THE POLICE AND CRIME COMMISSIONER**

In accordance with Procedure Rule 11 (General Questions from Members of the Panel), the following question had been submitted and the response from the Police and Crime Commissioner:-

Question from Alan Carter

"Would the Commissioner be willing to comment on a recent report that police in Durham (our Chief Constable's previous Force) are preparing to go live with an artificial intelligence system designed to help officers decide whether or not a suspect should be kept in custody, drawing upon five years of offending histories data. Might this system be introduced in South Yorkshire?

[NB. A word of caution has been expressed that, although the system may prove operationally useful, it could skew decisions and potentially may infringe a person's human liberties.]"

Response

1. Durham Constabulary are working with Cambridge University to see whether an algorithm can be developed to enable custody sergeants to grade suspects as low, medium or high with respect to the risk of their re-offending. This, it is claimed, would be 'evidence based'.
2. If Durham Constabulary are piloting or pioneering this it would be wise to wait the outcome of what they are doing. Even so, whatever methods are used to assist, custody sergeants in any decisions they might make, in the final analysis the decision is still theirs.

Supplementary Question from Alan Carter

I thank the Commissioner for the response given to my written question.

In reply, I have the following observation and a request to make.

Undoubtedly, Artificial Intelligence (AI) is fast becoming a powerful technology in policing across the world.

It is widely reported that law enforcement agencies across this country are already using it in sophisticated ways for surveillance and crime prevention initiatives. These include using robots to detect and deactivate bombs; using drones for surveillance; scanning social media for illicit activity and for individuals who might be radicalised; and detecting suspects' lies whilst being questioned.

In this context, its potential future use by the Durham Constabulary's custody sergeants is actually very much "the thin end of the wedge" – although one does have a concern about its application when a person taken into custody may be suffering from mental health issues.

However, what cannot be ignored – and must be a real and genuine concern - is the potential for invading the privacy of private citizens, wrongfully targeting individuals for "suspicious" behaviour, or otherwise abusing the power of AI - even if unintentionally.

Going forward, I believe that this is something about which the Commissioner and we, as a Police and Crime Panel, should be increasingly concerned.

In a law enforcement context, perhaps we could call for a much more detailed report at a future meeting so that, as Panel Members, we might be kept abreast of relevant AI developments generally and more specifically of their introduction within the South Yorkshire Police?

From my perspective, the ultimate issue is one of protecting the safety, rights, and lives of both the public and also of the law enforcement officers who are sworn to protect them.

Response

The Commissioner confirmed that he would speak to the Force regarding the use of AI in South Yorkshire, and report back to a future Panel meeting.

A Carter thanked the Commissioner for his response.

Question 1 from Councillor Sansome

Councillor Sansome asked if there was any further information available which could be shared with Panel Members regarding the number of prosecutions which had led from the Stop and Search initiative and any background information concerning the number of people stopped and searched per local authority and any background to those numbers.

Response

The Commissioner acknowledged the request; he stated that he would look to provide this information in a future report to the Panel.

Generally, the number of Stop and Searches carried out had decreased, however, the number of successful prosecutions from carrying out Stop and Search had increased.

Question 2 from Councillor Sansome

Councillor Sansome asked if there was any information available, which could be fed-back to the Panel regarding how the Commissioner was holding the Chief Constable to account in relation to individuals prosecuted for using a mobile phone whilst driving a vehicle.

Furthermore, did the Commissioner set the Chief Constable any performance measures in this area?

Response

The Commissioner reported that, following the change in legislation, he had accompanied the Roads Traffic Policing Team to witness first-hand the work carried out by the Force in dealing with individuals driving whilst using mobile phones.

The Commissioner acknowledged Councillor Sansome's request for further information; he stated that he would look to provide this information at a future Panel meeting.

Question 3 from Councillor Sansome

Councillor Sansome asked the Commissioner for his comments in respect of the results of a survey conducted by the PCC which had revealed that nearly half the population in South Yorkshire lacked confidence in South Yorkshire Police.

Councillor Sansome asked the Commissioner to provide details of how he was holding the Chief Constable to account in relation to this matter; additionally, could the Commissioner provide Panel Members with details regarding any measures set by the Commissioner to see public trust and confidence increase.

Response

The Commissioner commented that he understood there were historic public trust and confidence issues in South Yorkshire Police and also following recent events.

In order to improve public trust and confidence, one of the main priorities he had set the new Chief Constable was to address public trust and confidence in South Yorkshire Police.

The Commissioner stated that this area would be picked-up at agenda item 13 later in today's meeting.

The Commissioner commented that, following the recent horrific terrorist attack at the Manchester Arena on 22 May 2017; there had been high visibility policing across South Yorkshire, including the presence of armed officers at a number of locations across South Yorkshire. Additionally, there had been intensive policing on the streets of South Yorkshire, which had been very well received by members of the public.

Members of the public had felt they were being protected and had felt secure during this very difficult period. The Commissioner commented that this had helped South Yorkshire Police enormously with their relationship with the public of South Yorkshire.

Question 4 from Councillor Sansome

Councillor Sansome referred to the recent terrorist attack in Manchester; he asked the Commissioner if the Panel could be informed how he was holding the Chief Constable to account regarding the sharing of intelligence with colleagues across the UK and details of any individuals who may wish to cause harm to the people of South Yorkshire.

Response

The Commissioner explained that, following the terrorist attack in Manchester, there had been several Gold Group meetings held in South Yorkshire, (which the Commissioner had attended) to discuss planning etc.

The Commissioner commented that he had been very impressed by the way South Yorkshire Police had reacted in light of the attack. The Commissioner had also visited the Counter Terrorism Regional Headquarters to observe their operations.

The Commissioner confirmed that he would be talking to the Chief Constable on a regular basis regarding terrorist attacks. Over the last few days there had been arrests made by Counter Terrorism Officers in Sheffield (not related to the Manchester attack) and a further arrest had been made earlier that morning.

To reassure the Panel, the Commissioner confirmed that Counter Terrorism operations occurred all the time; he was sighted on the work that they carry out and had reassurances from them.

A press release from South Yorkshire Police regarding the Counter Terrorism Operation in Sheffield was circulated for Panel Members' information.

10 MINUTES OF THE PREVIOUS MEETING HELD ON 28 APRIL 2017

Councillor Otten queried why the start time of Panel meetings had changed from 11:00 am to 10:00 am.

Councillor Khayum explained that this change was at his request; this had been consulted on with the Vice-Chair and the Police and Crime Commissioner, who were both in agreement with this change.

Following discussion with Members, it was agreed that future Panel meetings commence at 10:00 am with a pre-meeting being held at 9:30 am.

A Carter commented that he had received information from the Office of the Police and Crime Commissioner setting out details of those organisations which had been unsuccessful in their bids or requests for funding from the Commissioner's

Community Grants Scheme. He requested that this information also be shared with all Panel Members.

It was confirmed that notice of today's meeting had been displayed in all of the district council offices, following a request made by A Carter at the April Panel meeting.

RESOLVED –

- i) That the minutes of the Police and Crime Panel held on 28 April 2017 be agreed and signed by the Chair as a correct record.
- ii) That future Panel meetings commence at 10:00 am with a pre-meet being held at 9:30 am.
- iii) That the grants information be circulated to other Members of the Panel by officers to the Panel.

11 GOVERNANCE ARRANGEMENTS OF THE POLICE AND CRIME COMMISSIONER

M Buttery provided the Panel with a talk about the Police and Crime Commissioner's new governance arrangements and a schematic of the new Governance Meetings structure.

Members were reminded that the role of Panel Members was to scrutinise the actions of the Police and Crime Commissioner and the role of the Police and Crime Commissioner was to hold the Chief Constable and Force to account.

A review of the PCC's holding to account arrangements had commenced last spring, regarding how the PCC held the Chief Constable and Force to account.

A number of formal and informal Boards and Groups were contained within the Commissioner's Governance Arrangements, centred around the PCC's monthly Public Accountability Board (PAB), where discussion takes places around four key areas: 1) Operational performance of South Yorkshire Police; 2) Partnership working and collaboration by South Yorkshire Police ; 3) The Chief Constable's arrangements for engaging with local people and communities; and 4) The efficient and effective running of South Yorkshire Police.

In respect of the arrangements to hold the Chief Constable to account, the Commissioner did so via a range of formal arrangements and informal and formal meetings and discussions. There were also external levels of scrutiny from HMIC and the PCC's and Chief Constable's assurance groups.

Councillor Griffin commented that he was pleased to note the formal arrangements included a new Trust and Confidence Steering Group; he asked how the Panel would obtain information regarding how the Commissioner was performing in this area.

The Commissioner suggested that Panel Members could ask at future meetings how the Trust and Confidence Steering Group was progressing and the issues being discussed.

Councillor Sansome expressed his concerns regarding the individuals and Chairs appointed to the Commissioner's Committees, Boards and Panels, as they are not accountable to the people of South Yorkshire.

The Commissioner confirmed that the Chair of the Joint Independent Audit Committee was an Independent person, selected via a recruitment and selection process and remunerated for carrying out this role. It was agreed that a copy of the job description for the Chair of the Joint Independent Audit Committee be circulated to Panel Members for their information.

To assist Panel Members' understanding of the Commissioner's Governance Arrangements, it was agreed that a copy of the finalised document explaining these arrangements and the Terms of Reference of each of the Commissioner's Assurance Groups be provided to Members of the Panel.

If new Members wished to observe meetings of the PAB and Joint Independent Audit Committee arrangements could be facilitated.

It was further agreed that Panel Members would receive copies of the reports considered and discussed at the Commissioner's Public Accountability Board.

RESOLVED –

- i) That the Police and Crime Commissioner's Governance Arrangements be noted.
- ii) That Panel Members be provided with the final document explaining the arrangements and the Terms of Reference of the Commissioner's Assurance Groups.
- iii) That Panel Members be provided with a copy of the job description for the role as Chair of the Joint Independent Audit Committee.
- iv) That Panel Members receive copies of the reports considered and discussed at the Commissioner's Public Accountability Board.

12 CSE - PCC UPDATE

A report was presented to provide Members of the Panel with information regarding how the Police and Crime Commissioner holds the Chief Constable to account for the on-going South Yorkshire operations in relation to Child Sexual Exploitation (CSE).

The report provided the Panel with background information informing Members that, originally, there had been two overarching operations in South Yorkshire, namely, 'Operation Stovewood', the independent investigation conducted by the National Crime Agency and 'Operational Marshall', the South Yorkshire Police

(SYP) internal group which reviews all on-going Child Sexual Exploitation investigations.

The Panel were reminded that the Commissioner had commissioned an independent review of South Yorkshire Police's response to Child Sexual Exploitation across South Yorkshire in September 2015. Professor John Drew was identified to carry out the independent review and he sought to answer three key questions as set out within the report.

It was noted that inspections / investigations and reviews by the NCA, Independent Police Complaints Commissions (IPCC) and Her Majesty's Inspectorate of Constabulary (HMIC) also took place. These, along with Drew Review gave rise to a total of 220 individual recommendations for SYP. Progress of their delivery has been managed and monitored through SYP's safeguarding processes led by the Head of Crime.

Councillor Johnson referred to the 220 recommendations; he asked how many of the recommendations had been dealt with, and additionally, how many were still work in-progress.

The Commissioner stated that he would obtain this information and update Panel Members accordingly.

The Commissioner explained that there may need to be a revisit by Professor Drew to examine if the Force had captured everything Professor Drew had alerted the Commissioner to.

The Panel were informed that the Commissioner received regular update reports to the Public Accountability Board on both Operation Stovewood (operational and financial) and on-going Child Sexual Exploitation investigations.

Additionally, the Commissioner had regular meetings with the NCA, SYP and calls upon the consultation with groups of victims, survivors and their families from time to time to ensure victims are receiving the best police response and other support.

RESOLVED –

- i) That Members noted the report.
- ii) That the Commissioner provides Panel Members with a progress update regarding how many of the 220 recommendations have been dealt with and information regarding how many recommendations are still work in-progress.

13 COMPLAINTS PROCEDURE

A report was submitted which provided Members of the Panel with a revised Complaints Procedure, flowchart and Terms of Reference for the Complaints Panel.

Appendix A to the report set out a revised Complaints Procedure for the Panel's consideration.

Panel Members agreed that any anonymous complaints would not be considered.

Members noted that a Complaints Panel had been established comprising of the Vice-Chair and the Panel's two independent members, thus allowing the Chair to review a decision without any previous involvement, and avoiding any appearance of bias or pre-judgment. The Complaints Panel would meet to discuss complaints when received, and to consider the Commissioner's response. Appendix C to the report provided Members with the Panel's Terms of Reference.

Councillor Khayum suggested that the membership of the Complaints Panel be amended to include either the Chair or Vice-Chair of the Panel. Whomever sits on the Complaints Panel for a particular complaint could then sit in on any appeal.

If the Chair of the Panel attends the Complaints Panel in place of the Vice-Chair it would not be appropriate for the Chair of the Panel to deal with any subsequent appeals which may follow on from the Complaints Panel's decision. In this case, the Vice-Chair would deal with any Appeals.

A Carter commented that he appreciated the consultation which had gone into producing the draft Complaints Procedure; he thanked D Cutting for all the work, which had been put into producing the Procedure, which he fully supported.

RESOLVED – That Members:-

- i) Considered and approved the Complaints Procedure and flowchart.
- ii) Considered and approved the Complaints Panel's Terms of Reference.
- iii) Agreed that the Complaints Panel's membership be expanded to include the Chair of the Police and Crime Panel (in the event the Vice-Chair was unavailable).

14 UPDATE ON COMPLAINT

D Cutting, Solicitor and Legal Advisor to the Panel provided Members with an update in relation to the Shaun Wright complaint received by the Panel in December 2015.

Members were provided with a brief narrative and sequences of the chronology of events.

The Independent Police Complaints Commission (IPCC) had apologised for the amount of time which had elapsed since the complaint was first referred to the IPCC. The IPCC had confirmed that they were now going to expedite the complaint and had stated that they would now move quickly on this complaint.

It was explained, that if the IPCC now treated the complaint as a criminal matter, it would leave the responsibility of the Panel.

RESOLVED – That Members noted the position.

15 LEARNING AND DEVELOPMENT STRATEGY

A report was submitted providing Panel Members with a Learning and Development Strategy for consideration. The Strategy provided a framework to evaluate and review the effectiveness of the annual Learning and Development delivered and supported the wider Learning and Development process; Induction, Development Discussions and Learning and Development Schedule.

Within the framework of ongoing learning and development, Members of the Police and Crime Panel would be offered an annual Development Discussion to identify any knowledge, skills or other awareness required in order to fulfil their role.

Members were reminded that a Frontline Consulting Event would be held on 28 June 2017 to look at the Panel's role and responsibilities, overview and scrutiny.

RESOLVED – That Panel Members:-

- i) Considered and accepted the Learning and Development Strategy.
- ii) Agreed to review the Strategy on an annual basis.

16 WORK PROGRAMME

The Panel considered its Work Programme to 15 December 2017.

RESOLVED – That Panel Members noted the Work Programme.

17 NEW PCP WEBSITE - BRIEF DEMONSTRATION

Panel Members were provided with a brief demonstration of the new Police and Crime Panel's website

<http://www.southyorks.gov.uk/webcomponents/jsecSYPCP.aspx>, hosted by Barnsley MBC's Joint Authorities Governance Unit.

A Carter thanked the Panel's Support Officers for their hard work in creating a website for the Panel.

Councillor Wilkinson asked if a list of common acronyms could be added to the website.

L Noble thanked Councillor Wilkinson for this suggestion; adding that a list of common acronyms was included within the new Members' Induction pack and would be added to the website library.

RESOLVED – That Panel Members noted the contents of the new Police and Crime Panel's website.

18 DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Police and Crime Panel be held at 10:00 am on Friday 7 July 2017 at the Offices of the South Yorkshire Joint Authorities, 18 Regent Street, Barnsley.

CHAIR

SOUTH YORKSHIRE POLICE AND CRIME PANEL

**OFFICES OF THE SOUTH YORKSHIRE JOINT AUTHORITIES, 18 REGENT STREET,
BARNSELY, S70 2HG**

7 JULY 2017

PRESENT: Councillor A Khayum (Sheffield City Council) (Chair)

Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: D Hughes (Doncaster MBC), B Johnson (Sheffield City Council), H Mirfin-Boukouris (Sheffield City Council), J Otten (Sheffield City Council), R Sixsmith MBE (Barnsley MBC) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter and Mr S Chu

Dr A Billings (South Yorkshire Police and Crime Commissioner), M Buttery (Office of the South Yorkshire Police and Crime Commissioner), S Parkin (Office of the South Yorkshire Police and Crime Commissioner), A Rainford (Office of the South Yorkshire Police and Crime Commissioner) and F Topliss (Office of the South Yorkshire Police and Crime Commissioner)

Officers: D Cutting, A Frosdick, L Noble and G Richards (Barnsley MBC)

Apologies for absence were received from Councillor B Cutts, Councillor D Griffin and A Shirt

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were noted as above.

2 **ANNOUNCEMENTS**

None.

3 **URGENT ITEMS**

None.

4 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6A PUBLIC QUESTIONS TO THE POLICE AND CRIME COMMISSIONER

There were no written public questions to the Police and Crime Commissioner.

6B PUBLIC QUESTIONS TO THE POLICE AND CRIME PANEL

There were no written public questions to the Police and Crime Panel.

6C VERBAL QUESTIONS FROM THE PUBLIC

L Noble apologised that this item 'Verbal Questions from the Public to the Police and Crime Commissioner and to the Police and Crime Panel' had been missed from the agenda and would ensure it was included in future.

There were no verbal questions to the Police and Crime Commissioner.

With regard to questions to the Police and Crime Panel, Mr N Slack queried why his written question to the Panel submitted on 1 July 2017 had been responded to by an officer rather than being brought to the Panel meeting.

Whilst appreciating the prompt reply from the Policy Officer, the question was meant for the Panel and Mr Slack felt the question should be put to the meeting so that both the question and answer were noted for the public record.

Mr Slack requested that, in future, agendas gave full details of the means of asking questions for the public, including the opportunity to ask them on the day.

L Noble apologised that it had not been noted that the questions were meant for the Panel.

Mr Slack had asked why questions were limited to 50 words.

L Noble explained that the restriction to 50 words was taken from the original Rules of Procedure provided by Rotherham MBC.

L Noble confirmed that the Rules of Procedure and the procedure for asking questions of the Commissioner and the Panel were on the Panels' website; a link to these would be provided on future agendas.

7 QUESTIONS FROM POLICE AND CRIME PANEL MEMBERS TO THE POLICE AND CRIME COMMISSIONER

There were no questions from Police and Crime Panel Members to the Police and Crime Commissioner.

8 **MINUTES OF THE PREVIOUS MEETING HELD ON 2ND JUNE 2017 AND MATTERS ARISING**

With regard to resolution (ii) on the CSE-PCC update, the resolution had been revised to reflect that not all 220 recommendations were contained in the Drew report. The resolution now read:

- ii) That the Commissioner provides Panel Members with a progress update regarding how many of the 220 recommendations have been dealt with and information regarding how many recommendations are still work in-progress.”

In response to questions raised at the last meeting M Buttery updated the Panel.

With regard to Mr Carter’s question regarding Artificial Intelligence, this had been raised with South Yorkshire Police’s Chief Officers who had been asked that if there were any issues arising in the Force that were relevant to Mr Carter’s question that the OPCC be informed to enable him to report back to the Panel.

Regarding Cllr Sansome’s question in relation to the number of prosecutions in relation to driving while using a mobile phone, South Yorkshire Police had been asked to provide the figures from last year from when the law came in to the end of the financial year. These had not yet been received. They would be forwarded to the Panel when available.

In terms of Stop and Search, the Independent Ethics Panel set up by the Commissioner monitors this and had received a report in February; the next report would be received in August or September.

The Panel had been provided with documents that supported the holding to account arrangements of the Commissioner, including the Terms of Reference of the various assurance panels and the role profile for the Chair of the Joint Independent Audit Committee.

With regard to the recommendations in relation to Child Sexual Exploitation, of the 220 general recommendations, 47 remained outstanding. The Commissioner was monitoring these through twice-yearly reports to his Public Accountability Board.

With regard to Stop and Search the Commissioner informed the Panel that the last time it had been reported on, South Yorkshire had showed a 44% fall. The Chief Constable was focused on outcomes and 36% of Stop and Searches had resulted in further action.

RESOLVED – That subject to the amendments detailed above, the minutes of the Police and Crime Panel held on 2 June 2017 be agreed and signed by the Chair as a correct record.

9 **JUDICIAL REVIEW: OUTCOME**

A report was presented to draw the Police and Crime Panel’s (PCP) attention to the outcome of the Judicial Review brought by ex-Chief Constable David Crompton against the South Yorkshire Police and Crime Commissioner (PCC).

The Panel noted that on the 9th June 2017 the High Court of Justice Queen's Bench Division quashed the four decisions of the PCC leading to David Crompton being required to resign thereby upholding the ex-Chief Constable's application to have the PCC's actions judicially reviewed.

The PCP were a statutory consultee in the PCC's actions under Section 38 of the Police Reform and Social Responsibility Act 2011 and were therefore cited as an Interested Party to the Judicial Review.

The report was directing the Panel's attention to what the learning points were for the Panel in terms of its procedures. The judgement was a helpful reminder to all public bodies of some of the key principles of public law decision-making and the criteria which the courts would expect to see applied when decisions were being made by public bodies.

There was a need to give good reasons to support any particular decision where one had departed from the views of a third party, in this case the Chief Inspector of Her Majesty's Inspectorate of Constabulary. The court felt that there were some deficiencies in how the Panel had reached their decision.

Cllr Otten commented that the judgement and the papers received when it had considered the case had not dwelled on the conduct of Police counsel at the inquests, which had been a principal grievance of many of the families and asked for the Commissioner's thoughts as to why the subject was not raised at the time.

The Chair replied that he did not see any merit in going over the details of the judgement or reviewing the decision of the court. The Panel were welcome to pass comments on the report or ask for any clarifications but going back over the Judicial Review and requesting the Commissioner to explain his actions was inappropriate in this forum and would not help the Panel going forward.

RESOLVED – That the Panel:

- i) Note the report.
- ii) Consider the implications of the judgement for the Panel.

10 ANNUAL REPORT - POLICE AND CRIME PANEL 2016/17

The Panel considered the draft of their Annual Report for 2016/17.

L Noble thanked James McLaughlin from Rotherham MBC who had provided the text for the 2016/17 Annual Report prior to Barnsley MBC taking over on 1st April 2017.

L Noble informed the Panel that the final version would be an improved design although there was no intention to print a glossy version to save on printing costs, the report when finalised would be uploaded to the Panel's website.

Members were welcome to comment on the contents of the report, either during the meeting or by email within the next week to 10 days when the final version would be produced.

Cllr Sansome placed on record his thanks as Vice-Chair to Panel Members, past and present, for their help and input during a very difficult year.

RESOLVED – That the Panel’s Annual Report for 2016/17 be approved.

11 ANNUAL REPORT 2016-17 OPCC

The Panel considered the Police and Crime Commissioner’s Annual Report for 2016/17.

The Commissioner informed the Panel that this was the third Annual Report that had been produced; the language had been simplified to make the report more accessible and readable. The report would be finalised taking into account any comments made by Panel Members.

The Commissioner thanked his officers, in particular S Parkin, for their hard work in producing the report.

M Buttery reminded the Panel that it was their statutory duty to comment on the Annual Report and asked for any comments from the Panel within a week.

There were two purposes for the Annual Report, to provide an assessment of the progress against the Commissioner’s Police and Crime Plan and the other in relation to discharging his other statutory responsibilities.

The Commissioner directed the Panel to the map contained within the report that detailed the 104 community events, meetings and forums that he had attended during the year.

S Chu questioned what the Commissioner would be doing on the three areas he would be focusing on in the year ahead – Modern Slavery and Human Trafficking, Cyber Crime and Collaboration with the Fire Service.

The Commissioner informed the Panel that this work was in its early stages. The Modern Slavery and Human Trafficking issue had been flagged up by central government as a critical issue. Cyber crime would involve not only South Yorkshire Police but would result in further collaboration. Collaboration with the Fire Service was well underway and would be extended further in the coming year.

With regard to cyber crime, M Buttery commented that the Public Accountability Board would be receiving a report on the subject at its next meeting.

Cllr Sansome asked the Commissioner for examples of how he was holding the Force to account with partnership working and any barriers to this.

The Commissioner replied that his attitude was to collaborate only if it would yield results. Areas of collaboration included South Yorkshire Police with other Forces

and the PCC with other PCC's. One good example was the new Sexual Assault Referral Centre which Members could visit if they so wished. Visits could also be arranged to the new Custody Centres in Barnsley and Sheffield and the Force's other centre in Doncaster.

Mr A Carter reported that he had heard the Humberside PCC speaking about the low morale of the Force; and questioned whether this could affect the morale of South Yorkshire Police due to the collaboration arrangements.

The Commissioner replied that all Forces had suffered cuts and the loss of frontline staff at a time of rising demand during the period of austerity and this would be bound to affect morale. The appointment of the new Chief Constable has had a beneficial effect on morale; he had made a particular effort to get to know all parts of the Force.

M Buttery commented that as part of the Peer Review that was commissioned last year, the support to South Yorkshire included a staff survey, and morale was one of the issues that was picked up. The Chief Constable had already put actions in place which the Commissioner was closely monitoring.

There would also be a report to the September meeting of the Panel as a follow-up to questions around collaboration, the Force could be asked to include a section on morale.

With regard to the Trust and Confidence Steering Group and the work they were doing, Cllr Sansome asked whether it could be considered to invite the Assistant PCC, alongside the Chief Constable to outline the work in more detail.

Cllr Sixsmith agreed that this would be useful.

The Commissioner agreed to consider this.

RESOLVED- That the report be noted.

12 HOLDING TO ACCOUNT ARRANGEMENTS - TO INCLUDE:

A report was submitted to provide the Panel with information on how the PCC holds the Chief Constable to account in the areas of:

- Progress in addressing improvements/recommendations identifies by Her Majesty's Inspectorate of Constabulary
- Stop and Search
- Contact Management Performance – Atlas Court
- Succession planning

With regard to Stop and Search, Cllr Wilkinson asked whether the Force broke the figures down by ethnicity and enquired what was being done to ensure fairness.

The Commissioner replied that this was work that he had asked the Ethics Panel to take forward; that was where his assurance would come from. The Commissioner confirmed that the figures were broken down by ethnicity.

With reference to the Contact Management Performance at Atlas Court, Mr A Carter commented that, at a previous visit to Atlas Court, he had seen the difficulties caused for staff by the ageing technology and queried whether it would be possible for the Panel to re-visit Atlas Court when the new technology had been installed. The Commissioner agreed he could facilitate this at the appropriate time.

Mr S Chu requested information on contact management performance to see how it had improved or otherwise.

The Commissioner confirmed that this information could be provided; although performance fluctuated, overall it had improved.

In answer to a question from Cllr Sansome, the Commissioner reported that the Chief Constable had received some very clear messages from his consultation meetings. One of them had been especially clear – that the public wanted neighbourhood policing restored in some form, but there was public recognition that things could not go back to what they were due to reduced resources.

The Chief Constable had been tasked to remodel neighbourhood policing, this was an absolute priority and work had already commenced. The Chief Constable would be able to update the Panel in September although the complete model would not be available by that date.

Cllr Wilkinson asked what steps were being taken to ensure the Commissioner had confidence with regard to the training of call-handlers and what was being done to ensure the assessments are objective not subjective and that there was consistency across the board.

The Commissioner replied that they were the questions he would ask the Chief Constable as they were operational matters. If the Panel would like further information in the future around these issues it could be arranged.

RESOLVED - That the report be noted.

13 BUDGET MONITORING REPORT (OPCC)

A report was submitted to inform the Panel of the outturn position in respect of the revenue budget and capital programme at the end of the 2016/17 financial year.

The Panel noted that the year-end position was that revenue expenditure is £3m less than budget, when legacy issue costs were excluded. The spending on legacy issues had slipped into future financial years and had meant that £6m had been held in financial reserves.

In terms of capital expenditure, the report indicated that spending totalled £11.9m compared to a capital programme of £15.2m.

The PCC had approved a capital programme for 2016/17 of £15m. At the end of the financial year, the level of capital spending totalled approximately £12m. The

variation of £3m would slip into future financial years. The amount spent in 2016/17 was on the following:

- £1.8m spent improving existing buildings.
- £1m was spent on new vehicles in accordance with the vehicle replacement programme.
- £1.5m on information, communications and operational equipment, including joint projects with Humberside Police.
- £7.7m on assets under construction, of which £4m was spent on construction costs for the new Barnsley custody suite.

In reply to a question from a Member, A Rainford informed the Panel that he would bring details of some of the more significant schemes within the Capital Programme to the next meeting of the Panel.

With regard to reserves, at the end of the 2016/17 financial year, the overall level of revenue reserves was approximately £39m. The revenue budget for 2017/18 would use around £8m of reserves to fund expenditure in the current financial year. The forecast level of reserves at 31 March 2018 was therefore approximately £31m. Members were reminded that this had to be seen in the context of potential significant liabilities in future years and considerable uncertainty regarding the level of additional funding from Government for those costs.

RESOLVED – That the report be noted.

14 PERFORMANCE AGAINST THE POLICE AND CRIME PLAN: QUARTERLY UPDATE

A report was submitted to update the Panel on progress against the against the priorities and outcomes set out in the Police and Crime Plan 2013-17, together with further planned activity.

The report looked at last year's performance after the statistics had been audited and looked ahead to how the Force would report to the Commissioner going forward.

M Buttery informed the Panel that performance was reported monthly by the Force to the Public Accountability Board, the end of year report was attached at Appendix A for the Panel's information.

At Appendix B was a report on how the Force intended to report against the Commissioner's three priorities of Protecting Vulnerable people, Enabling Fair Treatment and Tackling Crime and Anti-Social Behaviour.

Cllr Sansome queried whether the Force, following recent events across the UK, would be updating their Counter-Terrorism plan.

The Commissioner replied that South Yorkshire Police had recently conducted a large counter-terrorism exercise and he was satisfied that the Force had plans in place to meet any incident that might occur across South Yorkshire. Nevertheless this was an area which would be kept under constant review.

Cllr Hughes quoted one of the Commissioner's requirements 'I require South Yorkshire Police to tackle offenders that cause the most harm in the community', and commented that from the PACT meetings he had attended that didn't seem to be happening.

The Commissioner replied that this would be part of the restoration of neighbourhood policing.

Also from time to time the Force would focus on a particular problem area e.g. quad bikes, but with the Force's resources being stretched this could be difficult.

The Chief Constable had also launched Operation Duxford where large numbers of officers had travelled to each of the four districts to tackle issues in certain areas. The public had welcomed these operations.

The Force realised that anti-social behaviour was a big issue for many people and recognised that there were many different approaches to tackling the problem including involving local authorities.

RESOLVED – That the report be noted.

15 WORK PROGRAMME

The Panel considered its Work Programme.

L Noble commented that following today's meeting there were a number of items to add along with some issues that came out of the recent training event – these would be discussed with the OPCC in order to further develop the Panels' scrutiny role.

RESOLVED- That the Work Programme be noted.

16 DATE AND TIME OF THE NEXT MEETING

The next meeting of the Panel will be on 29 September 2017 at 10am.

CHAIR

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